



BOARD OF HEALTH

7 MAIN STREET, Unit #2
HUBBARDSTON, MASSACHUSETTS 01452
(978) 928-1400 x 215 FAX (978) 928-1402

October 24, 2023 Minutes for Hubbardston Board of Health

Meeting time: 700 pm

Meeting location: Slade Building, 7 Main St., Hubbardston, MA

- 1) Call to order at 7:04 pm. This meeting is being recorded
 - a. Attendees:
 - i. Cathy Hansgate, Chair
 - ii. Laurie DeMalia
 - iii. Liz Putelis
 - iv. Judie O'Donnell
 - v. Nancy Perron (for minutes)
 - vi. Steve Hastbacka - resident
- 2) Review and approval of 10/10/2023 meeting minutes
 - a. Cathy motioned to table minutes from 10/10/2023 meeting, retype with corrections and approve at the 11/14/2023 meeting
 - b. All in favor
- 3) Covid 19/Flu/Maven update – Cathy saw the notice for the clinic through the E-blast. Nancy to check with Travis for electronic board at DPW. Liz stated the clinic information was put in the school nurse's newsletter and also in the principal's letter. Laurie will post flyer at the Sr. Center, Post Office and Mr. Mikes. There are no Covid cases to report per Laurie. Judie states MPH N needs an official letter from Hubbardston BOH stating Judie is the MAVEN contact. Everything has been turned in for Judie. Laurie took notes at the last meeting for MPH N. They spent \$70,000 on flu and \$89,000 just on Covid vaccine for a total of \$160,000 in the region for MPH N. The meeting was Monday, October 23rd. Liz asked how many doses they purchased? Laurie stated it was 380 doses, so it was \$89,000 for 380 doses. Laurie states it is all commercial now. MPH N has a public excellence grant. They received \$240,000 for that grant. They used that money to purchase the vaccines and hope to get reimbursed.
(Cathy suggests moving 8b – 28 Old Westminster Road to this point to allow the visitor to review his septic plans without having to stay for the entire meeting).
- 4) Title V Reports/Perc Tests
 - a. 173 Gardner Road – Perc Test for repair – Nancy to ask Luke R. for clarification on SSI for final page. Why hole #1 was chosen – Cathy states she will expect to see it as part of engineering plan.
- 5) Water Tests/Well completion forms
 - a. Peaceful Acres water test - reviewed
 - b. 40 Birches Road – water test from tank - reviewed
 - c. 40 Birches Road - well completion report - reviewed

- 6) Waste Water Tests
 - a. 5 Navajo Street – FAST system agreement - reviewed
 - b. 48 Gardner Road – FAST system report – reviewed – blower needs to be replaced and pumped out. Follow up, needs report for blower and pumping.
- 7) Permits to be voted on/signed
 - a. Jeremy Kelley – Installer permit (needs additional member signatures) – signed by BOH members
 - b. Hubbardston Historical Society - One day food permit – signed
 - c. Reach out to Carol Whitney for the Unitarian Church for their fair on November 30th or December 1st. Will they be serving sandwiches, etc? Will they need food permit and inspection?

(Judie questioned if ServSafe is required for permits. Cathy replied that they are)

8) Open septic plans/Engineering plans review

- a. 16 Old Westminster Road – reviewed and approved
- b. 28 Old Westminster Road – reviewed and approved

(Cathy asked Nancy to have Phil L sign the originals for 16 Old Westminster and 28 Old Westminster)

9) Old Business:

- a. Nursing position – Cathy emailed documents to BOH members. Judie spoke with Peggy from Rutland and another friend whom are both public health nurses. They follow up on infectious disease and keep tabs on the health of the town. Peggy's job description was pretty informal. The other persons job description was more complicated and had more details. Judie went through the Stoneham job description and pulled out what she thought would fit with the Town of Hubbardston. Cathy read the nursing position. Cathy suggested to have Nancy type up the document and forward to the board members. Laurie asked if we have the funding. Cathy stated the document would be sent to the Selectboard along with the source of funding and then it could be advertised. The initial funds will come from BOH revolving. Instead of paying MPHNS \$1,000/year, the \$1,000 will go to a nurse that reports to BOH on a monthly basis, or more often. Instead of spending the money and not seeing results, we will spend the money and see results. This is a step we need to take. A positive step. Judie suggests we get a line item set up for the future.
- b. Fall vaccination advertising sheets have been put on the website. Nancy reminded Cathy they are in English and Spanish versions.
- c. Recycling metals date will be held on November 4th from 10-1. Cathy will be there. Laurie will be there at 10:30. There will be an E-blast, the flyer will be put on the color board and put on the website. Cathy confirmed with Templeton Salvage that the following can be recycled: Metal appliances, bicycles, aluminum, metal of any kind, tower computers, toasters, grills, office desks, metal chairs, pipe, anything mostly metal. No liquids, gases or fluids of any kind. Open to town residents only. There will be two entrances; one at DPW and a second entrance with a sign. Liz will post to the Hubbardston People page. The reason to do the metal recycling is 1) it is good for the town and 2) the funds from the recycling go to pay for the BOH dumpster at the DPW.

10) New Business

- a. Unexpected subjects – Cathy has gotten three commercial food inspections done; which leaves three more, plus the school and two residential inspections. Then all food inspections are done for the year. Cathy also needs to do a second inspection for Rietta. They should be completed before the next meeting.

- b. Judie asked if everyone received an email for a blueprint for Public Excellence for operating standard for BOH? She states back in 2019, a report was published and will be passed across the nation looking for Standards that all Boards of Health would adopt. We may have to work with Boards of Health in other towns. Pamela will be forwarding information from DPH. They want to bring standardization and uniformity to all across the board. Any group or entity that has connection with DPH will bring in uniform standards for BOH. They are starting to bring up documentation. Judie states a lot is still in planning. Cathy states in theory, all will benefit. On the opposite side, it could create a lot of bureaucracy. It could be a burden on a BOH like Hubbardston as everyone is volunteer.

11) Complaints

12) Turnovers/Warrants for approval/Financial Reports - None

13) Next meeting date (Tuesday, November 14, 2023 at 7:00 pm meeting in Slade Building)

14) Adjournment is at 8:34 pm

Approved 11/14/2023 at
BOH Mtg. *[Signature]*, Chair

BoH-meeting- Oct. 24, 2023

Name

Address

Steve Hastbeka

10 Elm ST.