

# Town of Hubbardston

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## Finance Committee – Meeting Minutes

June 7, 2021

6:30 pm

SLADE BUILDING

Meeting called to order: 6.30 PM  
Members present: Joshua Lerner, Susan Rayne, Peter Russell, Charles Reed  
Other attendees: David Nixon, Acting Town Administrator

## Finance Committee – Meeting Agenda June 7, 2021

### 6:30 pm SLADE BUILDING

- 1) *Invited guest: Sanda Barry, Chair, Community Preservation Committee – ‘get to know you’ conversation about CPC goals, activities, priorities for FY 2022 and beyond.* Ms. Barry was not present and did not attend the meeting.
- 2) *Town Administrator’s Report.* Mr. Nixon reported the following:
  - a) *Annual Town Meeting Appropriations:* The report included a summary of the appropriations approved at the June 6, 2021, Annual Town Meeting.
  - b) *YTD FY2021 Revenues and Expenses:* Mr. Nixon provided an abbreviated summary of FY2021 revenues and expenses for the 10 months ending April 30, 2021.
  - c) *American Rescue Plan Act:* Mr. Nixon reported the official allocation to the Town as totaling \$1,443,421. The funding will be distributed in two installments, one in May 2021 and one within 12 months thereafter. Funds need to be expended by December 31, 2024 and may be spent in accordance with US Treasury guidelines. The Town will survey its departments and officers to identify community needs that would guide the best investment of these funds.
- 3) *Proposed Reserve Fund Transfer.* On motion duly made by Mr. Reed and seconded by Mr. Lerner, it was unanimously  
VOTED: To approve the reserve fund transfer as submitted to the Committee with respect to the Police Department.
- 4) *Report of Capital Improvement Planning Committee member Charles Reed as to goals, activities, priorities of CIPC for FY2022 and beyond.* Mr. Reed reported on the Committee’s activities to date, including the investigation of the Jon’s Auto property as a potential location for a fire station or other public use.
- 5) *Approval of minutes.* On motion duly made by Mr. Russell and seconded by Mr. Lerner, it was unanimously (Mr. Reed abstaining)

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VOTED: To approve the minutes of the April 7, 2021 meeting as submitted to the Committee.

- 6) *Other/new business and matters not anticipated by the Chair.* Mr. Nixon noted that there were two vacancies on the School Committee for the Town.
- 7) *Adjournment.* On motion duly made by Mr. Reed and seconded by Mr. Russell, it was unanimously

VOTED: To adjourn.

ADJOURNED at 7:15 PM.

Minutes submitted by:

Susan Rayne, Clerk *Pro Tem*

Minutes approved by:

Susan Rayne, Chair



04/06/2022

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Susan Rayne

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Date