

# Town of Hubbardston

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## Finance Committee – Meeting Minutes

July 14, 2021

6:30 pm

SLADE BUILDING

Meeting called to order: 6:30 PM

Members present: Susan Rayne, Peter Russell, Charles Reed

Other attendees: David Nixon, Acting Town Administrator

The Chair noted that this meeting was a continuation of the July 8, 2021, meeting at which a quorum was not present.

- 1) *Town Administrator's Report.* Mr. Nixon presented his report dated July 8, 2021. He noted the following:
  - a) *COVID Update.* On June 15, 2022, the Governor ended the state of emergency for the Commonwealth; effective July 1, 2021, the Selectboard ended the local state of emergency.
  - b) *American Rescue Plan Act Update.* The official allotment for the Town is \$1,443,421. Mr. Nixon described the uses to which the allotment may be put.
  - c) *Short-Term Projects.* Mr. Nixon informed the Committee of the status of the Center School roof replacement and the permitting status of the 56 Gardner Road marijuana grow facility.
  - d) *YTD FY 2021 Revenues and Expenses.* Mr. Nixon provided an abbreviated summary of FY2021 revenues and expenses for the 11 months ending May 31, 2021, noting that a final report is expected at the end of July.
- 2) *Discussion of vacancy on Finance Committee.* The Committee discussed potential candidates and potential outreach to fill the single vacancy remaining following the Town election.
- 3) *Proposed Reserve Fund Transfers.* On motion duly made by Ms. Rayne and seconded by Mr. Reed, it was unanimously  
VOTED: To ratify in all respects as of June 30, 2021 the reserve fund transfers as submitted to the Committee with respect to (a) the correction of a typographical error as to a debt interest account and (b) the Town bandstand roof project.
- 4) *Other/new business and matters not anticipated by the Chair.* None.
- 5) *Adjournment.* On motion duly made by Mr. Reed and seconded by Mr. Russell, it was unanimously

VOTED: To adjourn.

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ADJOURNED at 7:00 PM.

Minutes submitted by:

Susan Rayne, Clerk *Pro Tem*

Minutes approved by:

Susan Rayne, Chair



04/06/2022

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Susan Rayne

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Date