

Group as: XXXX_XXX_XXXX_XXXX

Parameters: Fiscal Year: 2020 Start Date: 07/01/2019 end: 09/30/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
Group 1: Segment 1: Fund		Code: 1000 - GENERAL FUND			
Group 2: Segment 2: Department		000 - unnamed			
1000-000-5001-0000	TRANSFER OUT TO OTHER FUNDS	13,178.03	-13,178.03	0.00	100.00
Total Group 2: Segment 2: Department		13,178.03	-13,178.03	0.00	100.00
Group 2: Segment 2: Department		114 - MODERATOR			
1000-114-5100-0000	PERSONNEL	100.00	0.00	100.00	0.00
Total Group 2: Segment 2: Department		100.00	0.00	100.00	0.00
Group 2: Segment 2: Department		122 - SELECTMAN			
1000-122-5100-0000	PERSONNEL	34,836.00	-7,391.94	27,444.06	21.34
1000-122-5110-0000	EMPLOYEE SUPPORT	1,000.00	-100.00	900.00	10.00
1000-122-5200-0000	SERVICES	48,351.00	-2,404.49	45,946.51	4.97
1000-122-5400-0000	SUPPLIES	7,500.00	0.00	7,500.00	0.00
Total Group 2: Segment 2: Department		91,487.00	-9,896.43	81,590.57	10.82
Group 2: Segment 2: Department		129 - TOWN ADMINISTRATOR			
1000-129-5100-0000	PERSONNEL	89,780.00	-19,392.65	70,387.35	21.61
1000-129-5110-0000	EMPLOYEE SUPPORT	3,600.00	-366.54	3,233.46	10.18
Total Group 2: Segment 2: Department		93,380.00	-19,759.19	73,620.81	21.16
Group 2: Segment 2: Department		131 - FINANCE COMMITTEE			
1000-131-5110-0000	COMMITTEE SUPPORT	200.00	-160.00	40.00	80.00
1000-131-5700-0000	RESERVE FUND	35,000.00	0.00	35,000.00	0.00
Total Group 2: Segment 2: Department		35,200.00	-160.00	35,040.00	0.45
Group 2: Segment 2: Department		135 - ACCOUNTANT			
1000-135-5200-0000	SERVICES	61,500.00	-3,000.00	58,500.00	4.88
1000-135-5400-0000	SUPPLIES	200.00	-43.77	156.23	21.89
Total Group 2: Segment 2: Department		61,700.00	-3,043.77	58,656.23	4.93
Group 2: Segment 2: Department		141 - ASSESSOR			
1000-141-5100-0000	PERSONNEL			09.16	3.25
1000-141-5110-0000	EMPLOYEE SUPPORT			72.00	0.00
1000-141-5200-0000	SERVICES			29.34	18.39
1000-141-5400-0000	SUPPLIES			04.65	34.84
Total Group 2: Segment 2: Department		101,702.00	-12,786.85	88,915.15	12.57
Group 2: Segment 2: Department		149 - TREASURER/COLLECTOR			
1000-149-5100-0000	PERSONNEL	63,991.00	-13,082.74	50,908.26	20.44
1000-149-5110-0000	EMPLOYEE SUPPORT	675.00	-90.00	585.00	13.33
1000-149-5200-0000	SERVICES	3,950.00	-788.50	3,161.50	19.46
1000-149-5400-0000	SUPPLIES	10,200.00	0.00	10,200.00	0.00
1000-149-5700-0000	OTHER	5,000.00	0.00	5,000.00	0.00
Total Group 2: Segment 2: Department		83,816.00	-13,941.24	69,874.76	16.63

Find Your Department



Every department has line items listed based on the new budget.

If you need to translate from FY19, use the budget translator sent by the Town Administrator

[illegible]



FY 2021 BUDGET DETAIL					
DEPARTMENT:		Assessor			
FUND:		1000			
ACCOUNT NUMBER:		141			
ACCOUNT NAME:		Employee Support			
		Expense Budget			
				FY 2021 Request	FY 2021 Administrator Recommended
Quantity	Cost	Description			
1	\$200.00	Assessing Association		\$200	*
12	\$100.00	Annual Car Allowance		\$1,200	
12	\$50.00	Cell Phone Stipend		\$600	
1	\$300.00	Annual Conference		\$300	
1	\$500.00	Reimbursables - Parking, Meals, Hotel		\$500	
1	\$100.00	License & Certification Renewals		\$100	

Don't reenter #!!

List employee support items

Every item must be accounted for...general requests like "employee support" will be cut



	A	B	C	D	E	F	G	H	I	J
1										
2	FY 2021 BUDGET DETAIL									
3										
4		DEPARTMENT:	Assessor							
5		FUND:	1000							
6		ACCOUNT NUMBER:	141							
7		ACCOUNT NAME:	Purchase of Services							
8										
9			Expense Budget							
10							FY 2021 Request	FY 2021 Administrator Recommended		
11										
12										
13										
14	Quantity	Cost	Description							
15	1	\$2,000.00	Assessor's R Us				\$2,000	\$2,000		
16	1	\$1,000.00	Payroll Services				\$1,000	\$1,000		
17							\$0	\$0		
18							\$0	\$0		
19										
20										
21										
22							\$0	\$0		
23							\$0	\$0		
24							\$0	\$0		
25							\$0	\$0		
26							\$0	\$0		
27							\$0	\$0		
28							\$0	\$0		
29							\$0	\$0		
30							\$0	\$0		
	<	>	Personnel	Support	Services	Supplies	Inter	Other	(+)	

Services are for goods your purchase than are not tangible...like payroll services or monthly vehicle cleaning. See the tab for quantity..monthly would be reported as 12 (with the monthly cost)...quarterly as 4...etc...



FY 2021 BUDGET DETAIL				
DEPARTMENT:		Assessor		
FUND:		1000		
ACCOUNT NUMBER:		141		
ACCOUNT NAME:		Supplies		
		Expense Budget		
		FY 2021 Request	FY 2021 Administrator Recommended	
Quantity	Cost	Description		
1	\$500.00	Office Supplies	\$500	\$500
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0

Enter each supply line

Personnel Support Services **Supplies** Inter Other (+)

All supply requests must be accounted for by type. Vague requests will be disallowed. General guidance is \$500 for boards/committees, \$1000 for departments (excepting larger departments). If you need more, ask for it, but it should be justified by memo

[illegible]

Intergovernmental and other