

Promotional ☐
Open ☒

Please Post 1/23

NOTICE OF VACANCY

DEPARTMENT: DPW

JOB CLASSIFICATION: Temporary Truck Driver/Laborer

SALARY RANGE: \$20.68- 23.58

HOURS: 40 HOUR REGULAR WORK WEEK

BENEFITS:

VACATION – One week after 1 year of continuous service depending on how many weeks worked in previous calendar year; two weeks after two years; three weeks after five years; four weeks after ten years, five weeks after nineteen years. Vacation is earned on the anniversary date of the first year of employment and thereafter. SICK LEAVE: After 12 months you will accumulate 6 days and will be credited with 1 day per month thereafter to a maximum of 90 days. PERSONAL DAYS: 2 days per fiscal year commencing after 12 months of employment. Worcester Regional Retirement System; Health Insurance and Life Insurance available; HOLIDAYS: 13 paid holidays per year.

SUBJECT TO: 1 Year Actual Service Probationary Period
Union Agency Shop
Must possess CDL License w/air brake endorsement
and a Hoisting 2B License

TOWN OF HUBBARDSTON
Position Description
FLSA: Non-Exempt

Position: Truck Driver/Laborer
Reports to: DPW Director

Department: Public Works
Date: January 2023

Nature of Work:

This is skilled work involving the safe and efficient operation of medium and heavy-duty trucks and field equipment in the maintenance of municipal buildings, parks, streets, and construction in the Town of Hubbardston. Work assignments may require working alone or as part of a group. Work may be reviewed in progress or upon completion for adherence to established standards of work performance and acceptable supervision of works in lower classifications.

Examples of Work:

Operates a variety of medium and heavy-duty trucks in all weather conditions. Operates turf maintenance equipment, including zero-turn mowers. Operates a variety of tools and equipment including, but not limited to leaf vacuums, mowers, chain saws, and string trimmers; paints a variety of surfaces. Participates in the mowing of grass; trims trees; cleans recreational areas. Participates in maintaining town buildings, roads including snow and ice removal, road maintenance drainage work, hot patching, and grading. May assist in the cemetery operations. Participates in tree and brush removal as may be assigned. Participates in snow and ice removal operations on roadways, sidewalks, and buildings. Drainage work including and not limited to repairing/rebuilding basins and culvert work.

Requirements of Work:

Experience in but not limited to operation of mowing equipment, operation of heavy and medium duty trucks, Grader operation, over the rail mower, backhoe, loader, plowing roads and knowledge of culvert replacement; Ability to lift heavy objects and to work continuously under

varying weather conditions. Ability to understand and follow written and oral instructions. Ability to obtain within a reasonable period of time, the ability to kneel, bend, climb and move freely to perform duties; high school graduate or GED equivalent; possession of a valid Commercial Driver's License (CDL) Class B or greater, issued by the Commonwealth of Massachusetts, and; possession of a Class 2B or higher Hoisting License, issued by the Commonwealth of Massachusetts.

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.

***External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case-by-case basis.**

APPLICATIONS AVAILABLE:

HUBBARDSTON DPW
68 WORCESTER RD., HUBBARDSTON, MA 01452
OR
WWW.HUBBARDSTONMA.US

CLOSING DATE FOR APPLICATIONS: Till Filled

FOR FURTHER INFORMATION CONTACT: Hubbardston DPW
68 WORCESTER RD., HUBBARDSTON, MA 01452 (978) 928-1408
Or visit www.hubbardston.us.com Employment Opportunities
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER
THE TOWN OF HUBBARDSTON DOES NOT DISCRIMINATE AGAINST THE HANDICAPPED