

HUBBARDSTON CULTURAL COUNCIL

MEETING MINUTES

OCTOBER 4, 2022

MEETING BEGAN AT: 6:35 PM

MEETING ADJOURNED AT: 8:00 PM

MEMBERS IN ATTENDANCE : Sara Lyon, Chairperson

Lori Engle, Treasurer

Nancy Rogan, Member

Jonathan Brinker, Member

Donna Shea, Secretary

START OF THE MEETING: Sara, our Chairperson , called the meeting to order at 6:35 PM and thanked all for attending this very important “voting meeting”.

AGENDA: 1. Review minutes from last meeting, July 28, 2022.

2. Review financial information, funds available for next grant cycle.

3. Update on recent performances, grantees.

4. Review of grantees who have not presented a program this year.

5. Review logging into Mass Cultural Council site.

6. Discuss sending out calls for grants to local newspapers.

7. New/Old business.

8. Adjourn.

OPEN ISSUES: The Minutes of the Meeting were reviewed and accepted and will be sent to our Town Clerk for posting and then filed in the Town Hall file.

Lori, our Treasurer, brought us up to date on our budget and financial status. There are still many reimbursements that remain outstanding, that is \$6044 in encumbered grant money as only two grants had been paid as of June 30. Since this was a voting meeting, we approved/voted on a \$330 administration budget and \$6575.10 budget. Funds from the MCC available for new grants for FY23 are \$6600.

We discussed the grantee programs held at Field Day, the plusses, and minuses of each. Also assigned Lori to check on the African Arts Program that was supposed to be held at Center School in the spring and Donna was to remind Joyce Green to submit two reimbursement forms for the Animal Adventures. Donna was also to check with the Build-A-Flag workshop for veterans to see if that had been held.

We quickly discussed the feasibility of buying a banner that would promote the HCC during other events held in town. Sara was going to check into any conflict of interest on our part.

Logging into the MCC was tabled.

The Council discussed different advertising venues, Facebook, Next Door, local newspapers, a possible "grant night" held in town... simply to get the word out encouraging anyone to apply for grant money available from their local Hubbardston Cultural Council. Of course, it's too late for this year as the application process closes on October 17.

Next meeting will be at the Senior Center on October 20, 2022 at which point we will be discussing the grant applications submitted.

Meeting was adjourned at 8PM.

MINUTES SUBMITTED BY: Donna Shea, Secretary HCC