



Hubbardston Board of Health

7 Main Street, Unit #2
Hubbardston, MA 01452
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health@hubbardstonma.us

Meeting Minutes

Board of Health Library Conference Room February 11, 2020 at 6:30pm

Meeting called order 6:32 PM by Cathy Hansgate

Attendance:

Cathy Hansgate- Chair
Vin Ritchie-Member
Colleen Higgins-Member
Kate Saab-Member
Bill Homans-Member
Mallory Seamon-Admin

Review Last Minutes of 01/28/2020

Minutes were reviewed, Vin Ritchie made motion to accept as written seconded by Colleen. Bill and Kate recused as they were not in attendance. **Motion Passed.**

Failed Systems:

10 Main St: No pumping records recvd to date, owner has been in touch with Ryan in regards to the Title Five Loan program. Admin will start working on making sure applications are in order.

75 Barre Rd: No response from homeowners, we will give until 2/25/20 meeting to move forward with enforcement.

Passed Title V:

Permits issued/to be signed:

Permits were reviewed, approved, and signed for as follows

Food Establishment- MOC Elder Services

Septic Installer-American Sewerage

Open Inspections:

10 New Westminster: Waiting for Tim Kelly to come in and pay for permit as well as his installers license.

19 Mt Jefferson Rd: In review with engineer

Lot 1 Mayo Rd: In review with engineer

Open Complaints: Admin received a complaint call from homeowner on Adams Rd in regards to loggers starting work before 7AM on weekdays. Complaint also made to the Police Department. Cathy Hansgate went out to investigate on 2/3/20 it was noted that Round II Logging was running the operation, forestry permit was placed on site. Mallory contacted DCR who has been out on complaint as well, advised that police and DCR have been out and advised the logger all work to start after 7AM, which is the State of MA ordinance. Advised homeowner who called in complaint she will get back in contact if work starts early again.

Open Issues:

Harvey Trash – Reviewed past bills, admin advised that she has spoke with EL Harvey they advised that the 15 Yard and 20 Yard dumpster are exactly the same price. At this time is looks like we owe the entire balance. \$1483.61.

Cathy made motion to pay full balance, seconded by Bill Homans all in favor **Motion Passed.** Admin to pay bill.

Water Tests: None
None

Maven Nurses Report:
None

Old Business:

Abandon/ Empty Houses –Vin was waiting to get feed back from Fire Chief Hayes

Trash Haulers- Reviewed draft hauler regulations. Updated to include fee's for offences, definition of offence, and ground for permit revocation. Admin will update the draft regulations to review at the next meet. Kate suggested adding an agenda item to next meeting to discuss how to get info to the public on how these new regulations and BOH are going to work for them. Admin suggested legal reviewing the regulation before voting, she will research steps needed to enact a new regulation to the Board.

Chromebooks- They are in! We are working on getting members set up with email addresses and log-ins with CM Geeks.

New Business:

Budget spreadsheet – submitted by Mallory, reviewed and signed off by Cathy.

Missions E-4 Permit- Update on permit for renovations to recreation building to include bedrooms. Property owner provided letter from Paul Graz who approved the renovations stating the system was ok for proposed renovations.

Unanticipated business:

Admin advised that Katie Young from Hubbardston's Celebrations come to the office to inquire about permit for Town Fair, she stated that previously there was a blanket fee which the committee paid for food inspections and she was curious if this could be the case again. The temporary one day food permit fee is \$20 which includes inspection we will charge each vendor this individual fee as we have done for the past few years.

Judie O'Donnell Emailed over copy Hubbardston COOP Board of Health Chapters. Admin distributed to Board Members, hard copy will be kept in office.

Cathy Hansgate advised that Dennis O'Donnell was able to obtain copy of the Barn Book from the State. BOH will have access to it if ever needed in an emergency.

Bill Homans and Colleen took BOH radios out for equipment check, they will report on findings at 3/10/20 meeting

Meeting Adjourned: 08:36 PM

Next meeting date: 2/25/2020

Meeting Min Drafted: Mallory Seamon 2/24/2020

Approved:_____At meeting on
2/25_____