Board of Health

July 23, 2019

Library Basement Conference Room

Meeting Minutes

The Board of Health meeting was called to order at 6:35 p.m. in the Hubbardston Library Conference room located in the library basement by

**Kate Saab and 2nd by Cathy Hansgate. All Approved.**

Present: Cathy Hansgate, Chair

Kate Saab, Member

Vincent Ritchie, Member

Colleen Higgins, Member

Tom Robbins, Guest

Approve meeting minutes from June 25, 2019 with one typo to be fixed

**Kate Saab motioned and 2nd Cathy Hansgate All Approved.**

Passed Systems:

20 Kruse Rd

Vin R. asked about our policy on witnessing Tiltle 5’s. Cathy explain that we will witness everyone one time in the course of the season.

Signed Permits:

D .P. Mercurio & Sons, Installer

Open Inspections:

Country Trail II, waiting for freezers to come in

Open Complaints:

None

Open Issues:

Harvey – Two dumpsters were delivered and both are now full. Travis helped put trash in the dumpsters with Bella and has also offered to pay for one of them, he uses them for road side trash picked up by DPW throughout the year.

Cathy H. will speak with Harvey and order a 15 yard open top dumpster for August, September and October, with DPW taking care of themselves in the winter months. Cathy H. will see if she can get Harvey to pick up when they deliver the new dumpster.

We will look to get bids over the winter for next season.

**Cathy Hansgate motioned and Kate Saab 2nd All Approved**.

Waste Management- They have never replied

Electric at Recycling Center –A motion was made to accept the bid as long as it does not exceed $5,000.00.

**Cathy Hansgate motioned 2nd by Vin Ritchie All Approved**.

40 Kruse Road- Plans have been approved.

Failed Systems:

62 Grimes –

27 Morgan –

We will send out letters asking that the water be tested when the system fails because of being under 100’ from neighbor

Water Tests:

Briarwood Townhomes – passed reviewed by board

Pinecrest Property Assoc. - passed reviewed by board

Silverleaf Hollow Condo- passed reviewed by board

Maven Nurses Report:

Signed Contract

**Cathy Hansgate motioned and Kate Saab 2nd All Approved**.

Other Business:

Landfill Monitoring Report for Spring 2019- reviewed Kelly will send letter asking about our agreement on asking the state to limit inspections

Sweet Pumpkin Permit- We will credit her $25.00.

**Colleen motioned 2nd Cathy Hansgate All Agreed.**

Passwords for MAHB; MACC and WebEOC

Mission E4 letter of not allowing swimming or boating – Vin asked about the

Swimming pool. When the next inspection is done we will inquire.

Budget – no action

New Business:

Tom Robinson came to the meeting with questions about how water tests are done and what is tested. Cathy H. explained that Homeowners are responsible. The reason for these questions is the Library has an empty well and he would like to get it tested before he moves forward with its removal or filling. Tom R. will have the well tested and then report to the board what was found and how he will proceed.

Vendor Fees- We will charge $30.00 same as we do for Temporary Food Permits with the following needs:

ServSafe Certified person if anything is being made on the premises

Must have a permit with Hubbardston

Must have a permit from their base town

Allergen Certified

Aware of bodily function clean up procedures

**Cathy Hansgate motioned and Kate Saab 2nd All Approved**.

Budget Spreadsheet – not available

176 Gardner Road- Vin R. stated that Newman Brother’s Demolition is working out of 176 Gardner Road. They have dumpsters full of debris and they have no permit to be working there Board of Health has a concern for potential hazardous waste being held in the dumpsters. Kelly P. will draft a letter asking them to cease operations until they come in for a meeting.

Intern- Jess G. reviewed what she has done while interning for us, and Cathy H. asked Kelly P. to write her end of internship summary..

**Meeting called to an end at 8:30 p.m. Motion made to close meeting by Cathy Hansgate, 2nd Vin Ritchie All Approved. Motion carries.**

**Respectfully submitted by Kelly Parker**

**Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**