

Town of Hubbardston
Board of Library Trustees
Meeting Minutes
July 9, 2020

Members present: Josephine Amato, Krista Goguen, Tom Robinson, Morgan Brinker, Connie Strittmatter and Johanna Henning
Also present: Christine Barbera and Lou Gagne

Meeting started at 7.05 pm

Director's report – Christine

- Ashley Girourd sent the Library a thank you note, which Chris read to the Board.
- On June 15, curbside pick up was initiated. At this point, approximately 50 people have used it.
- Chris is hoping to open the Library at the end of July for about three hours on Tuesdays and Saturdays following established criteria. Curbside service will also be maintained for those patrons who desire it. Josephine asked Chris what she would do if someone came in without a mask and Chris said she didn't think that would be a problem. She will have disposable masks on hand for those who forget their masks.
- MBLS has stated no to contact tracing. Lou suggested that patrons who so desired could leave their phone number with the request to be contacted if a possible Covid 19 patron came in. Lou also asked about sanitizing returned items, so Chris told him of the protocols that have been established by the Library and that MBLS has determined that 72 hours are sufficient for the virus to become inert on item returns.
- The Library is approximately 1,000 square feet, meaning that it has a capacity of 8 people, including staff. Overcrowding is probably not going to be an issue.
- Courier service has resumed to the Library as of Monday, July 6. The Library received 7 bins!
- The Town Meeting and following Election granted the Library \$10,000 for the assessment of the Library's foundation. Tom will write out a specifications sheet and what we want

and Town Manager Ryan McLane will put it out for bid.

- The minutes of the May 7 meeting were reviewed and amended to reflect who put up the scholarship notices. Tom made the motion to accept the amended minutes, Connie seconded, passed unanimously.
- The minutes of the May 15 meeting were read; motion to accept by Tom, seconded by Connies, passed unanimously.
- The minutes of the June 4 meeting were read; motion to accept by Morgan, seconded by Connie passed with one abstention.

Other Business

- Krista has attended several webinars about resources and how libraries can help with 'digital inclusion' as a community resource. There was also some discussion of different ways that other libraries are handling re-opening. She will send out her notes to all.

- Historical artifacts – Lou Gagne. He has been metal detecting around Hubbardston and has collected a number of old items that he would like to share with the town. He wanted to see if the Library was open to having him put up a display case with a selection of items that he would label with information of what it is, when it was probably used and where it was found, if reasonably possible. He would take care of and maintain the case.
- Krista suggested looking into the liabilities and responsibilities of the Library
- Tom proposed that the Board go the next step and look into doing this. Morgan seconded and the proposal passed unanimously.

Meeting ended at 8.15 pm

Next meeting August 6 at 7 pm

Respectfully submitted, Johanna Henning