



Hubbardston Board of Health

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Meeting Minutes Board of Health Library Conference Room April 28th 2020 at 6:30pm

Meeting called order 6:42 PM by Cathy Hansgate

Attendance:

Cathy Hansgate- Chair
Vin Ritchie-Member
Colleen Higgins-Member
Mallory Seamon-Admin

Guest: none

Review Last Minutes 4/14/2020-Min were reviewed. Cathy made motion to accept as written seconded by Colleen all in favor. Minutes passed.

COVID 19 Update- Schools have been closed for the remainder of the year. MPHn nurse is handling any active cases Hubbardston may get in right now we have 0 active cases. Town hall employees are still remote working. Admin is going into office to check mail ect.

Failed Systems awaiting action:

10 Main St- No updated at this time homeowners are moving forward with title five loan.

30 Main St- Homeowner is moving forward with repairs. Awaiting permit application from installer.

Passed Title V: none reported

Permits/Items to be signed:

Chris Lemek Installer permit-Emergency Repair : Chris Lemeke applied for installer permit to complete emergency job at 52 Birches St. He is licensed in other local towns. Licensed approved. Mallory will get signed via Docusign.

Giacomos applied for Food, Milk, and frozen food/dessert permits. Once verified no taxes owned permit approved. Mallory will get Docusign signatures.

Open repairs or Inspections and plans in Review:

75 Barre Rd- Cathy witnessed perc test, perc passed. Richard Stevens will get us all paperwork and information on Perc.

59 Brigham Rd - Cathy witnessed perc test, perc passed. Richard Stevens will get us all paperwork and information on Perc.

52 Birches Rd- Emergency Tank repair, Cathy Signed permit. Chris Lemek completed repairs tank was crumbling concrete. Repairs completed at this time.

45 Williamsville-Cathy completed final inspection, COC was signed. Mallory provided copy to homeowner and Installer Rotti and Son.

Open Complaints:

111 Gardner Rd-Cathy drove past house noticed there has been an accumulation of trash along with a set of old couches on the front yard. Mallory will draft letter to review at next meeting before sending out

85 Gardner Rd-RV has been spotted with smoke coming out of chimney. It has been reported to fire department multiple times as people drive by and think building is on fire. Mallory will research and draft a letter for review at the next meeting.

MPHN Nurses Report:

Covid 19 update- Right now Hubbardston has 0 active cases of covid 19 in town.

Old Business:

Food Inspections- Food Inspections have come to a halt until the stay at home order has been lifted by Governor Baker

Trash Hauler Regs- Once Town Hall is back open BOH will hold a public hearing to review these regulations. Once hearing is completed than we can enact the new Refuse Hauler Regulations.

Landfill Testing – Cathy advised she met with Mark Popham who told her that he would be doing his inspection and testing of the landfill on 5/6/2020 Cathy is planning on attending to see his process and ask questions in regards to reduced testing

New Business:

Vin update to failed T5 protocol- Vin presented his proposed plan for updated Title Five Inspections and reporting which states:

“The expressed intention of this policy is to assure the health and safety of the residents of the Town of Hubbardston from the associated health hazards and contamination that can occur from failed septic systems.

Therefore, the HBOH requires the following standards and practices for Title 5 Septic Inspections in Hubbardston be adhered to:

1. All Title 5 inspections must be performed by MassDEP approved individuals
2. All Title 5 inspection must be reported to the Hubbardston Board of Health within 30 days of the inspection.
3. In the event that a septic system fails or conditionally passes a Title 5 inspection the owner of the system or his representative will appear before the Board of Health at a scheduled meeting within 60 days from the date of the inspection in order to develop a plan and timetable to upgrade, repair, or replace the system. The owner of the system and the Board of Health will sign an enforceable agreement designed to rectify the problem and situation within the shortest period of time possible. “
4. Consequences to ignoring this policy is??? to be developed...

After discussion it was decided that we will table until more members are present to discuss.

Budget spreadsheet- Nothing to review at this time

Discussion and vote Landfill Cost from Revolving Fund Account- Currently the Landfill Testing and MPH N Health Nurse are paid out of the General Fund Account, we have been asked as a Board to pay for these services from our revolving account as they are services used by our Board of Health. Cathy made a motion to pay for all landfill testing and MPH nursing services from the BOH revolving account effective immediately. Vote seconded by Vin, all in favor motion passed.

Permit fee into general fund/revolving account vote- As it stands now all fee's incoming into the Board of Health are put into the Boards Revolving Fund and the Board is not making contributions to the Towns General Fund. MGL states that all fee's must support the General Fund. It was proposed that at this time we split any incoming fee 80% into General Fund and 20% into Board Revolving account to ensure that we have funds needed if there was ever an emergency the Board needed to act on. It was decided that this amounts should be reviewed every year in June before the start of the new fiscal year.

Cathy made motion that effective immediately we contribute 80% of all incoming fees to the General Fund and 20% to our Revolving Fund. With a review of fee's every year in June before the start of the new fiscal year , Colleen Seconded, all in favor. Motion Passed.

MVP Workshop info- Mallory attended MVP planning meetings with various department heads. The Municipal Vulnerability Preparedness grant program (MVP) provides support for cities and towns in Massachusetts to begin the process of planning for climate change resiliency and implementing priority projects. They will be holding an open floor discussion sometime in May.

Recycle Center: Electricity still not established at the centers shed. National Grid needs permission from pole owner to establish the power source. The town is unable to produce a deed stating we are the owners of record. Ryan and Travis have agreed that we can establish power to the DPW's meter at the center Travis is willing to help dig trenches to run power lines. Mallory will reach out to Kenneth our electrician and see what his recommendation for this project is.

Unexpected Subjects:

Cathy asked that we get info out to the residents on tick prevention now that the warmer weather is here at the ticks are starting to wake up. Mallory will do.

Adjourn-Cathy made motion to adjourn at 7:50 Pm seconded by Collen all in favor.

Meeting Adjourned 7:47 PM