Group as: ****-***-****

Parameters: Fiscal Year: 2020 Start Date: 07/01/2019 end: 09/30/2019

Ledger History - Allocated Summary - Expenditure Ledger

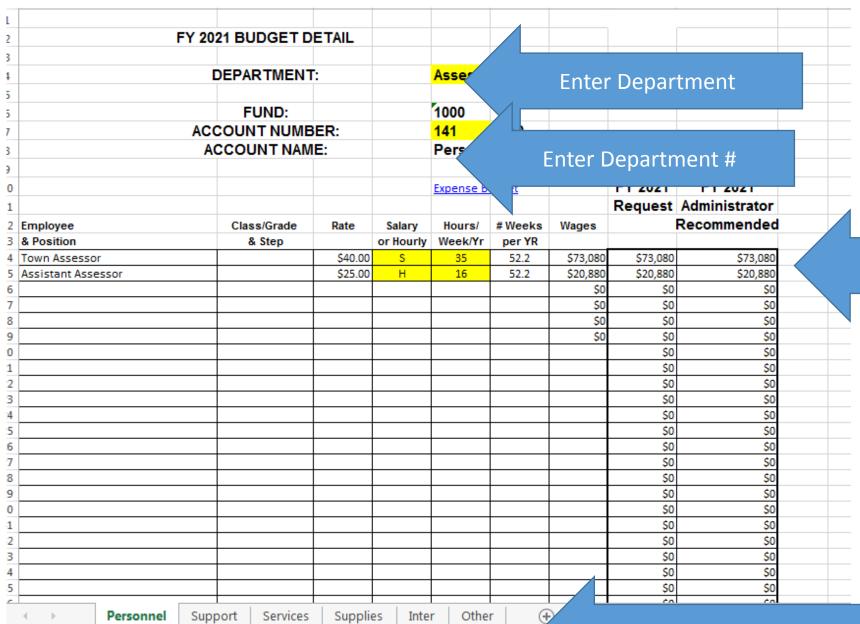
Account Number	Name	Allocated	Expended	Ending	% Var.
Group 1: Segment 1: Fund	Code: 1000 - GENERAL FUND				
Group 2: Segment 2: Department	000 - unnamed				
1000-000-5961-0000	TRANSFER OUT TO OTHER FUNDS	13,178.03	-13,178.03	0.00	100.00
Total Group 2: Segment 2: Departmen	t 000 - unnamed	13,178.03	-13,178.03	0.00	100.00
Group 2: Segment 2: Department	114 - MODERATOR				
1000-114-5100-0000	PERSONNEL	100.00	0.00	100.00	0.00
Total Group 2: Segment 2: Departmen	t 114 - MODERATOR	100.00	0.00	100.00	0.00
Group 2: Segment 2: Department	122 - SELECTMAN				
1000-122-5100-0000	PERSONNEL	34,636.00	-7,391.94	27,244.08	21.34
1000-122-5110-0000	EMPLOYEE SUPPORT	1,000.00	-100.00	900.00	10.00
1000-122-5200-0000	SERVICES	48,351.00	-2,404.49	45,946.51	4.97
1000-122-5400-0000	SUPPLIES	7,500.00	0.00	7,500.00	0.00
Total Group 2: Segment 2: Departmen	122 - SELECTMAN	91.487.00	-9.896.43	81,590,57	10.82
Group 2: Segment 2: Department	129 - TOWN ADMINISTRATOR				
1000-129-5100-0000	PERSONNEL	89,760.00	-19,392.65	70,367.35	21.61
1000-129-5110-0000	EMPLOYEE SUPPORT	3.600.00	-366.54	3.233.46	10.18
Total Group 2: Segment 2: Departmen	t 129 - TOWN ADMINISTRATOR	93,360.00	-19,759,19	73,600.81	21.16
Group 2: Segment 2: Department	131 - FINANCE COMMITTEE				
1000-131-5110-0000	COMMITTEE SUPPORT	200.00	-160.00	40.00	80.00
1000-131-5700-0000	RESERVE FUND	35.000.00	0.00	35.000.00	0.00
Total Group 2: Segment 2: Departmen	t 131 - FINANCE COMMITTEE	35,200.00	-160.00	35,040.00	0.45
Group 2: Segment 2: Department	135 - ACCOUNTANT				
1000-135-5200-0000	SERVICES	61,500.00	-3,000.00	58,500.00	4.88
1000-135-5400-0000	SUPPLIES	200.00	-43.77	156.23	21.89
Total Group 2: Segment 2: Departmen		61,700.00	-3,043.77	58,656.23	4.93
Group 2: Segment 2: Department	141 - ASSESSOR		5,5 15.11		
1000-141-5100-0000	PERSONNEL			09.16	3.25
1000-141-5110-0000	EMPLOYEE SUPPORT	Find Your Dep	artmont	72.00	0.00
1000-141-5200-0000	SERVICES	rilla toul Dep	artifient	29.34	16.39
1000-141-5400-0000	SUPPLIES			04.65	34.84
Total Group 2: Segment 2: Departmen		101,702.00	-12,786.85	88,915.15	12.57
Group 2: Segment 2: Department	149 - TREASURER/COLLECTOR				
1000-149-5100-0000	PERSONNEL	63,991.00	-13,082.74	50,908.26	20.44
1000-149-5110-0000	EMPLOYEE SUPPORT	675.00	-90.00	585.00	13.33
1000-149-5200-0000	SERVICES	3,950.00	-768.50	3,181.50	19.46
1000-149-5400-0000	SUPPLIES	10,200.00	0.00	10,200.00	0.00
1000-149-5700-0000	OTHER	5,000.00	0.00	5,000.00	0.00
Total Group 2: Segment 2: Departmen	149 - TREASURER/COLLECTOR	83,816.00	-13,941,24	69,874.76	16.63

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Every department has line items listed based on the new budget.

If you need to translate from FY19, use the budget translator sent by the Town Administrator

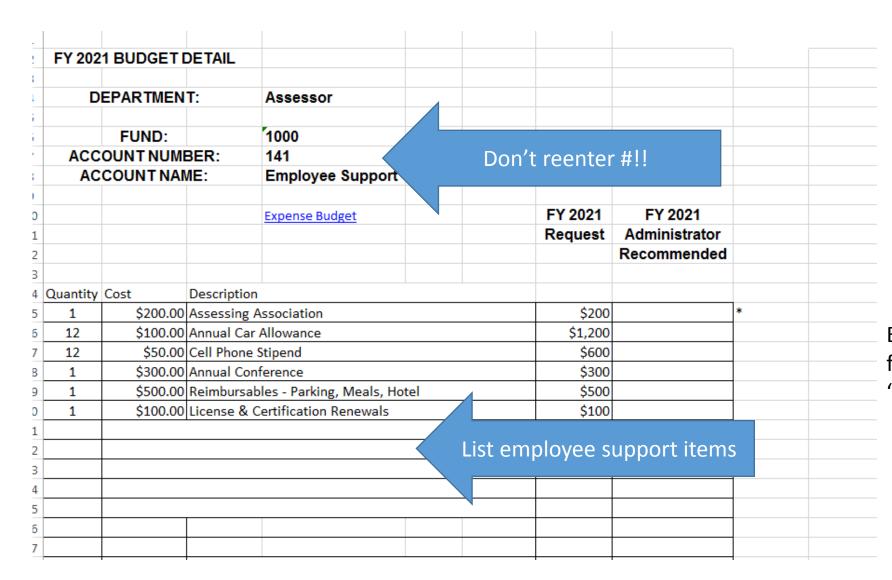




Enter Names and Hours

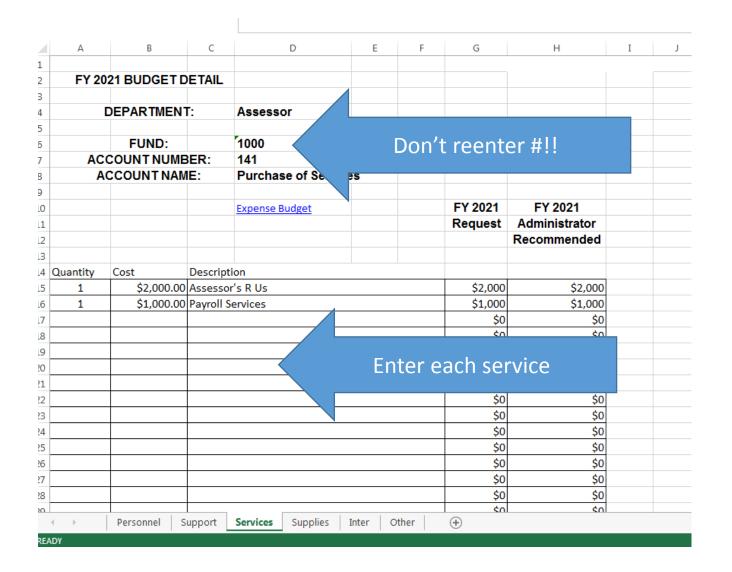
Leave all salaries blank until a COLA is determined.. This will be entered by the Town Administrator. Exceptions - union contracts

Each budget line has a tab



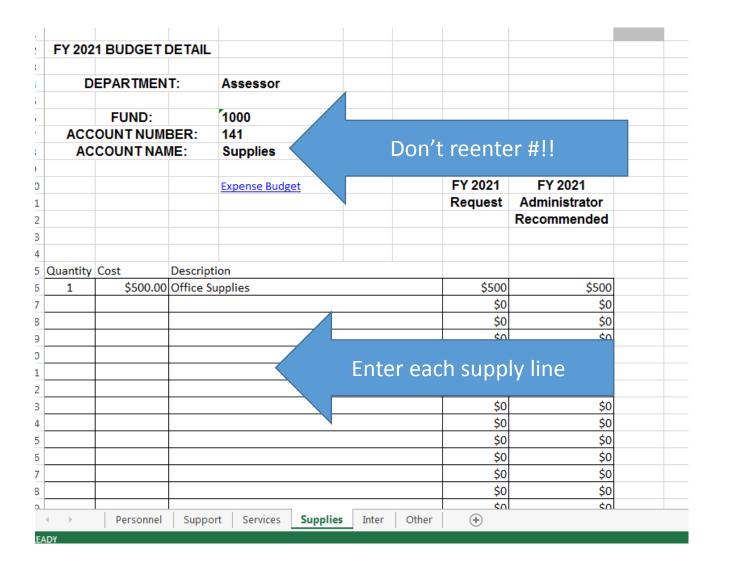


Every item must be accounted for...general requests like "employee support" will be cut



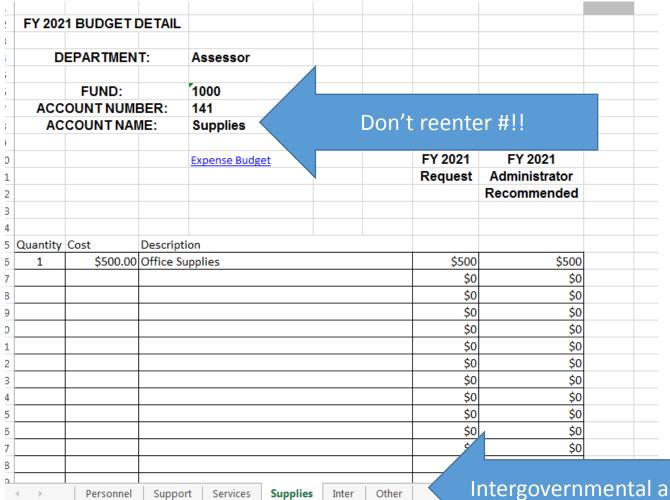


Services are for goods your purchase than are not tangible...like payroll services or monthly vehicle cleaning. See the tab for quanity..monthly would be reported as 12 (with the monthly cost)...quarterly as 4...etc...





All supply requests must be accounted for by type. Vague requests will be disallowed. General guidance is \$500 for boards/committees, \$1000 for departments (excepting larger departments). If you need more, ask for it, but it should be justified by memo





Intergovernmental is for departments paying departments...like DPW paying for details. Other is catch all for those items not categorized previously

Intergovernmental and other