



RYAN P. COUTURE  
CHIEF OF POLICE

# Town of Hubbardston

## DEPARTMENT OF POLICE

7 MAIN STREET, UNIT #9  
HUBBARDSTON, MASSACHUSETTS 01452  
TEL. 978-928-1400 – FAX 978-928-5267

Dear Applicant:

Due to the extensive changes in the laws pertaining to the issuance of a License To Carry (LTC) and Firearms Identification (FID) card, these licenses will only be available for processing at designated scheduled times. You can mail your completed application to: Hubbardston Police Department, 7 Main Street, Unit 9, Hubbardston, MA 01452 or drop off your completed application at the police station for processing. Please contact the Police Clerk at 978-928-1400 x 109 with any questions.

You will be responsible for supplying the following items for all LTC and FID permit requests.

1. **A completed, signed application. A digital photo will be taken at the station. (See IMPORTANT NOTE below.)**
2. **A check or money order for \$100.00 (non-refundable) made payable to the Town of Hubbardston for Class A and Firearms Identification Card. A check or money order for \$25.00 for a restricted Firearms Identification Card for mace or pepper spray. (No cash accepted).**
3. **For new applicants, you will need to provide a copy of a certificate of completion of a basic firearms safety course or a certificate of completion of a hunting safety course issued by the Massachusetts Division of Fisheries and Wildlife. A set of fingerprints will be done during the application process.**
4. **Effective January 1, 2002, the old-style FID permits will no longer be accepted for renewals. Persons with the old-style FID card will have to have a certificate of completion from either a basic firearm safety course or hunter safety course as described above.**

**\*\*\*\*\*IMPORTANT NOTE\*\*\*\*\***

***ANY FALSE ANSWER, ERROR OR OMISSION TO ANY QUESTION ON THE APPLICATION INCLUDING, BUT NOT LIMITED TO QUESTION #4, WILL RESULT IN THE APPLICATION BEING DENIED AND YOUR FEE LOST. ANY PERSON WHO KNOWINGLY FILES AN APPLICATION CONTAINING ANY***

***FALSE INFORMATION CAN BE PUNISHED BY FINES AND/OR  
IMPRISONMENT PURSUANT TO MGL c. 140, s. 131.***

**Question #4 on the application asks “have you ever been arrested or appeared in any court as a defendant for any criminal offense” (excluding non-criminal traffic offenses). The key words here “EVER APPEARED”. You are required to include all appearances which includes all adult and juvenile court appearances. It does not matter if you were found not guilty or if the charges were dismissed or if the case was continued without a finding or any other disposition, the charges must still be included. Having been arrested and convicted of a crime does not necessarily prohibit you from obtaining a License to Carry or FID card. However, not disclosing the information on your application does.**

**If you are unsure of any of your answers, please ask the officer processing your application.**

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Once the application is processed and approved, your license will be mailed to you. If you have any questions, please feel free to contact the Police Clerk at 978-928-1400 x 109.

Sincerely yours,



Ryan P. Couture  
Chief of Police

RPC/np