

Town of Hubbardston

Finance Committee – Minutes

October 5, 2021

6:30 pm

SLADE BUILDING

Meeting called to order: 6:30 PM
Members present: Susan Rayne, Peter Russell, Charles Reed, Peter Walker
Other attendees: David Nixon, Acting Town Administrator; Susan Worth

- 1) *Other/new business and matters not anticipated by the Chair.* Ms. Worth addressed the Committee, as a ‘concerned citizen’ regarding the proposed residing of the Evangelical Church, located at the intersection of Gardner and Williamsville Roads, for which a warrant article has been submitted for the October 19, 2021 Special Town Meeting. The Committee reviewed various documentation provided by Ms. Worth regarding the proposed financing of a portion of the project and suggested that further documentation was desirable.
- 2) *Town Administrator’s Report.* Mr. Nixon presented his report dated October 5, 2021. He noted the following:
 - a) *American Rescue Plan Act Update.* The official allotment for the Town is \$1,443,421, delivered in installments. Mr. Nixon described the uses to which the allotment may be put, the obligation of the Town to ensure that the uses and disbursements are proper, and the triggers for audit.
 - b) *Short-Term Projects.* Mr. Nixon informed the Committee of the status of the Center School roof replacement and the borrowings therefor, and the permitting status of the 56 Gardner Road marijuana grow facility.
 - c) *High Street.* The Town is working with TEC Inc. to develop plans for repairing and expanding High Street through a future MassWorks Grant.
 - d) *Town Meetings.* A Special Town Meeting is scheduled for October 19, 2021. The next Annual Town Meeting is scheduled for June 7, 2022, for which Mr. Nixon and Mr. McLane are developing both the FY2023 operating budget and capital improvement plan.
 - e) *YTD FY 2022 Revenues and Expenses.* Mr. Nixon provided an abbreviated summary of FY2022 revenues and expenses for the 2 months ending August 31, 2021, noting that the FY2021 audit is underway.
- 3) *Recommendations with respect to Warrant Articles for October 2021 Special Town Meeting.* On motion duly made by Mr. Russell and seconded by Mr. Reed, it was unanimously

VOTED: To recommend to the Town at its October 19, 2021 Special Town Meeting the approval of Articles 1, 2, 3, 4, 5 and 7 of the Warrant therefor, and to not recommend Article 6 of said Warrant.

- 4) *Other/new business and matters not anticipated by the Chair.* Ms. Rayne welcomed Mr. Walker to the Committee as its newest member, and Mr. Walker introduced himself to the Committee.
- 5) *Adjournment.* On motion duly made by Mr. Reed and seconded by Mr. Russell, it was unanimously

VOTED: To adjourn.

ADJOURNED at 7:28 PM.

Minutes submitted by:
Minutes approved by:

Susan Rayne, Clerk *Pro Tem*
Susan Rayne, Chair



04/06/2022

Susan Rayne

Date