

MINUTES
Cable Advisory Committee
May 16, 2017 at 1:30pm
Slade Building

In attendance – Tom Colyer, John Nason, Brittany Blaney-Anderson, Raeanne Siegel, Tonya Martowska
Absent – Al Afonso

Meeting opened at 1:45 pm.

Minutes –

April 11, 2017

Motion: J. Nason

2nd: T. Colyer

To approve the minutes as presented April 11, 2017 meeting.

Vote: All in Favor

Purchase of rack for school –

Motion: J. Nason

2nd: T. Colyer

To purchase an equipment rack for the school.

Vote: All in Favor

Audience Microphones –

Discussion about low profile microphone, ceiling repairs and whether we should install now or wait until after the ceiling is done. Could run conduit for now or alternatively buy another table mic for the audience for now. Compared TV to YouTube, Brittany will look at YouTube for possible volume controls. Discussion about mixer, something is wrong with it, might need to replace it.

Motion: J. Nason

2nd: T. Colyer

To purchase another used mixer no more than \$200

Vote: All in Favor

Motion: J. Nason

2nd: T. Colyer

To purchase another table microphone to use in the back of the audience no more than \$250

Vote: All in Favor

BoxCast – Moved to a future meeting, not needed at this time.

Purchases of nominal items -

Brittany stated that most stations give her leeway to purchase small items without the committee's approval. Brief discussion followed, including whether amount should be \$30 or \$50.

Motion: J. Nason

2nd: T. Colyer

To approve an expense account for items under \$50

Vote: All in Favor

Further discussion ensued about the sound quality. Raeanne read a Facebook post and comments from Town members. Brittany said people should be contacting her with issues. She can be contacted at hubbardstoncable@gmail.com or on the Facebook page WHPA Hubbardston Public Access.

Old Business -

- a) **Inventory** – Brittany presented an updated list of inventory to include most recent purchases.
- b) **TV Show** – Tom brought up needing to get the show together to discuss the 250th. Tom has asked Katie Young to put together a storyboard.

New Business –

None

Motion: J. Nason

2nd: T. Colyer

To adjourn at 2:34 pm

Vote: All in Favor

Respectfully submitted,
Tonya Martowska