

Hubbardston Cultural Council Meeting Minutes

06/12/2018

Meeting started at; 6:40pm
Meeting ended at: 8:15pm

Meeting was held at the Senior Center, 7 Main Street, Hubbardston, MA.

Members in attendance:

Meghan Brown	- Regular
Lori Engle	- Regular
Sara Lyon	- Regular
Bill Shea	- Regular
Donna Shea	- Alternate

Members Not in attendance:

Bill Rigerio
Caitlin Thieme

Common Reference Abbreviations:

HCC: Hubbardston Cultural Council
MCC: Massachusetts Cultural Council

Start of Meeting: Bill opened the meeting at 6:40 and we proceeded to review “Old Business” and then moved onto the agenda items.

Agenda:

- Review and approval of previous meeting's minutes;
- Discussion of grantees events which have already taken place.
- Plans for our participation in upcoming Hubbardston Fair on 6/23
- Progress report on potential of Facebook page
- Discussion of cultural council survey to be used at the fair
- Council members' status

Old Business (Bold Text represents NEW information on Old items):

HCC Email – **We are using Bill's email as much as possible**

HCC Telephone Number: no change

New Business:

Agenda Items:

Review and approval of previous meeting's minutes:

The minutes from the May 9th meeting were voted on and approved.

Discussion of grantees events which have already taken place:

We discussed the Edible Wild Plant Walk, held at Lady Bug Farm on May 11th. There were 4 attendees, 2 were HCC members, 1 the Gardner News press and one other person. We walked the fields looking at possible edible plants growing uncultivated. There were interesting discussions on the use of many plants. We were very impressed t by Cathy, the owner of LadyBug Farm, her wealth of knowledge and future plans.

The Birds of Prey announcement is up on the town's reader board.

Plans for our participation in upcoming Hubbardston Fair on 6/23

The group spent a lot of time planning for the Hubbardston Fair. Bill and Donna took charge of the majority of the physical set up. Sara designed the survey and signage. Meghan supplied MCC postcards and Sara had labels printed for them, advising people where they could take the survey on-line. There was an overall excitement on participation in the Fair.

Progress report on potential of Facebook page:

The FaceBook page is live! Sara has added pictures and will be updating Bill's email address. There is an outstanding question on how to link to the Town of Hubbardston's web-site. Laurie Reed, the town's executive administrative assistant, may know how to accomplish this.

Discussion of cultural council survey to be used at the fair

Sara developed the HCC Community Input Survey. The group reviewed the survey questions, along with the ease and time to take the survey. The survey was approved. Sara has also added the survey on-line at survey monkey (<https://surveymonkey.com/r/KGTZJDN>).

Council members' status:

June 30th, is the end date for several members of the board. Lori, Sara and Donna have requested to continue on as regular board members and Caitlin has requested to stay on as an alternate. This will be a 3 year term.

Other New Business:

Town Hall Board/Committee Open House:

Bill and Donna represented the HCC at the Open House held by the Town Administrator prior to the Town Meeting, held on June 5th. Our table had postcards from the MCC, signage showing programs that were funded in FY 2018, and some examples showcasing events that had already taken place. Bill said that many of the town officials stopped by and he had the opportunity to rub elbows with other committee/board members.

Next Meeting:

July 18th, 2018 at 6:30pm at the Hubbardston Senior Center, 7 Main Street, Hubbardston, MA

Minutes Approved:

The minutes for the 6/12/2018 HCC meeting were approved by the HCC members at the meeting held on 07/18/2018.

Minutes respectfully submitted by Lori Engle.

Attachments:

Updated FY 2018 Approved Grantee Event Timeline

Project plan for the Hubbardston Fair

HCC 2018 Community Input Survey