



THE TOWN OF
HUBBARDSTON, MASSACHUSETTS
Office of the Board of Assessors
7 Main Street Unit 1
Hubbardston, MA 01452
(978) 928-1400 EXT. 203 FAX (978) 928-1402

Minutes of the Board of Assessors' Meeting held on **July 31, 2017** in the Assessors' Office located in the Library Basement

Meeting brought to order at **7:00 PM**

Attending: John K Prentiss (Chair), Albert Afonso (Member), William Homans (Member), Diane Peterson (RRG Assessor), Genevieve Daniels (Assessor's Clerk), Brian Bullock (Interim Town Administrator)

Others Attending: Jedediah Mannis (Shelter Island Fund Owner)

Documents Signed:

- Meeting Minutes from July 10, 2017
- Motor Vehicle Abatement/Certificate Listings
- Lien Amendment – Meagher
- CAI's WEBGIS Support Maintenance Agreement
- 2017-04 Motor Vehicle Commitment and Warrant

Discussions:

Administrative Assistant Hours

Brian Bullock came to discuss with the Board the office hours for Genevieve Daniels. The Administrative Assistant hours will be changing so that Genevieve can work as the Assessor's Clerk and Assistant Town Clerk as well as Financial Assistant to the Tax Collector/Treasurer. The Board agrees to this change as long as the Assessor's Budget remains the same and no money is removed. Diane would also like the hours to be flexible to accommodate the busier time of the year in the Assessor's Office.

Mission E4

The Board would like to be part of the discussion when the Board of Selectmen discuss the 5 year pilot agreement for Mission E4 and all agreed that Mission E4 should be held at the same percentage that Camelot Camp is taxed at.

William Homans made a motion to adjourn the regular meeting at 7:10 PM and enter into Executive Session, Pursuant to M.G.L. Chapter 39, S.23B, Exemption 3. With the intention of returning to open session.

2nd by John Prentiss

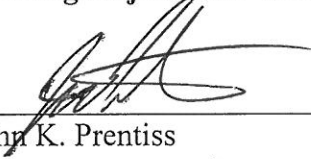
Roll Call:

John Prentiss – Yes

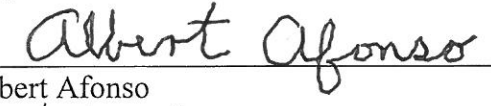
Albert Afonso – Yes

William Homans - Yes

Meeting Adjourned: 8:33 PM



John K. Prentiss



Albert Afonso



William Homans

Approved