



Town of Hubbardston

Planning Board Meeting Minutes

Location: 7 Main Street, Slade Building, Hubbardston, MA 01452

Date: Monday, July 29, 2019

Members Present: Alice Livdahl (Chair), Bill Homans, Francois Steiger

Members Absent: Craig Boissoneau

Other Attendees: Christina Sutcliffe (Admin), Ryan McLane, Ed Blanchard; Board of Selectmen Members: Jeff Williams, Patrick Girouard, Richard Haddad; Finance Committee Members: Susan Rayne, Charles Reed, Shannon Erb, Joshua Lerner, David Conaghan

CALL TO ORDER (6:31 pm) This meeting was called to order by Jeff Williams, Vice-Chair of the Board of Selectmen. "This meeting is being broadcast live and digitally recorded."

NOTE: Call to Order and Adjourn times are specific times of the meeting start and end times. Any times listed as "Time Stamp" within the minutes are those taken from the YouTube video of the meeting.

Orders of Business:

1. Following Opening of Meeting by Jeff Williams, Vice-Chair of the Selectmen, and a Call for Public Comments or Announcements (none), the Joint Meeting is Opened as a "Committee of the Whole"
2. Interview of Applicant for Planning Board Member Position – John DeMalia (see Attachment #3)
 - a. Explanation of duration of term – an appointed member fills the vacancy until the next election (June 2020). Following that election, the member in this Planning Board Member position would then be elected for a one-year term (until June of 2021) at which point they could run for a five-year term (as all Planning Board Member positions are in a five-year election rotation).
 - b. It is announced that Joshua DuBois, a previous candidate for the position of Planning Board member, withdrew his interest in the full member position and would like to be considered ONLY for the Associate Member position.
 - c. John DeMalia is invited to speak to his candidacy before the Joint Boards.
 - d. John DeMalia introduces himself, explains his history with and investment in the town, and states his interest in becoming a Planning Board member.

- e. Board members question candidate:
 - Alice Livdahl asks what experience Mr. DeMalia brings to the board: He responds that he has no Planning Board experience but he explains he has business experience running two businesses in town and that he has studied the bylaws.
 - Ed Blanchard gives a recommendation of the applicant.
- f. Jeff Williams asks for further comment (none) and closes discussion, requesting a **MOTION**. Bill Homans makes a **MOTION** “that we appoint John to the five-year open position to be filled for a year.” Francois Steiger **SECOND**’s. Both boards vote together, each member getting one vote. **ALL** (of both boards) **IN FAVOR**.
(Time Stamp 5:40)
- g. The remainder of the meeting (including **MOTION TO ADJOURN**) is contained within the Board of Selectmen’s Meeting Minutes for January 29, 2019.

Action Items:

- 1- None

Minutes Recorded by: Christina Sutcliffe (Planning Board Administrative Assistant) – Not present, minutes completed from Recording

These minutes were approved by vote of the board on August 7, 2019.

Attachments:

- 1. Agenda
- 2. Attendance Sheet
- 3. John DeMalia’s Letter of Interest

NOTE: Attachments are digitally inserted representations of available files. For original documents, see Planning Board Office.

Attachment #1: Meeting Agenda



Planning Board Agenda

Wednesday, July 29th, 2019 6:30 PM
Main Street, Hubbardston, Slade Building

Planning Board meetings are broadcast live and digitally recorded

NOTE: For Call to Order and Previous and Subsequent Orders of Business see Select Board Agenda for July 29, 2019

1. Interview of Applicants for Planning Board Member Position
2. Planning Board Portion of the Joint Meeting will Adjourn

Attachment #2: Attendance Sheet

BOARD OF SELECTMEN MEETING 7/29/2019

PLEASE PRINT CLEARLY

[illegible]

COPY

Attachment #3: John DeMalia's Application and Interest Letter (2 pages)

TOWN of HUBBARDSTON
REQUEST for APPOINTMENT to a TOWN BOARD / COMMITTEE

Committee or Board on which you wish to serve:

Associate Planning Board Member

Is this a request for a new appointment or re-appointment

New ☒

Re-appointment ☐

If a new appointment, please tell why you want to be appointed and any background information you feel is relevant.

I would like to be the associate planning board
member so that I can learn and assist the Planning
board. I would like to run for a full position at
the next election and believe this would be a good
way to get my foot in the door.

Name: John A DeMalia Jr Date: 6/25/2019

(please print)

Address: 243 Gardner Rd

Phone: 508-981-6080

E-Mail: Jdemalia@gmail.com

Best time to contact you:

Any time

All applicants will be contacted.

Date appointed: _____

Selectboard initials: _____

John A DeMalia Jr

243 Gardner Rd Hubbardston Ma, 01452 · 508-981-6080 · jdemalia@gmail.com

July 24, 2019

Hubbardston Board of Selectman
Hubbardston Planning Board
Town Administrator McLane

I am interested in being a member of the Hubbardston Planning Board, and ask that you consider me for the open position. I have been a resident of the town for 17 years now, and served on the Fire Department as a Firefighter/EMT for almost 10 years. Between my wife and I we also run 2 small businesses right here in town. I am the Business Manager for my wife's photography business (Tiny Toes and Little Bows Photography), and also just recently opened up my own small business here in town (DeMalia Firearms & Training).

Aside from our businesses my wife and I have 5 children who will be growing up in this town. Between our children and our business, I have a lot invested here and want nothing more than to see Hubbardston grow and thrive. As a full invested member of our community I would like to volunteer my time, skills, and talents to assist in the planning of the future of our great town. I respectfully ask that you consider me for this position.

Sincerely,

John A DeMalia Jr