

HUBBARDSTON CULTURAL COUNCIL

MEETING MINUTES

NOVEMBER 9, 2021

MEETING BEGAN AT: 6:33

MEETING ADJOURNED AT: 8:45

MEMBERS IN ATTENDANCE: Lori Engle, Treasurer

Sara Lyon, Member

Sarah McMaster, Member

Donna Shea, Secretary

Bill Shea, Chairman

START OF THE MEETING WHICH WAS A VIRTUAL MEETING VIA ZOOM: Bill, our Chairman, opened the meeting at 6:33, greeting everyone. He read the agenda for the night's meeting and then turned the meeting over to our treasurer, Lori, for the financial review

AGENDA: 1. Review of the financial report for FY21 submitted to the MCC.

2. Review of grant programs performed from previous grant period and current status of those still pending.
3. Review and evaluation of grant applications submitted for FY22.
4. Strategies to improve attendance at future grant events.
5. Status of our committee and strategies to recruit new members.
6. Other topics not anticipated by Chair 48 hours prior to the meeting.

OPEN ISSUES: Lori mentioned that our meeting was a voting meeting and then updated us with the financial report from the Voting Meeting Worksheet. She has kept meticulous records of the grants, encumbered grant money, some of which has been reimbursed, six waiting to be reimbursed and some of which is in limbo. This was a result of the complications of Covid. Some events have still not been performed from FY21, FY20 which presents an accounting nightmare. Lori mentioned that we have \$6083 encumbered in grant money for FY22 that had to be approved. Motion was made to accept that amount, it was approved and the motion was carried. Bill mentioned that he spoke with

Denis Cormier, one of our grantees, who said he will be performing at the Senior Center for a Christmas gathering. He had been unable to perform his event in 2020. Another status update, the Caterpillar Lab happened at the Hubbardston Field Day 2021...a grant event from 2019.

We then tackled the 25 new grant applications for FY22. We discussed each one in detail and were able to do a preliminary approval and disapproval of some. We had many questions regarding some of the applications that Bill was going to address with the applicants before we make our final decisions at our next meeting.

We tabled agenda item #4 regarding attendance at grantee events because of the time factor.

We also mentioned that we indeed needed to employ strategies to recruit new members as soon as possible due to terms for current members coming to an end.

Next meeting is set for November 16, 2021, via ZOOM at 6:30 PM.

Meeting was adjourned at 8:45