Board of Health

January 22, 2019

Library Basement Conference Room

Meeting Minutes

The Board of Health meeting was called to order at 6:45 p.m. in the Hubbardston Library Conference Room located in the library basement by

**Bill Homans and 2nd by Kate Saab All Approved**.

Present: Cathy Hansgate, Chair

 Bill Homans, Vice Chair

 Kate Saab, Member

Bella Kaldera, Recycling

 Kelly Parker, Clerk

Approve meeting minutes from January 8, 2019

**Cathy Hansgate motioned and Kate Saab 2nd. All approved.**

Signed permits:

 Mission E4- Food Establishment 2019 **waiting on ok from Ryan**

Alm & Sons Septic – Septic Hauler 2019

L.R. Favreau Septic Service, LLC – Septic Hauler 2019

Hubbardston Pizza – Food Establishment 2019

Ladybug Farm – Residential, Frozen and Milk 2019

Wind River Environmental, LLC – Septic Hauler 2019

JPC Excavation & Septic – Septic Installer 2019

Hubb Town Diner – Food Establishment 2019

**All were approved and signed.**

Passed Systems:

 16 Comet Pond Access Road West – Changed Ownership

46 Simonds Hill Road – Changed Ownership

**Reviewed by Board**

Failed Systems:

 10 Main Street – **Kelly will find out who the new owners are**

Open Inspections:

10 Main Street- **Offer Septic Loan program**

43 Morgan Road- **Kelly will call the Att. General about Abandon Property**

Open Complaints:

Open Issues:

 Complaint Procedures –**Talk with Jennifer at next meeting**

Budget – **Cathy H. reviewed with the board**

Outdoor Boiler procedure approval – **Bill H. motioned to accept Cathy H. 2nd All Approved**

Share Inspections with Jennifer R- **Continued to next meeting**.

New food Code labels**- Kelly will make copies of new Inspection sheets and attach are old second page to them.**

Annual Report- **Kelly completed and sent to Laurie R**.

Emergency Management Call Down Drill **Not needed already completed**

Tobacco Control Agent Joan Hamlett @ 7:15pm**- Joan cancelled**

 Other Business:

Land Fill Capping- **Cathy will review contract and we will discuss at next meeting.**

Cannabis Control Commission- **Board will read and discuss at next meeting**

Recycling- Cathy H. wanted to look into opening the Recycling Center more than once a week. Bella was not sure that the customer base could support another day. Board talked about opening during the week one day as a trial. Bill H. suggested a a survey be sent out to see if it was wanted and what day would be good. Bella K. reported that she could not do anymore Saturday’s and that Thursday’s were not good for her. Bella also had concerns that current employees could do another day. The board suggested maybe a senior worker would like the job.

Bella also brought the fact that she would like to start a Library of things, where items brought in could be used by town people and returned. Board felt this could be a liability and maybe we could make it a giveaway instead of borrow. The Board will also consider this for the survey.

Bella K. was asked about the Textile Webinar, she feels it would not be worth seeing. Bella does not feel textile should be collected because it would be costly to have it bundled and taken away.

The Board asked that Bella K. get four bids for the electrical work at the Center, bella K. has not had any luck with electricians getting back to her, she does feel it is just a box problem and not underground work.

The Board setup a visit to the Recycling Center for April 13, 2019. Kate S. will start working on the Survey.

**Bill Homans motioned and Kate Saab 2nd. All approved.**

Kelly passed out Financial Report for Revolving Accounts and Budget for 2019. A warrant needs to be written to take care of the Vaccine Account by April 1st.

 Vacation days were noted, Kate is off February 2 – 5, March and May 13, 14,15th. Cathy is out March 22 – April 4th.

 Cathy will work on the application so we can have an intern. We would like an intern to write grants, develop and conduct a Workers Health Clinic Training for Town Employees.

New Business:

**Motion made to adjourn the meeting at 8:31pm All in favor, Motion carries.**

**Respectfully Submitted by Kelly Parker**

**Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**