



BOARD OF HEALTH

7 MAIN STREET, Unit #2
HUBBARDSTON, MASSACHUSETTS 01452
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June 20, 2023 Minutes for Hubbardston Board of Health

Meeting time: 700 pm

Meeting location: Library Basement Conference Room, 7 Main St., Hubbardston, MA

- 1) Call to order at 7:03 pm. This meeting is being recorded and live.
 - a. Attendees:
 - i. Cathy Hansgate, Chair
 - ii. Colleen Higgins
 - iii. Liz Putelis
 - iv. Judie O'Donnell
 - v. Nancy Perron (for minutes)
 - vi. Laurie DeMalia - absent
- 2) Review and approval of 5/23/2023 meeting minutes with the following corrections:
 - a. 11 a i. – remove “or will do”
 - b. 11 a ii – add ceiling issues “for Stars & Stripes and Giacomo’s”
 - i. Cathy motioned to approve with corrections
 - ii. Colleen seconded
 - iii. All in favor
- 3) Covid 19/Flu/Maven update – No report from MPH. At the end of the month, we will owe again for membership, which is \$600.00 and \$1,000.00 for Maven coverage. Cathy suggested using the \$1,000.00 to hire a part time nurse for BOH. Before the end of the month, BOH will put out a notification that we are looking for a P/T nurse which would be approximately 4 hours per week at \$45.00 per hour. The nurse would do Maven training and follow Maven cases. It would be nice to provide moms with newborns a couple of follow-up phone calls. Liz asked what would happen if we do not get a nurse and Maven runs out? Judie can reactivate until BOH gets on board with a nurse.
 - i. Part 1: Cathy motioned to use the \$1,000.00 funds earmarked in the 2023-2024 budget year, starting July 1, 2023 to hire a part time nurse up to four (4) hours per week by BOH with the Town Administrator’s approval instead of paying Maven services from MPH. The part time nurse would provide Maven services and other community health nursing issues which may include maternal care.
 - ii. Liz seconded
 - iii. All in favor
 - iv. Part 2: Cathy motioned to suggest that until a nurse is hired, Judie has volunteered to provide Maven services if we reinstate her. Cathy motions to hire Judie for Maven coverage effective July 1, 2023 continuing until a nurse is hired.
 - v. Colleen seconded
 - vi. All in favor
- 4) Title V Reports
 - a. 81 Mt. Jefferson – passed 5/25/2023
 - b. 52 Birches Road – passed 5/2/2023
- 5) Water Tests/Well completion forms
 - a. 54 Lombard Road – Total Coliform bacteria-absent, E. Coli-absent 5/23/2023
 - b. 142 New Westminster – well completion done 5/18/2023, received 5/31/2023, waiting for water test
 - c. Water test for Briarwood Townhomes – All results were below the maximum level, next test in 2024
 - d. 2022 Annual Water Quality Report/Consumer Confidence Report for Hub House Apartments

- e. DPH letter for 2023 beach testing
 - f. DCR Central Region water reports for 5/24/2023, 5/31/2023, 6/2/2023, 6/7/2023, 6/14/2023 and 6/20/23
 - g. Ron Burton Training Village Webster Family Campground Seasonal Start-up Procedure and Certification
 - h. Cushman Pond test results for 5/24/2023 & 6/8/23
 - i. 143 Gardner Road – Total Coliform bacteria-absent, E.Coli-absent 6/15/2023
 - j. Cathy informed the members that Phil states that we should have a water test at the well head when the well is dug and then a second water test at the faucet before occupancy. If the well was dug prior to three years, a new water test will be needed.
- 6) Waste Water Tests - None
- 7) Permits to be voted on/signed
- a. Installer's Permit – Kelan Doherty, Inishowen Contracting LLC
 - i. Cathy motioned to approve
 - ii. Colleen seconded
 - iii. All in favor
- 8) Open septic plans/Engineering plans review
- a. 38 Morgan Road – repair, reviewed by Phil L on 6/12/2023
 - b. 39 Morgan Road – New construction, reviewed by Tim Newton on 4/27/2022
 - c. 27 Natty Pond Drive – COC for repair on 6/5/2023, received 6/6/2023
- 9) Sheds/Pools/Garages approved by Phil Leger
- a. 19 Mt. Jefferson – Pool – B-23-98, approved on 6/14/2023
 - b. 80 Chicopee Drive – Garage w/ tight tank – no building permit yet, denied on 6/14/2023
- 10) Old Business:
- a. BOH regulations, create list of fees and fines
 - a. Cathy motioned to accept updated BOH regulations
 - b. Colleen seconded
 - c. All in favor
 - d. Cathy suggested working on the list of fees and fines in the fall
 - b. Cannabis odor update/Joint public meeting
 - a. Letter from Paper Crane dated 5/3/2023
 - b. Letter from Royal Sun Farm dated 6/7/2023
 - c. Cathy commented that both companies were asked to give a list of Cannabis varieties. Royal Sun responded with a list including the information that the harvest will be in September. Mark Kresge copied Cathy on an email sent to Paper Crane requesting a list.
 - d. Odor Complaint Form – At our next meeting, BOH will vote on updated form. If BOH receives complaints regarding Cannabis, we will reach out in a timely manner and have a more open-door policy for communication. Once we have both lists, we will send the information to the Cannabis Control Commission addressed to the agents that follow their businesses to keep them informed.
 - c. Health nurse – covered until 7/1/2023 (see #3 for more information)
 - d. Holden Hospital Account update – tabled on 5/23/2023
- 11) New Business
- a. EDS draft sent on 6/14/2023 – Judie suggested EDS will not be doing drills. They want the school to sign on. They are looking for a list of essential people. Judie says the condensed version is somewhat awkward.
 - i. Cathy motioned to accept the current EDS draft as an addendum to the already approved plan.
 - ii. Judie seconded
 - iii. All in favor
 - b. Interviews for tobacco products
 - c. Unexpected subjects
 - i. Wachusett Medical Reserve Corporation put together a Community Needs Assessment Resource Guide. Judie helped with this project. The Town of Hubbardston will receive three copies. They will be available to view in the BOH office, the Library and the Town Administrator's office.
 - ii. 38 Kruse Road – Cathy spoke to Jeff looking for the kitchen application. We have not received the application as of June 20th. Cathy will visit and tell him he can not sell any

items until he has a kitchen permit. His application will need to be approved by the BOH before he can re-open.

12) Complaints

- a. 248 Gardner Road remains open
- b. 91 Hale Road remains open
- c. 85 Gardner Road – signs posted; certified letter sent to property owner on 5/16/2023 – Property appears empty.
- d. Worcester Road construction worker letter sent 5/16/2023 – Port-a-potty is on site
- e. 50 Dogwood Road North update – pungent odor radiating from back yard – Cathy will reach out
- f. 124 Barre Road update – conditions of home, house odors, overbreeding of dogs – The Animal Control inspection is scheduled for June 17, 2023 – Reach out to Alana for follow-up
- g. 18 Cross Road – unpermitted garage, old cars, debris, digging driveway near property of 20 Cross Road – Cathy will visit site on June 21, 2023

11) Turnovers/Warrants for approval/Financial Reports

- a. W-26 FOR \$1,200.00 for Phil Leger
- b. Republic Services regarding the dumpster at DPW questioning balance due. As of June 16th, the bill was paid by DPW. The monthly bill will be \$60.52.
- c. Turnovers FY23-7 and FY23-8

12) Next meeting date (Tuesday, July 11 at 7:00 pm meeting in Slade Building)

13) Adjournment at 8:41 pm