



## **BOARD OF HEALTH**

7 MAIN STREET, Unit #2  
HUBBARDSTON, MASSACHUSETTS 01452  
(978) 928-1400 x 215 FAX (978) 928-1402

January 23, 2024 Minutes for Hubbardston Board of Health  
Meeting time: 700 pm  
Meeting location: Slade Building, 7 Main St., Hubbardston, MA

- 1) Call to order at 7:15 pm. This meeting is being recorded.
  - a) Attendees:
    - i. Cathy Hansgate, Chair
    - ii. Laurie DeMalia, Assistant Chair
    - iii. Judie O'Donnell
    - iv. Liz Putelis
    - v. Nancy Perron (for minutes)
- 2) Review and approval of 1/11/2024 meeting minutes
  - a) Cathy motioned to approve;
    - i. Adding to #2, a), i) from 2018-2020; 563 cases mostly in Boston
    - ii. Deleting #7, a), i)
    - iii. Adding summary sheet provided by the Town Accountant
  - b) Judy seconded
  - c) All in favor
  - d) Discussion during review of minutes: Cathy stated there is no longer a vaccine account. Everything was put in the BOH revolving account by Nate and Kelli. During Covid, \$618.00 was used to purchase a freezer and refrigerator. Returned refrigerator, kept freezer. The BOH revolving account had \$4,710.78 as of January 10, 2024. Landfill inspections have been made out of the BOH Revolving account in the past few years, not out of the general town accounts.
- 3) Covid 19/Flu/Maven update
  - a) Judie states Maven discussions are regarding cases that nurses are stumbling over; putting in data. There is nothing noteworthy. There are still cases of Covid, Flu, RSV and Strep. Laurie states the school has a little bit of everything; stomach bug, vomiting, strep, etc. Judie mentioned a person she knows that does inspections of church kitchens in Gardner has mentioned that a rule went through during Covid requiring Biohazard kits should be available in kitchens in every church, school, restaurant. The Biohazard bags contain gloves, powder for urine, vomit, blood coagulation, mat, etc. and will start to appear on the check list when doing inspections. The one-use kits cost approximately \$20.00 and can be purchased from Amazon or PIG, which carries a whole line of biohazard products. Cathy suggests once BOH gets the finances straightened out, we may be able to give the kits to small businesses, churches and Sr. Center. Cathy will check to see if the school does have a biohazard bag.
- 4) Title V Reports/Perc Tests -No
- 5) Water Tests/Well completion forms - No
- 6) Waste Water Tests
  - a) Hubbardston Elderly Housing for 10/31/23, 12/1/23 and 12/20/23 - Reviewed
- 7) Permits to be voted on/signed
  - a) Petersham Sanitary Service – Septage Hauler Permit - Signed
  - b) Waste Management of Mass – Res/Comm Refuse Collection Permit - Signed
  - c) Council On Aging – Food Establishment Permit - Signed
  - d) Giacomo's Gourmet Foods – Food Establishment Permit - Signed
  - e) Sugar High Baked Goods – Residential Kitchen Permit – Signed
  - f) Rotti & Sons – Installers Permit – Signed

- g) Shubh Laabh DBA Hubbardston One Stop Shop
  - i. Frozen Desert & Ice Cream Permit – Signed
  - ii. Retail Tobacco Sales Permit – Signed
  - iii. Food Establishment Permit - Signed
- 8) Open septic plans/Engineering plans review
  - a) 7 Williamsville Road Cutoff – Septic Repair - Approved
- 9) Old Business:
  - a. Training updates: for NIMS/ICS
- 10) New Business
  - a) Service proposal from Mark W. Popham, R.S. for landfill inspection
    - i. Total fee \$5,290.00 (increase of \$335.00)
    - ii. Inspections done Spring/Fall (April & October)
    - iii. BOH has a couple of months to figure out how to pay for. BOH does not have the funds to cover this. Cathy will speak with Mark Popham to ask who to talk with regarding the funding for inspections. How to find other financing.
  - b) Dog bite – biting dog to be quarantined
  - c) Cathy has asked Nancy to write a letter to the approved trash haulers in Hubbardston, looking for a quarterly summary of tonnage recycled and tonnage of trash. BOH received these reports in the past.
  - d) Cathy mentioned she could not find any certificates on housing recertification she has done. It was recommended to her to take a full beginner certification which is offered in the Spring. She plans on attending (except if it is during her vacation time).
- 11) Unexpected subjects - No
- 12) Complaints - No
- 13) Turnovers/Warrants for approval/Financial Reports
  - a) W16
  - b) Turnover FY24-9 and FY24-10
- 14) Next meeting date (Tuesday, February 13, 2024 at 7:00 pm meeting in Slade Building). Laurie states she will not be at this meeting.
- 15) Adjournment at 8:02 pm

*Minutes approved  
2/27/24 by Board.  
C. Hanks, Chair.*