



## Select Board Agenda

Virtual Meeting Via Zoom  
March 1, 2021

### VIRTUAL MEETING INFORMATION

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, this meeting of the Hubbardston Select Board will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town Website. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via Zoom. In the event that we are unable to do so, despite best efforts, we will post on the town's website a comprehensive record of proceedings after the meeting.

#### 6:30pm - Call Meeting to Order

1. Open Session  
*(If we do not have Open Session items to discuss, other agenda items may be brought forward earlier)*
2. Correspondence
  - a) Nikita Guinan
  - b) US Census- 2021 Government Units Survey
3. Announcements
  - a) Frozen Assets
  - b) Department of Conservation & Recreation notice. Acquisition consideration of 249+ acres of woodlands in Hubbardston
4. Presentations
  - a) Town Administrator FY22 Budget Presentation
5. New Business
  - a) Interim Town Administrator Selection\*
  - b) Municipal Building Discussion\*
  - c) Marijuana Host Community Agreement - Paper Crane Provisions, Inc.\*
    - a. Courier - 56 Gardner Road
    - b. Outdoor Cultivation - 56 Gardner Road
  - d) FY22 Wage and Classification Plan\*
  - e) Open Annual Town Meeting Warrant for June 1, 2021\*
  - f) FY22 Budget Discussion

- g) Board of Assessor Meeting Discussion \*
- 6. Old Business
  - a) Town Administrator Evaluation
- 7. Town Administrator's Report
  - a) COVID-19 Update
  - b) Budget Update
  - c) Department Report
  - d) Financial Management
  - e) Infrastructure Update
  - f) Employee Recognition
- 8. Policies to Review
- 9. Appointments/Resignations
  - a) Denise Kemmitt - Economic Development Committee
  - b) Christina Sutcliffe - HR Assistant (Grant Funded)
  - c) David Nixon- Temporary Town Administrator
- 10. Wage Authorization
  - a) Christina Sutcliffe - HR Assistant (Grant Funded)
  - b) Temporary Town Administrator
- 11. Minutes to Approve
  - a) February 1, 2021
  - b) February 18, 2021
- 12. Committee Updates
- 13. Matters not reasonably anticipated by the Chair
- 14. Public/Press Question & Answer
- 15. Adjourn

Chair: Dan Galante

*\* Indicates potential vote*

You are invited to a **Zoom** webinar.

When: **Mar 1, 2021 06:30 PM** Eastern Time (US and Canada)

Topic: **Select Board**

Please click the link below to join the webinar:

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