

HUBBARDSTON CULTURAL COUNCIL MEETING MINUTES FEBRUARY 18, 2019

MEETING BEGAN AT: 6:40

MEETING ENDED AT: 8:20

Meeting was held at the Senior Center, 7 Main Street, Hubbardston, MA

Members in attendance: Lori Engle-Regular
Sara Lyon-Regular
Bill Shea-Regular
Donna Shea-Regular

Also present was Katie Young who was invited to attend to share her ideas and helpful hints regarding her experience in successful event planning.

Start of the Meeting: Bill opened the meeting at 6:40, thanked Katie for attending and we proceeded to review the agenda items.

Agenda:

Review and acceptance of minutes of the previous meeting which was held on January 17, 2019.

Review any appeals the Council may have received regarding FY19 grants.

Discuss completed annual report FY18.

Discuss approval letters sent to FY19 grantees on February 7, 2019.

Action needed to recruit new members to the Council.

Our attendance at the Hubbardston Town Fair on June 22, 2019(rain date is the 23rd).

Open Issues:

Minutes of previous meeting: Members voted to approve minutes of meeting held on January 17, 2019.

Appeals of FY19 grants: There were no appeals.

Annual report FY18: Lori was able to complete our annual report and submit it to the MCC on February 8, 2019. This was completed after her diligence in reconciling the discrepancies in the figures which was discussed at our January meeting.

Approval letters to FY19 grantees: Approval letters were sent out to 12 grantees on February 7, 2019. We discussed the need to firm up dates and venues from the grantees in order to improve attendance at these events. Advertising these events through Facebook and the town's reader boards at Curtis Recreation Field and Clark's Corner is very important to their success.

One of the grantees, Allison Smith of Peace Strings Project, asked our advice how best she should use her grant money due to the reduction in her grant amount. The Council agreed to certain priorities and Bill will follow up with an email to her.

Council decided that we would not hold a reception this year for the grantees.

Action needed to recruit new members: Sara will post a boost on Facebook to recruit new members to our council. She will also submit a press release to both the Barre Gazette and the Gardner News regarding the HCC and the work it does to bring culture and arts to our town. Hopefully this will also serve to recruit members. Sara will be in touch with Hubbardston Center School regarding inclusion of a flyer sent home with students to attempt to recruit new members for the Council. Katie was very helpful with contacts at the school and also suggested adding our sponsored events to the newsletter sent home with the students.

The meeting was adjourned at 8:20. The next meeting of the HCC will be held on Wednesday, April 3, 2019 at 7:00 PM at the Senior Center.

Minutes submitted by: Donna Shea, Secretary HCC