

TOWN OF HUBBARDSTON  
COUNCIL ON AGING  
7 MAIN ST. UNIT 3  
HUBBARDSTON, MA. 01452

June 15, 2018 10:07 AM

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PRESENT: Chairperson Hilary Scott, Secretary Mel Shaughnessy, Treasurer Walter Scott, Director Claudia Provencal, Members- Nancy Afonso, Richard Student and Roberta Keane. Friends- John Nason.

ABSENT: Bonnie Cunningham and Flo Pervier. Note- Vice Chairperson Wayne Miller has resigned.

PRAYER: Skip

SECRETARY'S REPORT: Submitted by Mel Shaughnessy for April 23, 2018 and May 21, 2018. Motion to accept Roberta, Second Walter. Motion passed unanimously.

TREASURER'S REPORT: Presented by Walter Scott. Expense Account balance-\$188. Formula Grant balance-\$2687.61. Gift Account balance-\$11,000. plus or minus due to final tally of Yard Sale after expenses. Motion to accept Mel, Second Richard. Motion passed unanimously.

DIRECTOR'S REPORT: Presented by Claudia. There is an open seat on the COA Board as Wayne Miller has resigned. Yard Sale

was a success. There is a lot of stuff leftover/remaining to be disposed of and Claudia has tried numerous avenues to accomplish this task without success. Walter made a motion to pay Paul Pervier \$200. and Brandon Buthen \$100. and any other additional disposal expenses. Second Mel. Motion passed unanimously. Yard Sale \$4000. deposited into Gift Account at this time.

FRIENDS: John Nason reported the Friends are selling raffle tickets for the 6/23/18 Hubbardston Town Fair. The Friends will be having a 50/50 Pitch Tournament on 6/19/18. Bakers are needed.

OLD BUSINESS: Discussion about Rummage Sale in the Fall. We will no longer accept donations of electronics or stuffed furniture moving forward. Motion Walter to have Rummage Sale in October, date TBD, Second Roberta. Motion passed unanimously.

NEW BUSINESS: Purchase of copy machine. Claudia reported cost of machine as \$3000. To be split equally with the Friends. An annual maintenance contract fee also to be split with the Friends was recommended. COA portion would be \$1500. and \$290.40 respectively. Nancy made a motion to spend money for the copier and maintenance contract, split equally with the Friends, Second Roberta. Vote 4 in favor, 1 abstain and 1 opposed. Motion passed.

Claudia asked for approval to purchase a coffee bar for our Center. Discussion on appropriate price \$400.-\$800. Nancy made a Motion to have Claudia purchase a coffee bar and contract the electrical wiring for installation with the balance of the Formula Grant and what that may not cover to be taken from the Gift Account, Second Walter. Motion passed unanimously.

Claudia requested approval for additional construction projects as follows: Front Entrance estimate \$4600. Windows and Screens estimate \$3500. Rug Shampooing estimate \$300. Sliding doors under the windows and painting of our Senior Center room. Nancy made a motion to grant approval, Second Roberta. Motion passed unanimously.

CPR class has been rescheduled to 6/30/18 8AM-4PM.

Motion to adjourn Mel, Second Nancy. Motion passed.  
Adjourned.

Respectfully submitted,



Mary Ellen (Mel) Shaughnessy