



Board of Selectmen Agenda

Virtual Meeting Via Zoom
December 14, 2020

VIRTUAL MEETING INFORMATION

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, this meeting of the Hubbardston Board of Selectmen will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town Website. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via Zoom. In the event that we are unable to do so, despite best efforts, we will post on the town's website a comprehensive record of proceedings as soon as possible after the meeting.

6:30pm - Call Meeting to Order

1. Open Session
(If we do not have Open Session items to discuss, other agenda items may be brought forward earlier)
2. Announcements
 - a) Hubbardston Light Fight
 - b) Community Survey
3. Presentations
 - a) Five Year Financial Forecast - FY22-26
4. New Business
 - a) Williamsville Pond Dam Update
 - b) Joint Meeting with the Parks Commission - 7pm
 - a. FY21 Capital Projects
 - b. Rainbows End Playground Update
 - c. Long-Term Parks Planning
 - c) FY20 Audit Review (Scanlon and Associates) - 730pm
 - d) Board of Selectmen / Town Administrator Goals Review
5. Old Business
 - a) Host Community Agreement - Paper Crane Provisions, Inc.
 - a. Courier - 56 Gardner Road
 - b. Outdoor Cultivation - 56 Gardner Road
6. Town Administrator Report
 - a) Budget Update

- b) Department Report
- c) Financial Management
- d) Infrastructure Update
- e) Employee Recognition
- 7. Policies to Review
 - a) HR - Types of Employees
 - b) HR - Vacation Leave
- 8. Appointments/Resignations
 - a) Kelli Pontbriand - Town Accountant (January 1, 2021)*
 - b) Christina Sutcliffe - Executive Assistant (January 1, 2021)*
 - c) Roberta Thibault - Finance Assistant (January 1, 2021) *
- 9. Wage Authorization
 - a) Mike Caruso - DPW Driver/Laborer *
 - b) Kelli Pontbriand - Town Accountant *
- 10. Minutes to Approve
 - a) November 30, 2020*
- 11. Committee Updates
- 12. Matters not reasonably anticipated by the Chair
- 13. Public/Press Question & Answer

- 14. Executive Session under G.L. c.30A, §21(a) (3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares: New England Police Benevolent Association, Inc. Local 092 and Town of Hubbardston Police Department, Teamsters Union Local #170 and the Hubbardston DPW, and Town Administrator Ryan McLane

- 15. Adjourn

Chair: Dan Galante

** Indicates potential vote*

You are invited to a Zoom webinar.

When: Dec 14, 2020 06:30 PM Eastern Time (US and Canada)

Topic: Board of Selectmen

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89679627319>

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