

Board of Health
August 28, 2018
Library Basement Conference Room
Meeting Minutes

The Board of Health meeting was called to order at 6:09 p.m. in the Hubbardston Library Conference Room located in the library basement by **Bill Homans and 2nd by Cathy Hansgate.**

Present: Cathy Hansgate, Chair
Bill Homans, Vice Chair
Kate Saab, Member
Kelly Parker, Clerk
Ryan McLane, Town Offices
Jim Talvy
Jennifer Susen-Roy
Ryan Coutur, HPD

Approve meeting minutes from July 24, 2018
Bill Homans motioned and Cathy Hansgate 2nd. All approved.

Sign permits:
Peter Lyman Excavating, LLC – Installer
245 Gardner Rd. – Disposal System Construction Permit
97 Ragged Hill Rd. – Disposal System Construction Permit
197 Gardner Rd. - Disposal System Construction Permit

Passed Systems:
66 Old Princeton Rd.
3 Grove St.
4 Morrow Lane
31 Ragged Hill Rd.
92 Old Princeton Rd.
5 Prentiss Hill Rd.

Local Upgrade Approval:

Other Business:

Letter of concurrence for Ray Sawyer Project – Cathy asked if there were any changes to the project, the answer was no, it was already approved that there were no wetlands.
Cathy Hansgate motioned and Bill Homans 2nd. All approved

The board interviewed with Jennifer Susen-Roy as a Health Agent for our town. Jennifer passed out her resume and it was reviewed by the board. She says she is available Monday – Thursday after 4:30 pm and Friday after 1:00 pm. She is also available anytime on Saturday and Sundays. Jennifer ran down her fees as follows:
\$75.00 per inspection

\$50.00 for a re-inspection
\$100.00 for first two hours to witness a Perc and \$50.00 every hour after that,
this includes reviewing the plans.

Ryan McLane brought the IMA for our Public Nursing piece from MPH.N. It was signed by the board and Ryan will bring it to the Board of Selectman meeting on Tuesday for approval so we can move forward ASAP.

It was also noted that they have monthly meetings at one the 14 Towns contracted with MPH.N. We will need to assign a person to go to these meetings and a backup. Ryan suggested Kelly Parker as main and himself as backup. The board decided two rotate this responsibility within the board on a quarterly basis. When we find out when the meetings are we will set up a schedule.

Bill Homans motioned and Cathy Hansgate 2nd. All approved.

New Business:

Ryan Coutur from HPD came to the meeting to inform us of a problem with a home. We will ask the Building Department for assistance.

Bill Homans motioned and Cathy Hansgate 2nd. All approved.

Kelly brought a list of 4 surrounding towns fees so that we can look at and possibly readjust ours. Bill asked that we get more to compare. Kelly will contact Steve Curry of MPH.N and see if they have a list.

Motion made to adjourn the meeting at 7:50 p.m. All in favor, Motion carries.

Respectfully Submitted by Kelly Parker

Approved: Cathy Hansgate Date: Sept. 10, 2018
CH