

Original



## **BOARD OF HEALTH**

7 MAIN STREET, Unit #2  
HUBBARDSTON, MASSACHUSETTS 01452  
(978) 928-1400 x 215 FAX (978) 928-1402

October 10, 2023 Minutes for Hubbardston Board of Health  
Meeting time: 700 pm  
Meeting location: Slade Building, 7 Main St., Hubbardston, MA

1) Call to order at 7:04 pm. This meeting is being recorded

a. Attendees:

- i. Cathy Hansgate, Chair
- ii. Laurie DeMalia
- iii. Liz Putelis
- iv. Nancy Perron (for minutes)
- v. Phil Churchill, Resident
- vi. Judie O'Donnell, absent

2) Review and approval of 9/26/2023 meeting minutes

- a. Cathy motioned to approve the minutes as written
- b. Liz seconded
- c. All in favor

(Cathy suggests moving section 8 a. - 1 Main Street to this point to allow the visitor to review his septic plans without having to stay for the entire meeting).

3) Covid 19/Flu/Maven update – Laurie attended the virtual meeting put on by MPH. If Laurie did not attend, they would not have had a quorum and could not vote to purchase the Covid vaccine. Cathy thanked Laurie for listening. The vaccine will cost MPH \$89,000.00; it was voted on and passed for Covid and flu. Laurie will let the Fire Department know about the date for our clinic. MPH is hoping to get reimbursed through insurance cards. There will be pediatric doses for ages 5+ and high dose for ages 65+. Laurie filled out the vaccine clinic form and it will be kept on file in the office. Janice has reserved the gym. Rya, the school nurse, sends out a monthly newsletter. She has put the vaccine clinic information in this newsletter. Also, the Sr. Center put it in their newsletter. Waiting to hear from Victoria on the flyers. There should be an e-blast sent out to the Hubbardston community with information from the flyer; flu and Covid ages 5+ in the Hubbardston Center School gym from 5-7:30 pm on November 2<sup>nd</sup>. People should bring their insurance cards. There will be five ways of reaching out to people:

- a. E-blast through TA
- b. Website through Candace
- c. Electric board through Katie Young
- d. Sign by rec field through police department
- e. Laurie will post at different businesses

Laurie states the meeting notes from last meeting said Covid vaccine was free for everyone. This is not the case as of September. Covid vaccinations are not free. If people are stating they are going to a pharmacy and have to pay a co-pay, that is correct. The Bridge Program is only for Covid, not for flu. For most people getting the Covid booster, it is being covered 100% by private insurance, Medicare and Medicaid. Walgreens and CVS use the Bridge program which does not cover the flu vaccination. Some insurances require a co-pay. If someone needs help (not insured or underinsured) they need to go to a place that is working with the government. CVS, Walgreens, Community Health Centers are all places they can go. The company/health center decides eligibility when you get there. If you go to Walmart, insurance co-pay will be required. If uninsured and go to Walmart, you pay full price for Covid vaccination. Walmart does not use the Bridge Program. Walgreens and CVS use the Bridge Program but does not cover flu vaccination. Children are always free; 18 and over need Bridge for underinsured or not insured. As of September, 2023, Covid is now commercial; not provided by the government. Laurie brought Covid test kits to the school. Covid numbers are not huge. One positive Covid student last week and one this week at the Hubbardston Center School. Three or four strep cases, a couple of flu cases and one hand, foot and mouth.

- 4) Title V Reports/Peric Tests
  - a. 36 Main Street – Title V - reviewed
- 5) Water Tests/Well completion forms
  - a. Peaceful Acres water test
  - b. Peaceful Acres pool water tests
    - i. Both reviewed and signed off. Cathy asked Nancy to send Carol a thank you note for her timely response for providing the water tests
- 6) Waste Water Tests - No
- 7) Permits to be voted on/signed
  - a. Jeremy Kelley – Installer permit – installer needs to provide company address before signing.
  - b. Hubbardston Police Dept. Annual Halloween party - One day food permit
    - i. Cathy motioned to approve, waiving the permit fee
    - ii. Laurie seconded
    - iii. Cathy will be ServSafe
  - c. 1 Main Street – well permit – approved and signed off by Cathy Hansgate
  - d. Cathy asked Nancy to print a One Day permit for the Hubbardston Historical Society's Thanksgiving Farmer's Market on Sunday, November 19<sup>th</sup>.
- 8) Open septic plans/Engineering plans review
  - a. 1 Main Street – second review - concern was perc needed to be redone. Since there was no change to the property, there would not need to be a 2<sup>nd</sup> perc test.
    - i. Cathy motions to approve (second perc not needed per Sanitarian)
    - ii. All in favor
  - b. 31 Cross Road – repair - approved
- 9) Old Business:
  - a. Nursing position – table discussion until Cathy's computer issues are resolved so she can send out the original copy of the position along with modified pages for next meeting.
- 10) New Business
  - a. Standard Operational Procedure for BOH regarding complaints (added per TA)
    - i. Cathy motions to approve without the #5 & #6 printed on the page

- ii. Liz seconded
    - iii. All in favor
  - b. Fall vaccination advertising sheets – Ask Candace to add flyers to the website in both English and Spanish and to review in January to remove and keep the information on the website current
  - c. Review of Field Day Activity on September 16<sup>th</sup> – Judie, Laurie and Cathy attended Field Day. A table was set up for free flu kits, free brochures and covid test kits. All flu kits were dispersed. A lot of Covid test kits were passed out free to the community. People were appreciative of the information in the flu kit packets. BOH members encouraged everyone to get their flu shot. It went very well, but a very windy day.
  - d. Recycling metals date – Plans to hold a metal recycling day. A tentative date of Saturday, November 4<sup>th</sup> from 10-1 is planned with metals only. BOH is covering the cost of a dumpster at DPW. Cathy spoke with Travis about holding a metal recycling day. It would be metal only. Pipes, tools, etc., nothing electrical, no air conditioners. Cathy will ask about things such as metal pans with Teflon coating. The dumpster has a side opening for easy loading. It will be free recycling. BOH will wait to advertise until the date is confirmed.
  - e. The topic of “Unexpected subjects” – Laurie questioned whether or not this portion should stay on the agenda. Cathy suggested it can stay.
- 11) Complaints
- a. Cannabis – Cathy will look into written complaint.
  - b. Laurie questioned if we have history on complaints, do we have files in the office? Yes, we do have paper files. Regarding a training question for confidentiality, people would go through ethics training. There are similar programs from the state on communication. Complaints can be listed on the agenda and will include address. If there will be a discussion, BOH needs to notify owner of property address to let them know it will be discussed at an upcoming meeting. BOH receives a complaint, tells BOH inspector, the inspector investigates in a timely manner and notifies property owner. The complaint will be put on the agenda and the property owner will be invited to attend the meeting where the complaint will be discussed. Property owner can listen but BOH does not necessarily have to allow them to speak. They are to be invited to hear discussion. The person that made the complaint, will receive notice of resolution. There was discussion regarding the complaint form. The members thought the form would be submitted on-line and not have to be printed off and sent in to the Board of Health. Nancy spoke with the town clerk and Candace suggested that the form could be set up through SurveyMonkey or something similar in order for the form to be sent electronically.
- 12) Turnovers/Warrants for approval/Financial Reports
- a. W8 – approved and signed off to reimburse DPW from recycling revolving account to pay for two months of the dumpster.
- 13) Next meeting date (Tuesday, October 24 at 7:00 pm meeting in Slade Building)
- 14) Adjournment at 8:29 pm
- a. Cathy made a motion to adjourn
  - b. All in favor
  - c. Cathy reminded anyone viewing the this BOH meeting that there is a Special Town meeting on October 26<sup>th</sup>.

Respectfully Submitted by Nancy Perron

*Approved Nov. 14, 2023  
at BOH [Signature] Chair*

Date

Name

Address.

10-10-23

Phil Churchill

26 Main St.