

# Town of Hubbardston

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## Finance Committee – Meeting Minutes June 20, 2019

Meeting called to order: 6:32 PM in the Slade Building  
Members present: Dave Conaghan, Shannon Erb, Joshua Lerner, and Susan Rayne  
By invitation: Ryan McLane, Town Administrator

- 1) *Election of Chair.* Upon motion duly made by Mr. Lerner and seconded by Ms. Erb, it was unanimously

VOTED: To elect Susan Rayne to serve as Chair of the Finance Committee unless and until a successor is elected.

- 2) *Report of Town Administrator.*

a) The Committee discussed with Mr. McLane the procedures by which the Quabbin Regional School District would reconsider its FY2020 budget, now that three of the five member towns had failed to approve that budget, and possible scenarios affecting the Town's FY2020 budget.

b) VADAR training is ongoing and the system is expected to be live July 1.

- 3) *FY2019 Year End Transfers.*

a) Mr. McLane presented to the Committee four minor line item transfers for approval. Upon motion duly made by Mr. Lerner and seconded by Ms. Erb, it was unanimously

VOTED: To approve said transfers.

b) Mr. McLane presented to the Committee two minor reserve fund item transfers for approval. Upon motion duly made by Mr. Conaghan and seconded by Mr. Lerner, it was unanimously

VOTED: To approve said transfers.

- 4) *Review and Discussion of FY2020 Town and QRSD Budget Matters.* Mr. Lerner led a discussion of the QRSD budget process and projections and their effect on the Town's budget process. The consensus of the Committee was that members should attend the FY2020 School Committee meetings to become familiar with their process and procedures and that the Committee would extend invitations to the Town's representatives on the School Committee to attend the Committee's budget meetings.

- 5) *Approval of Minutes.* On motion made by Mr. Conaghan and seconded by Mr. Lerner, the Committee unanimously voted to approve as submitted the minutes of the meeting of the Committee dated April 25, 2019. The Chair will submit the minutes electronically for posting.

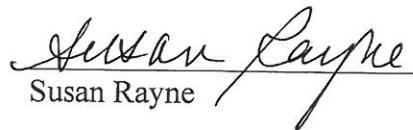
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- 6) *New Business*. Mr. McLane suggested that the Committee meet jointly with the Selectboard on July 8, 2019 to approve any further year end transfers required for FY2019.
- 7) *Adjournment*. There being no further business, on motion duly made by Ms. Erb and seconded by Mr. Lerner, the Committee unanimously voted to adjourn.

Adjourned at 8:43 P.M.

Minutes submitted by: Susan Rayne, Clerk *Pro Tem*

Minutes approved by: Susan Rayne, Chair

  
Susan Rayne

Date: 10/15/19