

*Town of Hubbardston*  
***Board of Library Trustees***  
**Meeting Minutes**

May 5, 2022 at 7PM and Special meeting at 6pm at the Library

**6: 00 PM – Special meeting**

- 150<sup>th</sup> anniversary of Hubbardston Public Library celebration event  
Current trustees recognized long-time service of prior trustees in attendance.

**7:00 PM – Regular meeting**

Meeting called to order at 7:22 by Chair Josephine Amato.

In Attendance: Josephine Amato, Morgan Brinker, Bob Cronin, Krista Goguen, Tom Robinson, Connie Strittmatter.

Others present: Chris Barbera, Library Director, and Judi McArthur (former library trustee chair)

**AGENDA:**

- **Library Director's report**

Chris Barbera presented the May Library Directors Report. Highlights include:

- Patrons 431 (includes class visits totaling 235)
- April showed a large increase in Facebook Page Reach with the most popular posts: #1 Scholarship 972 / #2 Community Read 243
- Items circulated 'from Hubbardston' and 'at Hubbardston' also increased.
- The Senior Book Club met and discussed "The Personal Librarian" by Marie Benedict. The May book club selection will be the "The Wife Between Us" by Greer Hendricks.
- The Adult Reading Room displays for April were "Bookflix" where the book and the DVD were displayed together, along with the Community Read for April and May highlighting the book "The Witness Tree" by Lynda Mapes.
- The Children's room display was Marvel vs DC? and offered books from both franchises along with free coloring pages for the patrons to take home.
- The library account summary was also presented.

A summary of the special Library Trust accounts will be presented to Trustees for further discussion.

- **Meeting minutes for April 2022**

Motion to approve the minutes of the April 7, 2022 meeting made by Bob, 2nd by Connie. Minutes approved with the clarification: Planning is underway for the 25<sup>th</sup> annual Hubbardston Road Race. First meeting will be in May 9 5:30 pm at the Library

- **HPL scholarship update, if available**

Flyers for the scholarship opportunity have been distributed to schools and on all library social media apps. Applications will be reviewed at the July meeting.

- **Follow up with March 17, 2022 meeting- Project management Abacus meeting**  
Tom sent a small gift of thanks to David Pollock for volunteering his time to meet with trustees. The meeting recording will be made available on the library or town website.
  - **Trustee Board positions election discussion (Secretary and Chairperson)**  
Trustees discussed the proposed plan to rotate the Chair position in one year terms starting at the July 2022 meeting. Trustees will vote on a new chair each June to start in July. “New” Chairs can meet with the past chair as needed. The Secretary position may also be rotated as needed to allow the secretary to act as chair.
  - **Brittney Blaney WHPA**  
Brittney Blaney of WHPA attended the April 5 meeting to propose WHPA record the Library Trustee meetings and possibly also record library programs and special events. She was not in attendance at this meeting. WHPA already records other Town committees and boards. Trustees agreed that recording meetings is part of open government but agreed that recording of library special and on-going programs should be considered separately. Concerns were raised about patron privacy and presenter copyright. Trustees will need to review the library policy on filming of programs and events, and we will need more information from WHPA on how permissions will be handled. Trustees will invite her back in June for further discussion about making recordings of library programs.
  - **Heat Pump Replacement and discussion**  
Tom will consult with the Town Administrator about contractors and about possible assistance from Hubbardston DPW. Tom noted if heat pumps are installed, the library will still need to have a back up furnace for especially cold days. Tom clarified funding for this project will come from Community Preservation Funds or through the Town. Tom explained that applications for CPC funds are made in October, then the CPC will approve the request to go on warrant for Town Meeting. If we are requesting funding from the town, we will need to get bids. Tom will work on getting this project on the warrant for the 2023 Town Meeting.
  - **Report on Central Mass Library Advocates webinar on Collection policies.**  
Postponed to June meeting.
  - **Hubb Trustees Google account**  
Trustees have access to this joint account to use for trustee business. Include [hubbtrustees@gmail.com](mailto:hubbtrustees@gmail.com) email in the distribution list for Library Trustee communication.
  - **New or old business**  
None discussed.
- Future Agenda items:
- Discussion/ideas about ADA compliance
  - Continue review of library policies

- Posting documents to Google drive
- Discussion of future activities for 150<sup>th</sup> anniversary
- Further Grants research information/discussion including ALA

Meeting adjourned at 8:18 pm

Motion to adjourn Morgan, Tom 2nd.

Respectfully submitted, Krista Goguen

Next Meeting:

7:00 PM, June 2, 2022 at the Hubbardston Library