Board ofHealth

June 11,2019

Library Basement Conference Room

Meeting Minutes

The Board of Health meeting was called to order at 6:45 p.m. in the Hubbardston Library Conference room located in the library basement by

**Bill Homans and** 2"ct **by Cathy Hansgate. All Approved.**

Present: Cathy Hansgate, Chair Bill Homans, Vice Chair Kate Saab, Member

Kelly Parker, Administrative Clerk

Jessica Gavin, Intern Tammy Wylie, Guest Colleen Higgins, Guest

Approve meeting minutes from April22, 2019

**Bill Homans motioned and Kate Saab 2"ct. All Approved.**

Passed Systems:

85 Hale Rd.- Approved viewed pictures of system D-box repair.

86 New Westminster Rd. - Approved viewed pictures of system D-box repair.

**Reviewed by Board.**

Signed Permits:

Peaceful Acres Campground

Rietta Ranch Food Vendor- Board agreed on new procedure for when vendor permits are issued. As part of first inspection, inspectors will ensure that all regulations are being followed, such as ServeSafe, allergy and choke signage is visible. Kelly will also draft a letter to Rietta Ranch requesting inf01mation on new vendors before they began selling at the ranch.

**Cathy Hansgate motioned, Kate Saab** 2"ct. **All Approved.**

**All Permits were Approved and Signed.**

Open Inspections:

Hubbardston Little League (Completed) First Unitarian Church (Completed) Mission E4 (Completed)

Ron Burton Training Village

Lions Club

Open Complaints:

Republic Services- A plan was formulated that if a complaint comes in, Kelly will call neighbors to see if they are experiencing the same issue, and the infonnation will be organized in a

spreadsheet.

Outdoor Boiler - Kate inspected the outdoor boiler and advised homeowners to shut it down, to which they responded that they would shut it down and get oil. Kate is planning to re-inspect

the outdoor boiler in the next week.

Open Issues:

Harvey - Plan to add additional open top dumpster next to overflowing dumpster.

Going forward, plans to pay for dumpster only when Recycling Center is open. Plan to communicate with DPW that dumpster will only be available during Recycling Center season. Kelly will call Waste Management for additional quotes.

Failed Systems:

10 Main Street

15 High Street - Kelly will draft variance letter with following conditions: water supply test from 15 High Street and abutter at 17 High Street must be completed at 15 High Street's expense, with a recommendation for yearly pumping.

**Bill Homans motioned, Cathy Hansgate** 2"d. **All Approved.**

63 Chipawa Street

Water Tests:

Stamatia's Plaza

Maven Nurses Report:

No pertinent findings.

Other Business:

Beach, Pool, and Water Testing Protocols- see handout Hubbardston Fair - all applications and permits gathered and signed Picked up Cones and Easels from MPH

New Guidance fi·om EPA on lead and copper in Schools - Board has decided that everyone will receive the guidance will receive the guidance electronically, with the exception of

Cathy (paper)

NACCHO Exchange Communications

Sent Message to QRSD about Vaping and Drugs- no response

Budget

Colleen Higgins interested in BOH Opening - Colleen has been in the communication department of FEMA for the past 35 years, the Board agreed that she would be a good fit. Kelly will

give her the request for appointment application to be given to the Board of Selectmen for their next

meetm.

g on June 24th.

Cathy Hansgate motioned, Bill Homans 211

ct.

All Approved.

Tammy Wylie from Regis College working on Master in Nursing and needs to attend a

BOH meeting as a requirement.

New Business:

SWANA Membership - Decided against.

Cathy Hansgate motioned, Bill Homans znct. All Approved.

Meeting called to an end at 8:11 p.m. Motion made to close meeting by Bill Homans, znct Kate

Saab. All Approved. Motion carries. Respectfully submitted by Jessica Gavin

Approved:

