



**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HUBBARDSTON**

Annual Town Meeting Motions

Tuesday June 6, 2023 at 7 pm

Hubbardston Center School

**ARTICLE 1.** To choose all necessary officers.

**CONSENT AGENDA (SEE MOTION BELOW)**

**ARTICLE 2.** To hear the reports of the Town Officers and Committees and act thereon.

**CONSENT AGENDA (SEE MOTION BELOW)**

**ARTICLE 3.**

To see if the Town will vote to authorize the Select Board to enter into agreements with the Commonwealth of Massachusetts Department of Transportation for the construction and maintenance of public highways for the twelve-month period beginning July 1, 2023; or take any other action relative thereto.

*(Submitted and Recommended by Select Board)*

*(Finance Committee Recommends)*

**CONSENT AGENDA (SEE MOTION BELOW)**

**ARTICLE 4.**

To see if the Town will vote to accept educational grants and aid for Fiscal Year 2024, to be expended for authorized purposes by the Montachusett Regional Vocational Technical School and the Quabbin Regional School District; or take any other action relative thereto.

*(Submitted and Recommended by Select Board)*

*(Finance Committee Recommends)*

**CONSENT AGENDA (SEE MOTION BELOW)**

**ARTICLE 5.**

To see if the Town will vote to authorize the continuation of the Holden Hospital Account #2481-000-5780-0000 for Fiscal Year 2024, to be used for the purposes specified in the trust fund settlement; or take any other action relative thereto.

*(Submitted and Recommended by Select Board)*

*(Finance Committee Recommends)*

**CONSENT AGENDA (SEE MOTION BELOW)**

**Consent Agenda**

**Explanation:** Warrant articles on a Consent Agenda are exceptions to the general process of Town Meeting. The Select Board, Moderator, and Finance Committee identify, for Town Meeting consideration, those articles that they believe should generate no controversy and can be properly voted without debate. These articles are put on the Consent Agenda to allow motions under these articles to be acted upon as one unit and to be passed.

**Motion 1:**

I move that the Town take up articles 1 through 5 under a consent agenda.

Note: This requires a unanimous vote of Town Meeting, and if passed, then we will vote on Articles 1 through 5 as a block under a single vote. If anyone objects to any single article being included in the Consent Agenda, we will remove that article from the Consent Agenda and vote the remaining articles under the Consent Agenda.

**Motion 2:** I move that the Town approve Articles 1 through 5 as printed in the Warrant, and further authorize the Department Heads to address Town Meeting for information purposes.

**ARTICLE 6.**

To see if the Town will vote to fix the maximum amount that may be spent during Fiscal Year 2024 beginning on July 1, 2023, for the revolving funds established pursuant to Chapter IV, Section 6 of the Hubbardston General By-Laws-laws for certain departments, boards, committees, agencies or officers as follows, in accordance with Massachusetts General Laws Chapter 44, Section 53E½; or take any other action relative thereto.

*(Submitted and Recommended by Select Board)*

*(Finance Committee Recommends)*

<u>Revolving Fund</u>	<u>Department, Board, Committee or Officer</u>	<u>FY24 Spending Limit</u>
Con Com Fund	Conservation Committee	\$3,000
Temporary Driveway Permit Fund	DPW Director	\$2,500
Grave Fund	Cemetery Commission	\$10,000
Hubbardston Special Events Fund	Town Administrator	\$50,000
Late Fee Dog License Fund	Town Clerk	\$10,000
MART Trans. Manage. Fund	Executive Assistant	\$35,000
Open Burn Pit Fund	Fire Chief	\$11,000
Planning Board Fund	Planning Board	\$20,000
Recycling Fund	Board of Health	\$5,000
Septic Fund	Board of Health	\$20,000

**Motion:**

I move that the Town fix the Fiscal Year 2024, beginning on July 1, 2023, spending limits for the revolving funds established in Chapter IV of the Hubbardston General By-Laws- in accordance with Massachusetts General Laws Chapter 44, Section 53E½ as printed in the warrant.

**Explanation:** This standard article establishes the Fiscal 2024 spending limit for the town’s approved revolving accounts.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

<input type="checkbox"/> Yes	<input type="checkbox"/> Pass Over
<input type="checkbox"/> No	<input type="checkbox"/> Motion Amended
<input type="checkbox"/> Unanimous Approved	
<input type="checkbox"/> Unanimous Disapproved	

## **BUDGET ARTICLES**

### **ARTICLE 7.**

To see if the Town will vote to raise and appropriate from taxation, transfer from available funds, or otherwise provide the following sums of money to meet the salaries and compensation of Town Employees, and Town Officers, as provided by MGL Ch. 41 §108, expenses, and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the operation of the Town for Fiscal Year 2024 (July 1, 2023 through June 30, 2024) as printed in the attached Appendix A, but not including funding for the Montachusett Regional Vocational Technical School District assessment or the Quabbin Regional School District budget and debt, and further, to accept and expend Federal and State Funds to offset certain salaries or expenses and outlay; or take any other action relative thereto.

<b>PURPOSE</b>	<b>AMOUNT</b>
General Government	\$665,494.72
Public Safety	\$1,546,102.48
Public Works	\$911,953.82
Human Services	\$49,117.00
Culture and Rec	\$91,753.00
Debt	\$177,110.00
Indirect Costs	\$881,670.00
<b>TOTAL</b>	<b>\$4,323,201.02</b>

*(Submitted and Recommended by Select Board)  
(Finance Committee Recommends)*

*Note: The detailed FY24 Operating Budget included in Appendix A is only a guide and non-binding as to the raise and appropriate vote of the category totals shown above and/or as a motion.*

#### **Motion**

I move that the Town raise and appropriate from taxation, and transfer from available funds the sum of \$4,315,779.02 to meet the salaries and compensation of Town Employees, and Town Officers, as provided by MGL Ch. 41 §108, expenses, and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the operation of the Town for Fiscal Year 2024 (July 1, 2023 through June 30, 2024) as printed in the attached Appendix A, but not including funding for the Montachusett Regional Vocational Technical School District assessment or the Quabbin Regional School District budget and debt, and further, to accept and expend Federal and State Funds to offset certain salaries or expenses and outlay.

**Explanation:** This article funds the operating expenses of the Town with the exception of schools, which are presented in the next four articles.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

<input type="checkbox"/> Yes	<input type="checkbox"/> Pass Over
<input type="checkbox"/> No	<input type="checkbox"/> Motion Amended
<input type="checkbox"/> Unanimous Approved	
<input type="checkbox"/> Unanimous Disapproved	

**ARTICLE 8.**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$447,411. for the Montachusett Regional Vocational Technical School District assessment for Fiscal year 2024; or to take any other action relative thereto.

*(Submitted and Recommended by Select Board)*  
*(Finance Committee Recommends)*

**Motion:**

I move that the Town raise and appropriate \$447,411 for the Montachusett Regional Vocational Technical School District assessment for Fiscal Year 2024.

**Explanation:** This article funds the Fiscal Year 2024 request of the Montachusett Regional Vocational Technical School District.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

<input type="checkbox"/> Yes	<input type="checkbox"/> Pass Over
<input type="checkbox"/> No	<input type="checkbox"/> Motion Amended
<input type="checkbox"/> Unanimous Approved	
<input type="checkbox"/> Unanimous Disapproved	

**ARTICLE 9.**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,750,424 to pay its share of the Quabbin Regional School District budget for FY 2024; or take any action relative thereto.

*(Submitted and Recommended by Select Board)*  
*(Finance Committee Recommends)*

**Motion:** I move that the Town raise and appropriate \$5,750,424.00 to pay the Town of Hubbardston’s share of the Quabbin Regional School District budget for FY 2024.

**Explanation:** This article approves a 6% (\$325,495) funding increase for the Quabbin Regional School District in Fiscal Year 2024. However, it falls short of the requested 9.02% increase, which would require an additional \$162,748. While the town has shown a willingness to collaborate with the school system, long-term success necessitates strategic planning and inclusive discussions involving all stakeholders. A 6% increase is the most feasible option for the municipality without

compromising essential services, but a more sustainable solution could have been achieved through transparency and representation from both the municipal and school sides.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

<input type="checkbox"/> Yes	<input type="checkbox"/> Pass Over
<input type="checkbox"/> No	<input type="checkbox"/> Motion Amended
<input type="checkbox"/> Unanimous Approved	
<input type="checkbox"/> Unanimous Disapproved	

**ARTICLE 10.**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$28,512 to pay its share of the Quabbin Regional School Debt for FY 2024; or take any action relative thereto.

*(Submitted and Recommended by Select Board)*

*(Finance Committee Recommends)*

**Motion** I move that the Town raise and appropriate \$28,512.00 to pay its share of the Quabbin Regional School Debt for FY 2024.

**Explanation:** This article pays for Hubbardston’s portion of regional school debt for a project in Barre. This is the 11th payment. There are 3 more to go. Debt retires June 30, 2027.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

<input type="checkbox"/> Yes	<input type="checkbox"/> Pass Over
<input type="checkbox"/> No	<input type="checkbox"/> Motion Amended
<input type="checkbox"/> Unanimous Approved	
<input type="checkbox"/> Unanimous Disapproved	

**ARTICLE 11.**

To see if the Town will vote to appropriate the sum of \$40,000 for the salaries, benefits, committee stipends and other operating expenses of the Hubbardston Cable Advisory Committee for Fiscal Year 2024, and to meet said appropriation, that the sum of \$40,000 be transferred from the PEG Access and Cable Related Fund; or take any other action relative thereto.

*(Submitted and Recommended by Select Board)*

*(Finance Committee Recommends)*

**Motion:** I move to adopt Article 11 as printed in the warrant.

**Explanation:** This article funds the Cable Advisory Committee through transfers from cable company revenues. The Town holds a cable franchise agreement with Charter Communications, which is due to expire on November 15, 2026. There is no impact on local property taxes for this article.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

<input type="checkbox"/> Yes	<input type="checkbox"/> Pass Over
<input type="checkbox"/> No	<input type="checkbox"/> Motion Amended
<input type="checkbox"/> Unanimous Approved	
<input type="checkbox"/> Unanimous Disapproved	

**ARTICLE 12.**

To see if the Town will vote to transfer the sum of \$390,000.00 from Free Cash to pay for the following Fiscal Year 2024 cash capital expenses, including all costs incidental and related thereto; or take any other action relative thereto.

<b>New Obligations</b>	<b>Amount</b>
Additional Roadway Repair	\$100,000
DPW Garage Roof Repair	\$85,000
DPW Director Vehicle	\$55,000
Ambulance 2 Replacement	\$125,000
Library Facilities Need Assessment	\$6,000
Town Office IT Replacements	\$19,000
<b>TOTAL</b>	<b>\$390,000</b>

*(Submitted and Recommended by Select Board)*  
*(Capital Improvement Committee Recommends)*  
*(Finance Committee Recommends)*

**Motion:** I move that the Town transfer \$390,000.00 from Free Cash to pay for the Fiscal Year 2024 capital expenses, including all costs incidental and related thereto as delineated in Article 12 of the Warrant.

**Explanation:** This article confirms to the recommendations of the Capital Planning Committee 5-year plan.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

<input type="checkbox"/> Yes	<input type="checkbox"/> Pass Over
<input type="checkbox"/> No	<input type="checkbox"/> Motion Amended
<input type="checkbox"/> Unanimous Approved	
<input type="checkbox"/> Unanimous Disapproved	

**ARTICLE 13.**

To see if the Town will vote to transfer the sum of \$50,000.00 from Free Cash to pay for the replacement of a boiler at Hubbardston Center School, including all costs incidental and related thereto; or take any other action relative thereto.

*(Submitted and Recommended by Select Board)*

*(Finance Committee Recommends)*

**Motion:** I move that the Town approve Article 13 as printed in the Warrant.

**Explanation:** This article pays for the replacement of a 30+ year old boiler at Hubbardston Center School.

<input type="checkbox"/> Motion <input type="checkbox"/> Second
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<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unanimous Approved <input type="checkbox"/> Unanimous Disapproved	<input type="checkbox"/> Pass Over <input type="checkbox"/> Motion Amended <input type="checkbox"/> Unanimous Disapproved
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**ARTICLE 14.**

To see if the Town will vote to transfer the sum of \$12,000.00 from Free Cash for the purpose of purchasing brine pursuant to a municipal consortium with the Towns of Templeton and Winchendon to conserve prices of brine.

*(Submitted and Recommended by Select Board)*

*(Finance Committee Recommends)*

**Motion:** I move that the Town approve Article 14 as printed in the Warrant.

**Explanation:** This article provides \$12,000.00 for a brine collaborative with Templeton and Winchendon. Brine, a saltwater solution used by municipal highway departments, effectively melts ice and snow on roads, providing safer driving conditions while reducing costs and environmental impact by minimizing the use of traditional salt. A brine collaborative brings cost savings, resource sharing, and increased efficiency. It allows the towns to purchase materials at lower costs, share equipment and, and exchange knowledge for improved brine management practices.

<input type="checkbox"/> Motion <input type="checkbox"/> Second
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<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unanimous Approved <input type="checkbox"/> Unanimous Disapproved	<input type="checkbox"/> Pass Over <input type="checkbox"/> Motion Amended <input type="checkbox"/> Unanimous Disapproved
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**ARTICLE 15.**

To see if the Town will vote to: (a) authorize the Select Board to acquire, by purchase, gift and/or eminent domain, the fee to and/or permanent and/or temporary easements, for public way purposes, including, without limitation, for the construction, alteration, installation, maintenance,



improvement, repair, replacement and/or relocation of rights of way, sidewalks, bridges, drainage, utilities, driveways, guardrails, slopes, grading, rounding, construction, landscaping, wetlands replication, and other appurtenances and/or facilities, to enable the Town to undertake the Williamsville Road Bridge Project and for any and all purposes incidental or related thereto, in, on and under certain parcels of land located on or near Williamsville Road and approximately shown on plans entitled "Massachusetts Department of Transportation Highway Division Plan and Profile of Williamsville Road (Bridge No. H-24-003) in the Town of Hubbardston Worcester County," prepared by Greenman Peterson, Inc., on file with the Town Clerk, as said plans may be amended and/or incorporated into an easement plan, and land within 200 feet of said parcels; (b) raise and appropriate, transfer from available funds, and/or borrow a sum of money to fund the foregoing and any and all costs incidental or related thereto, including, without limitation, the cost of any land/easement acquisitions, appraisals, and surveys; (c) enter into a Construction Access Permit or such other temporary occupancy agreement with the Department of Conservation and Recreation; and, further, (d) authorize the Select Board to enter into all agreements and take any and all actions as may be necessary or appropriate to effectuate the foregoing purposes; or take any action relative thereto.

*(Submitted and Recommended by Select Board)*

*(Finance Committee Recommends)*

**Motion:** I move that the that the Town authorize the Select Board to acquire, by purchase, gift and/or eminent domain, the fee to and/or permanent and/or temporary easements, for public way purposes, including, without limitation, for the construction, alteration, installation, maintenance, improvement, repair, replacement and/or relocation of rights of way as outlined in Article 15 of the June 6, 2023 Annual Town Meeting Warrant; and further (b) raise and appropriate, transfer from available funds, and/or borrow a sum of money to fund the foregoing and any and all costs incidental or related thereto, including, without limitation, the cost of any land/easement acquisitions, appraisals, and surveys, as outlined in Article 15 of the June 6, 2023 Annual Town Meeting Warrant; and further (c) enter into a Construction Access Permit or such other temporary occupancy agreement with the Department of Conservation and Recreation; and further (d) authorize the Select Board to enter into all agreements and take any and all actions as may be necessary or appropriate to effectuate the foregoing purposes. **(2/3 vote** if appropriating funds; majority vote if no funds appropriated)

**Explanation:** This article allows the Select Board to seek eminent domain for a Massachusetts Department of Transportation bridge replacement on Williamsville Road. The project is estimated for the summer of 2024.

<input type="checkbox"/> Motion <input type="checkbox"/> Second
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<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unanimous Approved <input type="checkbox"/> Unanimous Disapproved	<input type="checkbox"/> Pass Over <input type="checkbox"/> Motion Amended
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**CPA ARTICLES**

**ARTICLE 16.**

To see if the Town will vote to appropriate the sum of \$31,890 from accrued Community Preservation Act Undesignated Reserve to fund the FY2024 annual debt service obligation for the Rainbow’s End playground improvement project as previously approved under Article 18 of the June 23, 2020 Annual Town Meeting; or take any other action relative thereto.

*(Submitted and recommended by Community Preservation Committee)*

*(Select Board Recommends)*

*(Finance Committee Recommends)*

**Motion:** I move that the Town appropriate the sum of \$31,890.00 from the Community Preservation Fund Undesignated Reserves for the purpose of funding the FY2024 annual debt service obligations for the Rainbow’s End playground improvement project, as previously approved under Article 18 of the June 23, 2020 Annual Town Meeting.

**Explanation:** This article pays the annual debt service obligation for the Rainbow’s End playground improvement project as previously approved under Article 18 of the June 23, 2020 Annual Town Meeting.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

___ Yes	___ Pass Over
___ No	___ Motion Amended
___ Unanimous Approved	
___ Unanimous Disapproved	

**ARTICLE 17.**

To see if the Town will vote to appropriate the sum of \$20,486.00 from accrued Community Preservation Act Historic Reserve to fund the FY2024 annual debt service obligation for the roof replacement of the Hubbardston Public Library as previously approved under Article 14 of the June 2018 Annual Town Meeting; or take any other action relative thereto. (This is the final appropriation for the roof project.)

*(Submitted and recommended by Community Preservation Committee)*

*(Select Board Recommends)*

*(Finance Committee Recommends)*

**Motion:** I move that the Town appropriate \$20,486.00 from accrued Community Preservation Act Historic Reserve to fund the FY2024 annual debt service obligation for the roof replacement of the Hubbardston Public Library, as previously approved under Article 14 of the June 2018 Annual Town Meeting.

**Explanation:** The voters approved a loan for \$100,000 for the roof replacement of the Hubbardston Public Library. The loan is for 5 years, and this payment represents the 5<sup>th</sup> installment in the scheduled debt service. Interest rate is 2.43%.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

<input type="checkbox"/> Yes	<input type="checkbox"/> Pass Over
<input type="checkbox"/> No	<input type="checkbox"/> Motion Amended
<input type="checkbox"/> Unanimous Approved	
<input type="checkbox"/> Unanimous Disapproved	

**ARTICLE 18.**

To see if the Town will vote to appropriate or reserve from the Community Preservation estimated FY2024 annual revenue the amounts recommended by the Community Preservation Committee for committee administrative expenses, to set aside from the Community Preservation Fund estimated FY2024 annual revenue for later spending for historic resources, community housing, open space, and reserve any remaining FY2024 estimated annual revenues to the Undesignated Reserve so that the Town has access to those funds for community preservation projects and other expenses in Fiscal Year 2024, with each item to be considered a separate appropriation; or take any other action relative thereto.

**Appropriations:**

From FY 2024 estimated revenues for Committee Administrative Expenses (5%) \$5,000.00

**Reserves:**

From FY 2024 estimated revenues for Historic Resources (10%) \$10,000.00

From FY 2024 estimated revenues for Community Housing (10%) \$10,000.00

From FY 2024 estimated revenues Open Space Reserve (10%) \$10,000.00

From FY 2024 estimated revenues for Undesignated Reserve (65%) \$65,000.00

*(Submitted and recommended by Community Preservation Committee)*

*(Select Board Recommends)*

*(Finance Committee Recommends)*

**Motion:** I move that the Town appropriate the sum of \$5,000 from the FY 2024 estimated Community Preservation Fund revenue for committee administrative expenses and reserve from the FY 2024 estimated Community Preservation Fund revenue for future appropriations the sum of \$10,000 for Historic Resources, the sum of \$10,000 for Community Housing, the sum of \$10,000 for Open Space and the sum of \$65,000 for the Undesignated Reserve, with each item to be considered a separate appropriation:

**Explanation:** This article is required by law and is a housekeeping matter. CPA articles do not impact local property taxes.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

<input type="checkbox"/> Yes	<input type="checkbox"/> Pass Over
<input type="checkbox"/> No	<input type="checkbox"/> Motion Amended
<input type="checkbox"/> Unanimous Approved	
<input type="checkbox"/> Unanimous Disapproved	

**GENERAL ARTICLES**

**Article 19**

**Explanation:** Hubbardston Town Charter, Section 4-7-1, addresses converting elected positions to appointed positions. This section states that if two consecutive elections for a town elected office or board have fewer candidates than the available positions on the ballot, the town clerk must notify the Select Board. The Select Board received notice that the Board of Health, Finance Committee, Parks and Recreation Commission, and Cemetery Commission have fallen into this category. Annual Town Meeting until article 19 will consider amending the town charter to change the entities from elected to appointed, per MGL Ch. 41 Sec. 1B.

**Article 19A:**

To see if the Town will vote, pursuant to Section 4-7-1 of Article 4 of the Hubbardston Town Charter, to change the Hubbardston Board of Health from elected to appointed as, at the last two consecutive elections for these multiple member bodies the number of candidates was less than or equal to the number of positions on the ballot or take any other action relative thereto.

*(Submitted and recommended the Select Board)*

*(Finance Committee Recommends)*

**Motion:** I move that the Town adopt Article 19A as printed in the warrant.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

<input type="checkbox"/> Yes	<input type="checkbox"/> Pass Over
<input type="checkbox"/> No	<input type="checkbox"/> Motion Amended
<input type="checkbox"/> Unanimous Approved	
<input type="checkbox"/> Unanimous Disapproved	

**Article 19B:**

To see if the Town will vote, pursuant to Section 4-7-1 of Article 4 of the Hubbardston Town Charter, to change Hubbardston Finance Committee from elected to appointed as, at the last two consecutive elections for these multiple member bodies the number of candidates was less than or equal to the number of positions on the ballot or take any other action relative thereto.

*(Submitted and recommended the Select Board)*

*(Finance Committee Recommends)*

**Motion:** I move that the Town adopt Article 19B as printed in the warrant.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

___ Yes	___ Pass Over
___ No	___ Motion Amended
___ Unanimous Approved	
___ Unanimous Disapproved	

**Article 19C:**

To see if the Town will vote, pursuant to Section 4-7-1 of Article 4 of the Hubbardston Town Charter, to change the Hubbardston Parks and Recreation Commission from elected to appointed as, at the last two consecutive elections for these multiple member bodies the number of candidates was less than or equal to the number of positions on the ballot or take any other action relative thereto.

*(Submitted and recommended the Select Board)*

*(Finance Committee Recommends)*

**Motion:** I move that the Town adopt Article 19C as printed in the warrant.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

___ Yes	___ Pass Over
___ No	___ Motion Amended
___ Unanimous Approved	
___ Unanimous Disapproved	

**Article 19D:**

To see if the Town will vote, pursuant to Section 4-7-1 of Article 4 of the Hubbardston Town Charter, to change the Hubbardston Cemetery Commission from elected to appointed as, at the last two consecutive elections for these multiple member bodies the number of candidates was less than or equal to the number of positions on the ballot or take any other action relative thereto.

*(Submitted and recommended the Select Board)*

*(Finance Committee Recommends)*

**Motion:** I move that the Town adopt Article 19D as printed in the warrant.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

<input type="checkbox"/> Yes	<input type="checkbox"/> Pass Over
<input type="checkbox"/> No	<input type="checkbox"/> Motion Amended
<input type="checkbox"/> Unanimous Approved	
<input type="checkbox"/> Unanimous Disapproved	

**Article 19E:**

To see if the Town will vote to authorize the Select Board to petition the General Court for special legislation to amend the Town’s Charter, Chapter 292 of the Acts of 2012, as set forth below, in order to formally amend the lists of elected and appointed boards to reflect the vote taken under Articles 19A through D, and, further, to authorize the General Court to make clerical or editorial changes of form only to the bill so submitted, unless the Selectboard approves amendments to the bill before enactment by the General Court; and further that the Selectboard is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition, or take any action related thereto.

*(THE ACT CAN CHANGE BASED UPON THE CHOICES OF ARTICLES 19A – 19D.)*

*An Act concerning the Charter of the Town of Hubbardston*

*Section 1:* Notwithstanding the provisions of sections 1 and 1B of chapter 40 of the general laws, or any other general or special law to the contrary, there shall be in the town of Hubbardston an appointed board of health, finance committee, park commission, and cemetery commission.

*Section 2:* Chapter 292 of the Acts of 2012, entitled “An act establishing a charter for the town of Hubbardston” shall hereby be amended by striking from the charter subsection 2 of section 1 of article 4 in its entirety and inserting in place thereof, the following:-

Unless modified under section 4-7-1 of this charter, the following boards, committees and officials shall be elected for staggered terms and under the conditions below:

- (a) library trustees – 6 members for terms of 3 years;
- (b) planning board – 5 members for terms of 5 years;
- (c) housing authority – 5 members - 5 members for terms of 5 years; with 3 members elected and two appointed as required by section 5 of chapter 121B of the General Laws; and
- (d) board of assessors – 3 members for terms of 3 years.

*Section 3:* Said chapter 292 is hereby further amended by deleting in subsection 1 of section 2 of article 4 of the charter the words “board of selectmen” and inserting in place thereof the word: - Selectboard.

*Section 4.* Said subsection 1 of section 2 of article 4 of the charter established by chapter 292 of the acts of 2012 is hereby further amended by inserting, at the end of the text, the following: -

- (i) board of health – 5 members for terms of 3 years;
- (j) finance committee – 5 members for terms of 3 years;
- (k) parks commission – 5 members for terms of 3 years; and
- (l) cemetery commission – 3 members for terms of 3 years.

*Section 5:* Upon the effective date of this act, the elected board of health, finance committee, parks commission and cemetery commission shall be abolished and the terms of any elected incumbents terminated; provided, however, that the person elected to each of the multiple member bodies on June 13, 2023 shall serve only until an appointment is made, and, further, that all other elected incumbents shall serve as the first appointees to the positions and may serve an amount of time equal to the remainder of their respective elected terms or sooner vacating of office; thereafter, appointments to such multiple member bodies shall be made in accordance with of subsection 1 of section 2 of article 4 of the charter as amended.

*Section 6.* This act shall take effect upon its passage.

*(Submitted and recommended the Select Board)  
(Finance Committee Recommends)*

**Motion:** I move that the Town authorize the Select Board to petition the General Court for special legislation to amend the Town’s Charter, Chapter 292 of the Acts of 2012, as set forth in Article 19E of the June 6, 2023 Annual Town Meeting Warrant, in order to formally amend the lists of elected and appointed boards to reflect the votes taken under Articles 19A through D, and, further, to authorize the General Court to make clerical or editorial changes of form only to the bill so submitted, unless the Selectboard approves amendments to the bill before enactment by the General Court; and further that the Selectboard is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

<input type="checkbox"/> Motion <input type="checkbox"/> Second
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<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unanimous Approved <input type="checkbox"/> Unanimous Disapproved	<input type="checkbox"/> Pass Over <input type="checkbox"/> Motion Amended
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**ARTICLE 20.**

To see if the Town will vote to:

1. Initiate a municipal aggregation program to aggregate the electrical load of interested consumers within the boundaries of the Town pursuant to M.G.L. c. 164, § 134, or any other enabling legislation; and
2. Authorize the Select Board to (i) enter into one or more agreements with one or more consultants to assist the Town with the development, implementation and administration of such aggregation program for a term of up to or more than 20 years, (ii) enter into one or more agreements with one or more electricity suppliers for terms of up to or more than 20 years for the purchase of electricity for the aggregation program, and (ii) take any actions and execute any other documents and ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer the aggregation program and consultant/electricity supply agreements, which agreements and documents shall be on such terms and conditions and for such consideration as the Board of Selectmen/Select Board deems in the best interests of the Town.

*(Submitted and recommended the Select Board)  
(Finance Committee Recommends)*

**Motion:** I move that Article 20 be adopted as printed in the warrant.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

___ Yes	___ Pass Over
___ No	___ Motion Amended
___ Unanimous Approved	
___ Unanimous Disapproved	

**ARTICLE 21.**

To see if the Town will vote to amend the Town’s General Bylaws by replacing:

- a. the words “Board of Selectmen,” wherever they appear, with the word “Select Board;”
- b. the words “Selectman” or “Selectmen,” wherever either appears, with the words “Select Board Member” or “Select Board Members,” respectively; and
- c. the word “Chairman,” wherever it appears, with the word “Chair;” and
- d. the words “Building Inspector”, wherever they appear, with the words “Building Commissioner”.

*(Submitted and recommended the Select Board)  
(Finance Committee Recommends)*

**Motion:** I move that the Town amend the Town’s General Bylaws as printed in Article 21 of the warrant. (Majority vote)

**Explanation:** This article proposes changing the Hubbardston General Bylaws to remove gender specific terms like "selectmen" and "chairman." The aim is to promote inclusivity and gender equality by replacing these terms with gender-neutral alternatives, such as "select board" and "chair" or "chairperson." Additionally, the article suggests changing "building inspector" to "building commissioner" to align with modern terms.

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

___ Yes	___ Pass Over
___ No	___ Motion Amended
___ Unanimous Approved	
___ Unanimous Disapproved	



**Zoning Articles**

**ARTICLE 22**

To see if the Town will vote to amend the Town’s Zoning Bylaws by replacing:

- a. the words “Board of Selectmen,” wherever they appear, with the word “Select Board;”
- b. the words “Selectman” or “Selectmen,” wherever either appears, with the words “Select Board Member” or “Select Board Members,” respectively; and
- c. the word “Chairman,” wherever it appears, with the word “Chair;” and
- d. the words “Building Inspector”, wherever they appear, with the words “Building Commissioner”.

**Explanation:** This article proposes changing the Hubbardston Zoning Bylaws to remove gender specific terms like "selectmen" and "chairman." The aim is to promote inclusivity and gender equality by replacing these terms with gender-neutral alternatives, such as "select board" and "chair" or "chairperson." Additionally, the article suggests changing "building inspector" to "building commissioner" to align with modern terms.

*(Submitted and recommended the Planning Board)*  
*(Select Board Recommends)*  
*(Finance Committee Recommends)*

**Motion:** I move that the Town amend the Town’s Zoning Bylaws as printed in Article 22 of the warrant. **(2/3 vote)**

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

<input type="checkbox"/> Yes	<input type="checkbox"/> Pass Over
<input type="checkbox"/> No	<input type="checkbox"/> Motion Amended
<input type="checkbox"/> Unanimous Approved	
<input type="checkbox"/> Unanimous Disapproved	

**ARTICLE 23**

To see if the Town will vote to amend the Zoning Bylaws for clarity and consistency with Massachusetts General Laws by adding language (Underlined) and deleting language (~~Crossed Through~~) as follows:

1.1 Title.

These zoning bylaws shall be known as the Hubbardston Zoning Bylaws (revised 1989~~2023~~).

3.2 Zoning Map.<sup>1</sup>

The official Zoning Map of the Town of Hubbardston is hereby made a part of these zoning bylaws and shall be on file with the Town Clerk.~~The official zoning map entitled "Zoning~~

<sup>1</sup> Amended: December 1992

~~Districts" which was prepared by IEP, Inc. (1988) is hereby made a part of these zoning bylaws and shall be on file with the Town Clerk. All land currently designated within the Light Industrial District located on the east side of Gardner Road between High Street and Morgan Road and on the west side of Gardner Road between Ragged Hill Road and Pitcherville Road to be amended to be in the Residential Agricultural District.~~

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#### 4.1 Uses Permitted By Right in Residential Districts.

Residential Districts are intended to be used primarily for personal residence, agriculture, conservation, recreation and open space maintenance. The following uses are permitted within these districts:

- a. Single-family residence, other than mobile homes.
- b. Two-family residence, other than mobile homes, provided that the minimum lot area requirement is increased over that required for a single-family dwelling by an additional 30,000 square feet for the additional unit and the lot frontage requirement is increased over that which is required for a single-family dwelling by an additional fifty (50') feet for the additional unit.
- c. Religious, sectarian or denominational uses.
- d. Conservation or open space area, recreation common or park land.
- e. Agriculture, horticulture, floriculture and viticulture.
- f. Nursery, orchard.
- g. Sale of farm, nursery, or orchard products which have been produced on the premises.
- h. Accessory uses on the same lot such as garages, stables, barns, tool sheds, farm buildings and enclosures, tennis courts, swimming pools.
- i. Cemetery.
- j. Public and Private non-profit educational museums.
- k. Municipal Uses.
- l. Home occupation, as defined in Article 2.
- m. Guest Houses, Bed and Breakfast Establishments.
- n. Educational Uses.
- o. Accessory Dwelling Unit unless on a lot that does not conform to the dimensional regulations contained in Article 5, Section 5.1, whether as part of new construction or as an addition, or to build or add an Accessory Dwelling Unit above a garage that is detached from the single-family house, in which a special permit is required.<sup>2</sup>
- p. Solar Photovoltaic Installations,<sup>3</sup> [including Grid-scale Battery Energy Storage Systems,](#)<sup>4</sup> subject to Articles 20 and 23.
- ~~p-q.~~ [Child care center, school-aged child care program, family child care home, or large family child care home, as defined in Massachusetts General Law Chapter 15D Section 1A.](#)

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<sup>2</sup> Added: 09/13/2022

<sup>3</sup> Added: 6/1/2010

<sup>4</sup> Added: 6/7/2023

#### 4.2 Uses Permitted By Special Permit in Residential Districts.

The following uses are permitted within Residential Districts subject to conditions and limitations contained in an Approved Site Plan (Article 9), Environmental & Community Impact Analysis (Article 8) and Special Permit (Article 7) issued by the Planning Board.<sup>5</sup>

- a. Library, health care facility, government building or facility.
- b. Public utility facility but not including generating units, new utility rights-of-way, or oil, gas, or propane storage tanks in excess of 5000 gallons.
- c. Country club, tennis club, golf course.

~~d. Commercial greenhouse.~~

~~e.d.~~ Multi-Family Residence. Up to four family units may be constructed in areas not within the Aquifer Favorability Protection District (see Article 15) provided that the minimum lot area requirement is increased over that required for a single-family dwelling by an additional 30,000 square feet for each additional unit and the lot frontage requirement is increased over that which is required for a single family dwelling by an additional fifty (50') feet for each additional unit. The structure shall conform to the architectural style and scale of the residential area within which it is proposed.

~~f.e.~~ Radio, Television & Communication Transmission Towers with a maximum height of 150', subject to all requirements of Article 18.<sup>6</sup>

~~g.f.~~ Nursing, Convalescent and Rest Homes.

~~h.~~ Day Care center.

~~i.g.~~ Additions and/or alterations to existing non-conforming structure or use.<sup>7,8</sup>

~~j.h.~~ Kennel for five (5) or more dogs, which are three months old or over; commercial riding stable.<sup>9</sup>

~~k.i.~~ Senior Residential Development.<sup>10</sup>

~~t.j.~~ Accessory Dwelling Unit on a lot that does not conform to the dimensional regulations contained in Article 5, Section 5.1, whether as part of new construction or as an addition, and to build or add an Accessory Dwelling Unit above a garage that is detached from the single-family house.<sup>11</sup>

~~m.k.~~ Open Space Residential Development.<sup>12</sup>

~~n.l.~~ Outdoor Marijuana cultivation establishments licensed for Tier 1 (up to 5,000 s.f.) (subject to Article 22).<sup>13</sup>

~~o.m.~~ Outdoor Marijuana cultivation establishments licensed for Tier 2 (between 5001 and 10,000 s.f.) (subject to Article 22).<sup>14</sup>

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#### 4.3 Use Permitted By Right in the Town Center District.

The Town Center District is intended to be used for traditional Town center residential activities. The following uses are permitted within these districts:

- a. Single-family residence, other than mobile homes.

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<sup>5</sup> Amended: 2/1/2000

<sup>6</sup> Amended: Added: 02/12/2001, 6/2/2015

<sup>7</sup> Amended: 6/21/1993

<sup>8</sup> Amended: 6/3/2008 (Removed Earth Removal as a Commercial Operation)

<sup>9</sup> Amended: 2/1/2000

<sup>10</sup> Added: 10/28/2002

<sup>11</sup> Added: 09/13/2022 (replaced Accessory Apartment from 6/23/2003)

<sup>12</sup> Added: 6/16/2006

<sup>13</sup> Added: 6/5/2018

<sup>14</sup> Added: 6/5/2018

- b. Two-family residence, other than mobile homes, provided that the minimum lot area requirement is increased over that required for a single-family dwelling by an additional 30,000 square feet for the additional unit and the lot frontage requirement is increased over that which is required for a single family dwelling by an additional fifty (50') feet for the additional unit.
- c. Religious, sectarian or denominational uses.
- d. Conservation or open space area, recreation common or park land.
- e. Agriculture, horticulture, floriculture and viticulture.
- f. Nursery, orchard.
- g. Sale of farm, nursery, or orchard products which have been produced on the premises.
- h. Accessory uses on the same lot such as garages, stables, barns, tool sheds, farm buildings and enclosures, tennis courts, swimming pools.
- i. Cemetery.
- j. Public and Private non-profit educational museums.
- k. Municipal Uses.
- l. Library, government building or facility.
- m. Guest Houses, Bed and Breakfast Establishments.
- n. Educational Uses.
- o. Home occupation, as defined in Article 2.
- p. Accessory Dwelling Unit unless on a lot that does not conform to the dimensional regulations contained in Article 5, Section 5.1, whether as part of new construction or as an addition, or to build or add an Accessory Dwelling Unit above a garage that is detached from the single-family house, in which a special permit is required.<sup>15</sup>
- q. [Child care center, school-aged child care program, family child care home, or large family child care home, as defined in Massachusetts General Law Chapter 15D Section 1A.](#)

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#### 4.3.1 Use Permitted by Special Permit in the Town Center District.<sup>16</sup>

The following uses are permitted within the Town Center District subject to conditions and limitations contained in an approved site plan (Article 9) and special permit (Article 7) issued by the Planning Board.

- a. Individual retail store or service establishment, market, delicatessen.
- b. Individual business, professional office.
- c. Outdoor Marijuana cultivation establishments licensed for Tier 1 (up to 5,000 s.f.) by special permit (subject to Article 22).<sup>17</sup>
- d. Accessory Dwelling Unit on a lot that does not conform to the dimensional regulations contained in Article 5, Section 5.1 whether as part of new construction or as an addition, and to build or add an Accessory Dwelling Unit above a garage that is detached from the single-family house.<sup>18</sup>
- e. [Radio, Television & Communication Transmission Towers, subject to all requirements of Article 18 Wireless Communication Facility.](#)<sup>19</sup>

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<sup>15</sup> Added: 09/23/2022

<sup>16</sup> Added: 6/23/2003

<sup>17</sup> Added: 6/5/2018

<sup>18</sup> Added: 09/13/2022

<sup>19</sup> Added: 02/12/2001, Amended 6/2/2015

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#### 4.5 Uses Permitted by Special Permit in Commercial Districts.

The following uses are permitted within Commercial Districts subject to conditions and limitations contained in an approved site plan (Article 9), Environmental & Community Impact Analysis (Article 8), and a special permit (Article 7) issued by the Planning Board.<sup>20</sup>

- a. All uses allowed by Special Permit under Section 4.2.
- b. Shopping center or complex of offices, businesses, or retail establishments not to exceed 50,000 square feet of gross floor area per lot.
- c. Motor vehicle service, repair, washing or fuel business, provided that, except for vehicles under repair, there will not be any exterior storage or placement of vehicles, equipment, discarded parts or tires.
- d. Hotel, motel, inn, campground.
- e. Sales of New or Used Motor Vehicles (Class 1 & 2, as defined by Massachusetts General Laws Chapter 140, only)
- f. Senior Residential Development.<sup>21</sup>
- g. All Marijuana Establishments as defined by Massachusetts General Laws 94G are allowed by special permit (subject to Article 22).<sup>22</sup>

~~g-h.~~

rid-scale Battery Energy Storage Systems, subject to Article 23.<sup>23</sup>

G

#### 16.8 Design Criteria

- a. Where the proposed development abuts a body of water, a portion of the shoreline, as well as reasonable access to it, shall be part of the common Open Space.
- b. Residences shall be grouped so that the greatest number of units can be designed to take advantage of solar heating opportunities; so that scenic views and long views remain unobstructed, particularly those seen from roads.
- c. Lots shall be laid out, to the greatest extent possible to achieve the following objectives:
  1. On the most suitable soils for subsurface septic disposal;
  2. On the least fertile soils for agricultural use;
  3. Within the woodland on the parcel, or along the far edges of open fields;
  4. So as to minimize the length of any common boundary between the new lots created by OSRD and lands preserved for agriculture;
  5. So that dwelling units and non-agricultural structures shall be located at a minimum of one hundred (100) feet from agricultural land and shall be separated, to the greatest extent possible, from the agricultural uses by a seventy-five (75) foot wide buffer strip of trees and native plantings sufficient to minimize conflicts between farming operations and residents.
- d. In areas greater than twenty (20) percent slope or upon hilltops and ridgelines, lots shall

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<sup>20</sup> Amended: 2/1/2000

<sup>21</sup> Added: 3/3/2003

<sup>22</sup> Added 6/5/2018

<sup>23</sup> Added 6/7/2023

be laid out, to the greatest extent possible, to achieve the following objectives:

1. Building sites shall be located so that the silhouettes of structures will be below the ridgelines or hilltop or if the site is heavily wooded, the building silhouettes shall be at least ten (10) feet lower than the average canopy height of the trees on the ridge or hilltop.
2. Where public views will be unavoidably affected by the proposed use, architectural and landscaping measures shall be employed so as to minimize significant degradation of the scenic or aesthetic qualities of the site.
3. The removal of native vegetation shall be minimized.
4. Any grading or earthmoving operation in conjunction with the proposed development shall be planned and executed in such a manner that the final contours are consistent with the existing terrain, both on and adjacent to the site.
5. Safeguards shall be employed where needed to mitigate against environmental degradation from erosion, sedimentation, water pollution, or flooding.

ROADS: The principal roadway(s) serving the site shall be designed to conform to the standards of the Rules & Regulations of the Planning Board adopted February 1, 2000, [as amended, and Chapter XVIII "Streets and Sidewalks" of the General Bylaws, Article 34, General By-law Roads, Streets and Ways](#)

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## 18.5 General Requirements

18.5.1 Purpose. This section will cover all requirements not listed in the previous sections.

### 18.5.2 Requirements.

- a. Applicant must perform a balloon test after a desired site location has been determined, unless the Planning Board determines it inappropriate or unnecessary with respect to Section 18.4.2.b. The balloon test shall be conducted continuously for 24 hours. The date, time, and location of this test must be advertised in a newspaper of general local circulation, 14 days prior to the test. In addition a mailer will be sent to each residence at the expense of the applicant, 14 days prior to the test.
- b. Applicant must prepare and perform a construction control certification. All submittals, dates and times of inspections, reports and discrepancies must be reported to the Building Commissioner and the Planning Board. Failure to adhere to this requirement could significantly delay occupancy permits.
- c. Existing vegetation shall be preserved to the maximum extent possible.
- d. Any fencing used for a communications facility shall be a minimum of eight (8) feet in height and shall be of the wood stockade type.
- e. All access roads to a communications facility shall be twelve (12) feet to fifteen (15) feet in width, depending upon terrain, and shall be composed of twelve (12) inches of compacted gravel over which is laid down a three (3)-inch layer of crushed stone.
- ~~f. All drainage issues as a result of a communications facility must adhere to Section 7.10 of the Rules and Regulations Governing the Subdivision of Land in Hubbardston, Massachusetts, Dated 1988.~~

~~g. All utility installations as a result of a communications facility must adhere to Section 7.07 of the Rules and Regulations Governing the Subdivision of Land in Hubbardston, Massachusetts, Dated 1988.~~

~~h.f.~~ All drainage issues as a result of a communications facility must adhere to Section 7.10 of the Rules and Regulations Governing the Subdivision of Land in Hubbardston, Massachusetts, ~~Dated 1988, as amended.~~<sup>24</sup>

~~i.g.~~ All utility installations as a result of a communications facility must adhere to Section 7.07 of the Rules & Regulations Governing the Subdivision of Land in Hubbardston, Massachusetts, ~~Dated 1988.~~

~~j.h.~~ An application shall be made by a licensed carrier or shall include documentation establishing that a licensed carrier has committed to locating antennae on the tower.<sup>25</sup>

~~k.i.~~ A special permit as defined in zoning bylaw 7.1 -7.5 and an environmental impact study 8.1- 8.4.

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#### 22.4 General Zoning Districts for Marijuana Establishment and Restrictions Applicable to all Districts.

Marijuana Establishments as described in Massachusetts General Laws Chapter 94G and 935 CMR 500.00 shall be allowed in the following districts after the applicant has been approved by the Cannabis Control Commission.

**22.4.1 Marijuana Establishment allowed by Special Permit in Residential District:**  
Outdoor Marijuana cultivation establishments licensed for Tier 1 (up to 5,000 sf).

**22.4.2 Marijuana Establishment allowed by Special Permit in Residential District:**  
Outdoor Marijuana cultivation establishments licensed for Tier 2 (between 5001 and 10,000 sf) by Special Permit.

**22.4.3 Marijuana Establishment allowed by Special Permit in the Town Center District**  
Outdoor Marijuana cultivation establishments licensed for Tier 1 (up to 5,000 sf) by Special Permit.

**22.4.4 Marijuana Establishment allowed in the Commercial District by Special Permit.**  
All Marijuana Establishments as defined by Massachusetts General Laws Chapter 94G are allowed by Special Permit.

#### **22.4.5 Setbacks ~~and Lot Size Limit~~ Applicable to all Marijuana Establishments in All Districts.**

Setbacks: All Marijuana Establishments shall be set back one hundred (100) feet from streets and abutting property lines including all fences and grow areas. The area within the setback shall be maintained as a buffer zone and, if forested, must remain so, and if not, shall be landscaped to create an effective buffer to screen all elements of the Marijuana Establishment (including grow areas) from public and private view. Any greater set back requirements in these bylaws shall remain applicable.

*(Submitted and recommended the Planning Board)*

*(Select Board Recommends)*

*(Finance Committee Recommends)*

**Explanation:** This article would make a variety of changes for clarity and consistency with Massachusetts General Laws. Most of these changes could be considered “housekeeping” items, but they are substantive enough to require Town Meeting approval. The changes to allowed uses

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<sup>24</sup> Amended:6/18/2002

<sup>25</sup> Amended:6/18/2002

regarding child care facilities and greenhouses are necessary to be in compliance with MGL Ch. 40A § 3, which lists uses that may not be regulated by local zoning.

**Motion:** I move that the Town amend the Zoning Bylaws as printed in Article 23 of the warrant. **(2/3 vote)**

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

___ Yes	___ Pass Over
___ No	___ Motion Amended
___ Unanimous Approved	
___ Unanimous Disapproved	

## **Article 24**

To see if the Town will vote to amend Article 20 of the Zoning Bylaws by adding language (Underlined) and deleting language (~~Crossed Through~~) as follows:

### **Article 20** **USE OF LARGE-SCALE SOLAR PHOTOVOLTAIC INSTALLATIONS<sup>26</sup>**

#### Section

- 20.1 Purpose
- 20.2 Definitions
- 20.3 General Requirements

#### 20.1 Purpose

The purpose of this bylaw is to promote the creation of new large-scale ground-mounted solar photovoltaic installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations, which standards address public safety and minimize impacts on scenic, natural and historic resources and providing adequate financial assurance for the eventual decommissioning of such installations.

The provisions set forth in this section shall apply to the construction, operation, and/or repair of large-scale ground-mounted solar photovoltaic installations.

##### 20.1.1 Applicability.

This section applies to large-scale ground-mounted solar photovoltaic installations proposed to be constructed after the effective date of this section. This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

#### 20.2 Definitions

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<sup>26</sup> Amended 6/1/2010



**20.2.1 Siting, Construction, Regulation, Development, Generating and Distribution of Large-Scale Photovoltaic Installations:** All installations shall be regulated by the Planning Board through Article 7-Special Permits, Article 8-Environmental and Community Impact Analysis, and Article 9-Site Plan Approval of the Town of Hubbardston Zoning Bylaws.<sup>27</sup>

**20.2.2 ~~Building Inspector~~Building Commissioner:** The inspector of buildings, building commissioner, or local inspector, or person or board designated by local ordinance or bylaw charged with the enforcement of the Town’s Zoning Bylaws

**20.2.3 Building Permit:** A construction permit issued by the ~~Building Inspector~~Building Commissioner; the building permit evidences that the project is consistent with the state and federal building codes as well as Town’s Zoning Bylaws, which include those provisions governing ground- mounted large-scale solar photovoltaic installations.

**20.2.4 Designated Location:** Large scale ground mounted solar photovoltaic installations may be sited by Special Permit in all zoning districts in the Town of Hubbardston.<sup>28</sup>

**20.2.5 Large-Scale Ground-Mounted Solar Photovoltaic Installation:** A solar photovoltaic system that is structurally mounted on the ground or a roof, with solar panels covering 20,000 square feet or more on one lot or minimum nameplate capacity of 250kW DC.<sup>29</sup> A Large-Scale Ground-Mounted Solar Photovoltaic Installation may also include a Battery Energy Storage System (BESS).

**20.2.6 Battery Energy Storage System (BESS):** A device that reserves energy for later consumption that is charged by a connected solar system. The stored electricity is consumed after sundown, during energy demand peaks, or during a power outage.

**20.2.6-7 On-Site Solar Photovoltaic Installation:** A solar photovoltaic installation that is constructed at a location where other uses of the underlying property occur.

**20.2.7-8 Rated Nameplate Capacity:** The maximum rated output of electric power production of the Photovoltaic system in Direct Current (DC).

**20.2.8-9 Site Plan Review:** review by the Site Plan Review Authority to determine conformance with the Town’s Zoning Bylaws.

**20.2.9-10 Site Plan Review Authority:** For purposes of this bylaw, Site Plan Review Authority refers to the Planning Board.

**20.2.10-11 Solar Photovoltaic Array:** an arrangement of solar photovoltaic panels.

**20.2.11-12 Zoning Enforcement Authority:** The person or board charged with enforcing the zoning ordinances or bylaws.

**20.2.12-13 Lot Size:** A minimum of ~~80,000~~five acres (217,800 square feet) will be required for lots to have large solar ground mounted panels facilities placed on them. ~~Lots must conform to zoning setbacks for each district they are located in. A minimum of one contiguous acre (43,560 square feet) must be available for siting.~~ No dwelling or other structures – except those structures that are part of the facility are allowed on designated parcel. The aggregation of parcels in order to create a parcel of sufficient size to construct a qualifying facility will be considered.

### 20.3 General Requirements

The following requirements are common to all solar photovoltaic installations to be sited in designated locations:

#### 20.3.1 Compliance with Laws, Ordinances and Regulations

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<sup>27</sup> Amended 6/2/2015

<sup>28</sup> Amended 6/5/2018

<sup>29</sup> Amended 6/5/2018

The construction and operation of all large scale solar photovoltaic installations, [including BESS](#), shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code.

#### 20.3.2 Building Permit and Building Inspection

No large scale solar photovoltaic installation shall be constructed, installed or modified as provided in this section without first obtaining a building permit.

#### 20.3.3 Fees

20.3.3.1 The application for a building permit for a large scale solar photovoltaic installation must be accompanied by the fee required for a building permit.

20.3.3.2 The large Scale Solar Photovoltaic Installation Fee shall be \$2,000.00 which shall include the fees for the Special Permit and Site Plan Review applications.<sup>30</sup>

20.3.3.3 All engineering fees, legal fees, publication fees, etc. incurred by the Planning Board during the application process and the Site Plan Review will be paid for by the applicant.

#### 20.3.4 Site Plan Review

Large scale solar photovoltaic installations shall undergo site plan review by the Site Plan Review Authority, as set forth in this Section and Article 9 of the Zoning Bylaws prior to construction, installation or modification as provided in this section.<sup>31</sup>

##### 20.3.4.1 General

All plans and maps shall be prepared, stamped and signed by a Professional Engineer licensed to practice in Massachusetts.

##### 20.3.4.2 Required Documents

Pursuant to the site plan review process, the project proponent shall provide the following documents:

- (a) A site plan showing:
  - i. Property lines and physical features, including roads, for the project site;
  - ii. Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, screening vegetation or structures;
  - iii. Blueprints or drawings of the solar photovoltaic installation signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from nearby structures;
  - iv. One- or three-line electrical diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices;

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<sup>30</sup> Amended 6/2/2015

<sup>31</sup> Amended 6/5/2018

- v. Documentation of the major system components to be used, including the PV panels, mounting system, ~~and inverter~~ and BESS, with technical specifications of the major system components, including the solar arrays, mounting system, electrical equipment and other supporting equipment and structures;
- vi. Name, address, and contact information for proposed system installer;
- vii. Name, address, phone number and signature of the project proponent, as well as all co-proponents or property owners, if any;
- viii. The name, contact information and signature of any agents representing the project proponent; ~~and~~
- a. Drawings, photographs and study showing:
  - ix. Color renderings not less than 1 inch = 50 feet showing site line views from abutting streets and properties of the proposed installation;
  - b. Color aerial view both before and after proposed installation showing tree coverage and buffer zone not less than 1 inch = 50 feet;
  - ~~a-c.~~ A glare analysis and proposed mitigation, if any, to minimize the impact of glare on affected properties and roads;
- (b) Documentation of actual or prospective access and control of the project site (see also Section 20.3.5);
- (c) An operation and maintenance plan (see also Section 20.3.6);
- (d) Zoning district designation for the parcel(s) of land comprising the project site (submission of a copy of a zoning map with the parcel(s) identified is suitable for this purpose);
- (e) Proof of liability insurance; ~~and~~
- (f) Description of financial surety that satisfies Section 3.12.3;
- (g) Decommissioning Plan<sup>32</sup>

The Site Plan Review Authority may waive documentary requirements as it deems appropriate.

#### 20.3.5 Site Control

The project proponent shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation. Any special permit issued under this section shall include a condition stating the above requirement and further stating that, in accepting the special permit the Applicant and Owner grant the Town permission to enter the property for the purpose of assessing and removing an abandoned or discontinued facility. This letter shall be signed and notarized by the applicant and owner.<sup>33</sup>

#### 20.3.6 Operation & Maintenance Plan

The project proponent shall submit a plan for the operation and maintenance of the large-scale ground-mounted solar photovoltaic installation, which shall include measures for maintaining safe access to the installation, storm water controls, as well as general procedures for operational maintenance of the installation. This plan shall include measures for maintaining year-round safe access for emergency vehicles, snow plowing, storm water controls, and general procedures for operating and maintaining the energy

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<sup>32</sup> Added 6/2/2015

<sup>33</sup> Amended 6/5/2018

facility including the fencing, fire access roads and landscaping. Use of pesticides and herbicides is prohibited.

### 20.3.7 Utility Notification

No large-scale ground-mounted solar photovoltaic installation shall be constructed until evidence has been given to the Site Plan Review Authority that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar photovoltaic installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

### 20.3.8 Dimension and Density Requirements

#### 20.3.8.1 Setbacks

For large - scale ground-mounted solar photovoltaic installations, front, side and rear setbacks shall be as follows:

(b) Front yard: The front yard depth shall be ~~distance allowed in zoning districts~~ at least 100 feet.

(c) Side yard. Each side yard shall have a depth at least 50-75 feet.

(d) Rear yard. The rear yard depth shall be at least 50-75 feet.

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#### 20.3.8.2 Solar Panels and Appurtenant Structures and Fencing<sup>34</sup>

All appurtenant structures to large- scale ground-mounted solar photovoltaic installations shall be subject to reasonable regulations concerning the bulk and height of structures, lot area, setbacks, open space, parking and building coverage requirements. All such appurtenant structures, including but not limited to, equipment shelters, storage facilities, BESS facilities, transformers, and substations, shall be architecturally compatible with each other. All structures will be hidden from view whenever reasonable by vegetation and/or joined or clustered to avoid adverse visual impacts. All Solar Panels shall be screened from view by vegetation and in place prior to issuing the Certificate to Generate for the system. Such screening shall be provided in the required setback areas where existing vegetation setbacks is insufficient for year-round screening. Screens shall consist of evergreen vegetation 1.5 times the height of the highest solar panels. Berms or other methods to adequately screen the facility, depending on site specific conditions may be considered. Screen shall be maintained and replaced as necessary by the owner/operator of the solar energy system.

#### Fencing:

e. Shall be not greater than eight (8) feet in height and shall surround the entire field.

f. Shall be placed four (4) inches off the ground to allow migration of wildlife.

g. Solid fencing may also be required if necessary to adequately screen view of the facility.

e-h. Fencing shall consist of a commercial grade, high quality (HF40 or better) framework, galvanized chain link, ends, corners and posts. The Planning Board may require additional measures such as coated galvanized fencing and screening bands or aluminized chain link.

### 20.3.9 Design Standards

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<sup>34</sup> Amended 6/5/2018

#### 20.3.9.1 Lighting

Lighting of solar photovoltaic installations shall be consistent with local, state and federal law. All lighting on the premises shall be by motion activated devices and no all-night lighting will be allowed unless so allowed by Planning Board. Lighting of ~~other all~~ parts of the installation, ~~such as including~~ appurtenant structures, shall be limited to that required for safety and operational purposes, ~~and~~ shall be ~~reasonably~~ shielded from abutting properties, and shall comply with International Dark Sky Standards Fixture Seal of Approval Certification Requirements. ~~Where feasible, lighting of the solar photovoltaic installation shall be directed downward and shall incorporate full cut off fixtures to reduce light pollution.~~ There shall be no illumination without personnel on site.

#### 20.3.9.2 Signage

Signs on large- scale ground-mounted solar photovoltaic installations shall comply with the Town's Zoning Bylaws, Article 17-Signs. A sign consistent with a municipality's sign bylaw shall be required to identify the owner and provide a 24-hour emergency contact phone number.

Solar photovoltaic installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the solar photovoltaic installation.

#### 20.3.9.3 Utility Connections

Reasonable efforts, as determined by the Site Plan Review Authority, shall be made to place all utility connections from the solar photovoltaic installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

### 20.3.10 Safety and Environmental Standards

#### 20.3.10.1 Emergency Services

The large scale solar photovoltaic installation owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the local Fire Chief. Upon request the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the solar photovoltaic installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.

#### 20.3.10.2 Land Clearing, Soil Erosion, Habitat Impact, Screening Requirements<sup>35</sup>

- (a) Land clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the solar energy systems or otherwise prescribed by applicable laws, regulations and bylaws. Existing vegetation shall remain in required setback areas ~~except where such vegetation would shade the solar energy system. However, in no event shall clearing of existing vegetation in setbacks exceed half the required setback width.~~ Adequate erosion control measures shall be provided for all proposed land clearing.
- (b) Protection of Natural Resources and Habitat – Large-scale ground-mounted solar energy systems shall be designed to minimize impacts to agricultural and environmentally sensitive land and to be compatible with continued agricultural

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<sup>35</sup> Amended 6/5/2018

use of the land whenever possible. Access driveways shall be constructed to minimize grading, removal of stone walls or roadside trees, and to minimize impacts to environmental or historic resources.

- (c) Screening/Buffering: Large-scale ground-mounted solar energy systems shall be screened year-round from all adjoining properties in all zoning districts and from public and private ways. Screening will be in place prior to issuing the Certificate to Generate in all zoning districts. Such screening shall be provided in the required setback areas and where existing vegetation in setbacks is insufficient for year-round screening purposes. The screen shall consist of dense evergreen vegetative screening 1.5 times the height of the highest solar panels. Berms or other methods to adequately screen the facility, depending on site specific conditions may be considered. Screen shall be maintained and replaced as necessary by the owner/operator of the solar energy system.

### 20.3.11 Monitoring and Maintenance

#### 20.3.11.1 Solar Photovoltaic Installation Conditions

The large-scale ground-mounted solar photovoltaic installation owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the Fire Chief and Emergency Medical Services. The owner or operator shall be responsible for the cost of maintaining the solar photovoltaic installation and any access road(s), unless accepted as a public way.

#### 20.3.11.2 Modifications

All material modifications to a solar photovoltaic installation, [including the addition of BESS](#) made after issuance of the required building permit shall require approval by the Site Plan Review Authority.

### 20.3.12 Abandonment or Decommissioning

#### 20.3.12.1 Removal Requirements

Any large-scale ground-mounted solar photovoltaic installation which has reached the end of its useful life or has reached the end of its useful life consistent with Section 3.12.2 of this bylaw shall be removed. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Site Plan Review Authority by certified mail of the proposed date of discontinued operations and plans for removal. Removal shall consist of:

- (a) Physical removal of all large-scale ground-mounted solar photovoltaic installations, structures, equipment, [BESS](#), security barriers and transmission lines from the site.
- (b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
- (c) Stabilization or re-vegetation of the site as necessary to minimize erosion. The Site Plan Review Authority may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.

#### 20.3.12.2 Abandonment

Absent notice of a proposed date of decommissioning and removal or written notice of extenuating circumstances, the solar photovoltaic installation shall be considered abandoned when it fails to operate for more than six months without the written consent of the Site Plan Review Authority. If the owner or operator of the large-scale ground-mounted solar photovoltaic installation fails to remove the installation in accordance with the requirements of this section within 120 days of abandonment or the proposed date of decommissioning, the Town may enter onto the property and physically remove the installation.

#### 20.3.12.3 Financial Surety<sup>36</sup>

Proponents of large-scale ground-mounted solar photovoltaic projects shall provide surety in the form of cash or certified bank check, held by and for the Town of Hubbardston in an interest bearing account to cover the cost of removal in the event the Town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Planning Board, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. This surety will be due and payable at the issuance of the building permit. Proof of payment in the form of a receipt from the Town Treasurer will be shown to the ~~Building Inspector~~Building Commissioner before the permits are issued. Such surety will not be required for municipally- or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation. As a condition of approval, an applicant shall bind itself to grant the necessary license or easement to the Town to allow entry to remove the structure. The Town shall have the right, but not the obligation to remove the facility.

#### 20.4 Certificate to Generate<sup>37,38</sup>

No solar facility may sell or distribute generated power until all conditions of the issued permit and requirements of this bylaw are approved and certified at a meeting of the Planning Board, and the “Certificate to Generate” is issued and recorded in the Worcester Registry of Deeds.

The Planning Board may revoke the “Certificate to Generate” for cause after a public hearing.

#### 20.5 Reporting Requirements<sup>39</sup>

The owner of the solar installation shall provide a report to the Planning Board in January of each calendar year with the following information: total amount of electricity generated, major maintenance performed; planned or actual major system modifications; change of ownership; changes to bond amounts.

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<sup>36</sup> Amended 6/2/2015

<sup>37</sup> Added 6/2/2015

<sup>38</sup> Amended 6/5/2018

<sup>39</sup> Added 6/5/2018



*(Submitted and recommended the Planning Board)*

*(Select Board Recommends)*

*(Finance Committee Recommends)*

**Explanation:** This article proposes several substantive amendments to the existing policy on solar photovoltaic installations. These amendments include the addition of Battery Energy Storage Systems (BESS) as potential components, an increase in the minimum lot size to 5 acres, additional documentation requirements for site plan review, modified regulations for setbacks, screening, fencing, and lighting, and a prohibition on the use of pesticides or herbicides. These changes aim to enhance the policy by acknowledging the importance of energy storage, promoting efficient land use, ensuring comprehensive evaluation of site plans, addressing visual impact and environmental concerns, and encouraging sustainable practices.

**Motion:** I move that the Town amend the Zoning Bylaws as printed in Article 24 of the warrant. **(2/3 vote)**

<input type="checkbox"/> Motion
<input type="checkbox"/> Second

___ Yes	___ Pass Over
___ No	___ Motion Amended
___ Unanimous Approved	
___ Unanimous Disapproved	



<b>TOWN OF HUBBARDSTON</b>	
<b>FY 2024 REVENUE AND EXPENDITURE SUMMARY</b>	
Revenues	\$ 10,458,509
Expenses	\$ 10,549,548
Revenues - Expenses	\$ (91,039)
Transfers from Other Funds:	
Transfer from Stabilization	
Free Cash for One-Time Expenses	
Free Cash to Balance Omnibus Budget	\$ 91,039
<b>BALANCE:</b>	<b>\$ 0</b>
<b>Free Cash Certified Total</b>	<b>\$806,289.00</b>
Free Cash Used at October 2022 STM	\$97,915.40
Operating Budget	\$91,039.00
Reserve	\$100,000.00
ATM 2024 Use (Potential)	\$62,000.00
FY24 Recommended Capital	\$390,000.00
<b>TOTAL</b>	<b>\$740,954.40</b>
Free Cash Surplus / Defecit	\$65,334.60

**TOWN OF HUBBARDSTON FY24 PROPOSED BUDGET**

GENERAL GOVERNMENT				FY23 RECEIVED	FY24 REQUESTED	FY24 ADMIN	FY24 ADMIN
0	<b>Moderator - 114</b>						
1		5100 Personnel					
2			Stipend	\$100.00	\$100.00	\$100.00	0.00%
3			<b>TOTAL</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>0.00%</b>
4	<b>Select Board -122</b>						
5		5100 Personnel					
6			Executive Assistant	\$27,560.00	\$28,111.20	\$28,111.20	2.00%
7		5110 Employee Support					
8			Expenses	\$800.00	\$800.00	\$800.00	0.00%
9		5200 Services					
10			Binding of Records	\$250.00	\$250.00	\$250.00	0.00%
11			Advertising	\$1,500.00	\$1,500.00	\$1,500.00	0.00%
12							100.00%
13			Legal	\$40,000.00	\$40,000.00	\$40,000.00	0.00%
14			Town Clock Maint.	\$1,000.00	\$1,000.00	\$1,000.00	0.00%
15		5400 Supplies					
16			Warrant Mailings	\$1,000.00	\$1,000.00	\$1,000.00	0.00%
17			Office Supplies	\$2,500.00	\$2,500.00	\$2,500.00	0.00%
18			Town Report	\$500.00	\$500.00	\$500.00	0.00%
19			Memorial Day	\$1,500.00	\$1,500.00	\$1,500.00	0.00%
20			<b>TOTAL</b>	<b>\$76,610.00</b>	<b>\$77,161.20</b>	<b>\$77,161.20</b>	<b>0.72%</b>
21	<b>Town Admin - 129</b>						
22		5100 Personnel					
23			Salary	\$103,482.00	\$110,000.00	\$110,000.00	6.30%
24			Merit	\$1,553.00	\$0.00	\$0.00	-100.00%
25		5110 Employee Support					
26			Cell Phone Stipend	\$600.00	\$600.00	\$600.00	0.00%
27			Disability Insurance	\$2,500.00	\$0.00	\$0.00	-100.00%
28			Expenses	\$6,600.00	\$6,600.00	\$6,600.00	0.00%
29			<b>TOTAL</b>	<b>\$114,735.00</b>	<b>\$117,200.00</b>	<b>\$117,200.00</b>	<b>2.15%</b>
30	<b>Finance Committee - 131</b>						
31		5110 Employee Support					
32			FC Expenses				
33		5700 Other					
34			FC Reserve Fund	\$30,000.00	\$30,000.00	\$30,000.00	0.00%
35			<b>TOTAL</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>	<b>0.00%</b>
36	<b>Accountant - 135</b>						

37		5200 Services					
38			Accountant Services	\$28,205.00	\$23,500.00	\$23,500.00	-16.68%
39			Annual Audit	\$19,500.00	\$19,500.00	\$19,500.00	0.00%
40		5400 Supplies					
41			Accountant Expense	\$300.00	\$300.00	\$300.00	0.00%
42		5110 Employee Support					
43			Travel	\$0.00	\$1,500.00	\$1,500.00	100.00%
44			<b>TOTAL</b>	<b>\$48,005.00</b>	<b>\$44,800.00</b>	<b>\$44,800.00</b>	<b>-6.68%</b>
45	<b>Assessor - 141</b>						
46		5110 Employee Support					
47			Expenses (association dues)	\$275.00	\$275.00	\$275.00	0.00%
48		5200 Services					
49			Assessing Services	\$72,143.00	\$72,143.00	\$73,500.00	1.88%
50			Assistant	\$9,358.00	\$20,000.00	\$10,000.00	6.86%
51			<b>TOTAL</b>	<b>\$81,776.00</b>	<b>\$92,418.00</b>	<b>\$83,775.00</b>	<b>2.44%</b>
52	<b>Treasurer Collector - 149</b>						
53		5100 Personnel					
54			Salary	\$68,458.00	\$68,458.00	\$65,000.00	-5.05%
55			Certification	\$1,000.00	\$1,000.00	\$1,000.00	0.00%
56			Finance Assistant	\$37,626.00	\$38,379.00	\$42,203.70	12.17%
57		5110 Employee Support					
58			Expenses (Dues and Workshops)	\$370.00	\$370.00	\$870.00	135.14%
59		5200 Services					
60			Payroll Services	\$3,500.00	\$3,500.00	\$3,500.00	0.00%
61			Expenses (Veri and Bank Fees)	\$4,800.00	\$4,800.00	\$4,800.00	0.00%
62		5400 Supplies					
63			Expenses (Postage and Supplies)	\$7,300.00	\$7,450.00	\$7,450.00	2.05%
64		5700 Other					
65			Tax Title	\$2,000.00	\$5,000.00	\$2,000.00	0.00%
66			<b>TOTAL</b>	<b>\$125,054.00</b>	<b>\$128,957.00</b>	<b>\$126,823.70</b>	<b>1.42%</b>
67	<b>Information Technology - 155</b>						
68		5200 Services					
69			IT Maintenance	\$70,000.00	\$70,000.00	\$70,000.00	0.00%
70			Copier	\$3,000.00	\$3,000.00	\$3,000.00	0.00%
71			Website	\$3,000.00	\$3,000.00	\$3,000.00	0.00%
72			<b>TOTAL</b>	<b>\$76,000.00</b>	<b>\$76,000.00</b>	<b>\$76,000.00</b>	<b>0.00%</b>
73	<b>Town Clerk - 161</b>						
74		5100 Personnel					
75			Town Clerk Salary	\$48,250.00	\$44,077.00	\$47,500.00	-1.55%
76			Election Wages	\$3,375.00	\$3,375.00	\$3,375.00	0.00%

77		Board of Registrar Wages				
78	5110	<b>Employee Support</b>				
79		Expenses (Conf, Dues, Mileage)	\$870.00	\$870.00	\$870.00	0.00%
80	5200	<b>Services</b>				
81		Expenses (Binding, Safe Deposit)	\$3,650.00	\$4,550.00	\$4,000.00	9.59%
82	5400	<b>Supplies</b>				
83		Election Expenses	\$750.00	\$750.00	\$750.00	0.00%
84		Supplies	\$5,750.00	\$5,500.00	\$5,500.00	-4.35%
85		<b>TOTAL</b>	<b>\$62,645.00</b>	<b>\$59,122.00</b>	<b>\$61,995.00</b>	<b>-1.04%</b>
86	<b>Building &amp; Maintenance - 192</b>					
87	5100	Personnel				
88		Custodian	\$9,941.00	\$10,139.82	\$10,139.82	2.00%
89	5200	Services				
90		Utilities and Maintenance	\$31,000.00	\$31,000.00	\$31,000.00	0.00%
91		Phone	\$6,500.00	\$6,500.00	\$6,500.00	0.00%
92		<b>TOTAL</b>	<b>\$47,441.00</b>	<b>\$47,639.82</b>	<b>\$47,639.82</b>	<b>0.42%</b>
					<b>GEN GOV TOTAL</b>	<b>\$665,494.72</b>

**PUBLIC SAFETY**

			<b>FY23 RECEIVED</b>	<b>FY24 REQUESTED</b>	<b>FY24 ADMIN</b>	<b>FY24 ADMIN</b>
93	<b>Police - 210</b>					
94	5100	Personnel				
95		Police Chief Salary	\$112,198.00	\$96,500.00	\$96,500.00	-13.99%
96		Police Wages	\$503,074.00	\$540,636.00	\$525,636.00	4.48%
97		Police Assistant	\$16,699.00	\$16,699.00	\$16,699.00	0.00%
98	5110	Employee Support	\$0.00	\$0.00	\$0.00	
99		Police Training Expense	\$2,000.00	\$2,000.00	\$2,000.00	0.00%
100		Police Education	\$16,150.00	\$14,800.00	\$6,400.00	-60.37%
101		Police Equipment	\$3,300.00	\$3,300.00	\$3,300.00	0.00%
102		Stipends & Allowances	\$25,200.00	\$22,200.00	\$18,850.00	-25.20%
103		Mileage	\$500.00	\$500.00	\$500.00	0.00%
104	5200	Services	\$0.00	\$0.00	\$0.00	
105		Police Maintenance	\$4,320.00	\$4,320.00	\$4,320.00	0.00%
106		Police Vehicle	\$7,000.00	\$7,000.00	\$7,000.00	0.00%
107		Police Equipment	\$2,000.00	\$14,600.00	\$14,600.00	630.00%
108		Services	\$150.00	\$150.00	\$150.00	0.00%
109	5400	Supplies	\$0.00	\$0.00	\$0.00	
110		Supplies	\$16,050.00	\$11,650.00	\$11,650.00	-27.41%

110		<b>TOTAL</b>	<b>\$708,641.00</b>	<b>\$734,355.00</b>	<b>\$707,605.00</b>	<b>-0.15%</b>
112	<b>Fire - 220</b>					
113		5100 Personnel				
114		Fire Chief Salary	\$89,896.00	\$91,694.00	\$91,694.00	2.00%
115		Fire Wages	\$288,292.00	\$302,993.00	\$302,993.00	5.10%
116		Fire Call Wages	\$73,624.00	\$76,928.00	\$75,096.48	2.00%
117		5110 Employee Support				
118		Equipment (Protective Clothing)	\$2,500.00	\$2,500.00	\$2,500.00	0.00%
119		5200 Services				
120		Vehicle Maintenance	\$21,000.00	\$21,000.00	\$21,000.00	0.00%
121		Building Maint. (Electric)	\$1,000.00	\$2,000.00	\$2,000.00	100.00%
122		5400 Supplies				
123		Building Maint. (Building & Heat)	\$16,000.00	\$16,000.00	\$16,000.00	0.00%
124		Equipment (Hose, Turn Out Gear)	\$8,000.00	\$8,000.00	\$8,000.00	0.00%
125		5700 Other				
126		Equipment (Old Outlay)	\$8,000.00	\$8,000.00	\$8,000.00	0.00%
127		<b>TOTAL</b>	<b>\$508,312.00</b>	<b>\$529,115.00</b>	<b>\$527,283.48</b>	<b>3.73%</b>
128	<b>Ambulance - 231</b>					
129		5200 Services				
130		Ambulance Lease	\$20,536.00	\$21,365.00	\$21,365.00	4.04%
131		Ambulance Pro Service	\$26,880.00	\$26,880.00	\$26,880.00	0.00%
132		5400 Supplies				
133		Ambulance Pro Service	\$2,500.00	\$2,500.00	\$2,500.00	0.00%
134		Medical Supplies	\$12,200.00	\$12,200.00	\$12,200.00	0.00%
135		5700 Other				
136		Medical Supplies (new)	\$7,500.00	\$7,500.00	\$7,500.00	0.00%
137		<b>TOTAL</b>	<b>\$69,616.00</b>	<b>\$70,445.00</b>	<b>\$70,445.00</b>	<b>1.19%</b>
138	<b>Land Use - 241</b>					
139		5100 Personnel				
140		Staff	\$86,382.00	\$88,910.00	\$88,910.00	2.93%
141		5110 Employee Support				
142		Continuing Ed for Inspectors	\$500.00	\$500.00	\$500.00	0.00%
143		5200 Services				
144		Montachusett Assessment	\$1,526.00	\$1,526.00	\$1,526.00	0.00%
145		5400 Supplies				
146		Land Use Supplies	\$1,500.00	\$1,500.00	\$1,500.00	0.00%
147		<b>TOTAL</b>	<b>\$89,908.00</b>	<b>\$92,436.00</b>	<b>\$92,436.00</b>	<b>2.81%</b>
148	<b>Emergency Management - 291</b>					
149		5100 Personnel				
150		Emergency Planning Director	\$1,133.00	\$1,156.00	\$1,156.00	2.03%

151	5110 Employee Support					
152		CERT Support	\$500.00	\$500.00	\$500.00	0.00%
153	5400 Supplies					
154		Emergency Planning Expenses	\$833.00	\$833.00	\$833.00	0.00%
155		<b>TOTAL</b>	<b>\$2,466.00</b>	<b>\$2,489.00</b>	<b>\$2,489.00</b>	<b>0.93%</b>
156	<b>Animal Control - 292</b>					
157	5200 Services					
158		Regional Animal Control	\$18,573.00	\$18,944.46	\$18,944.00	2.00%
159		<b>TOTAL</b>	<b>\$18,573.00</b>	<b>\$18,944.46</b>	<b>\$18,944.00</b>	<b>2.00%</b>
160	<b>Tree Warden - 294</b>					
161	5100 Personnel					
162		Tree Warden Wages	\$1,900.00	\$1,900.00	\$1,900.00	0.00%
163	5200 Services					
164		Outside Tree Services	\$0.00	\$0.00	\$0.00	
165		<b>TOTAL</b>	<b>\$1,900.00</b>	<b>\$1,900.00</b>	<b>\$1,900.00</b>	<b>0.00%</b>
166	<b>Dispatch - 299</b>					
167	5200 Services					
168		Rutland Regional	\$123,731.00	\$142,410.00	\$125,000.00	1.03%
169		<b>TOTAL</b>	<b>\$123,731.00</b>	<b>\$142,410.00</b>	<b>\$125,000.00</b>	<b>1.03%</b>

**Public Safety Total \$1,546,102.48**

**EDUCATION**

			<b>FY23 RECEIVED</b>	<b>FY24 REQUESTED</b>	<b>FY24 ADMIN</b>	<b>FY24 ADMIN</b>
170	<b>School - 300</b>					
171	5700 Other					
172		Quabbin Regional	\$5,424,928.65	\$5,750,424.00	\$5,750,424.00	6.00%
173		QRSD Roof Repair Debt	\$28,512.00	\$28,512.00	\$28,512.00	0.00%
174		Montachusett Technical	\$497,609.00	\$447,411.00	\$447,411.00	-10.09%
175		<b>TOTAL</b>	<b>\$5,951,049.65</b>	<b>\$6,226,347.00</b>	<b>\$6,226,347.00</b>	<b>4.63%</b>
<b>Education Total</b>					<b>\$6,226,347.00</b>	

**Public Works**

			<b>FY23 RECEIVED</b>	<b>FY24 REQUESTED</b>	<b>FY24 ADMIN</b>	<b>FY24 ADMIN</b>
176	<b>DPW - 420</b>					
177	5100 Personnel					
178		DPW Director	\$82,477.00	\$84,127.00	\$84,127.00	2.00%
179		DPW Wages	\$262,026.00	\$275,427.00	\$280,367.82	7.00%
180		DPW Assistant	\$14,900.00	\$15,201.00	\$15,201.00	2.02%

181	5110 Employee Support					
182		General Highway Support	\$14,700.00	\$15,300.00	\$15,300.00	4.08%
183		Longevity	\$1,000.00	\$2,000.00	\$2,000.00	100.00%
184	5200 Services					
185		Services	\$97,027.00	\$103,027.00	\$98,027.00	1.03%
186	5400 Supplies					
187		Road Maint & Equipment	\$158,731.00	\$158,731.00	\$165,231.00	4.09%
188	5600 Intergovernment					
189		Police Details	\$8,000.00	\$8,000.00	\$8,000.00	0.00%
190	5700 Other					
191		Advertising	\$600.00	\$1,000.00	\$1,000.00	66.67%
192		<b>TOTAL</b>	<b>\$639,461.00</b>	<b>\$662,813.00</b>	<b>\$669,253.82</b>	<b>4.66%</b>
193	<b>Snow and Ice - 423</b>					
194	5100 Personnel					
195		Winter Wages	\$65,239.00	\$72,460.00	\$68,000.00	4.23%
196	5200 Services					
197		Plowing Private Ways	\$2,100.00	\$2,100.00	\$2,100.00	0.00%
198		Winter Outside Services	\$5,300.00	\$5,300.00	\$5,300.00	0.00%
199	5400 Supplies					
200		Equip., Supplies & Materials	\$160,000.00	\$160,000.00	\$160,000.00	0.00%
201		<b>TOTAL</b>	<b>\$232,639.00</b>	<b>\$239,860.00</b>	<b>\$235,400.00</b>	<b>1.19%</b>
202	<b>Street Lights - 424</b>					
203	5200 Services					
204		Municipal Lights	\$6,000.00	\$6,000.00	\$6,000.00	0.00%
205		<b>TOTAL</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>	<b>0.00%</b>
206	<b>Cemetery - 491</b>					
207	5400 Supplies					
208		Cemetery Equipment	\$1,300.00	\$1,300.00	\$1,300.00	0.00%
209		<b>TOTAL</b>	<b>\$1,300.00</b>	<b>\$1,300.00</b>	<b>\$1,300.00</b>	<b>0.00%</b>
					<b>Public Works Total</b>	<b>\$911,953.82</b>

#### HUMAN SERVICES

			FY23 RECEIVED	FY24 REQUESTED	FY24 ADMIN	FY24 ADMIN
210	<b>Senior Center - 541</b>					
211	5100 Personnel					
212		COA Director	\$16,536.00	\$16,866.72	\$16,867.00	2.00%
213	5200 Services					
214		Coa Expenses	\$2,500.00	\$2,500.00	\$2,500.00	0.00%
215	5400 Supplies					

216		COA Expenses	\$1,900.00	\$1,900.00	\$1,900.00	0.00%
217		<b>TOTAL</b>	<b>\$20,936.00</b>	<b>\$21,266.72</b>	<b>\$21,267.00</b>	<b>1.58%</b>
218	<b>Veterans - 543</b>					
219	5110	Employee Support				
220		Veteran Training Expenses	\$650.00	\$650.00	\$650.00	0.00%
221	5200	Services				
222		Regional Services	\$6,000.00	\$12,000.00	\$6,000.00	0.00%
223	5400	Supplies				
224		Veterans Expenses	\$200.00	\$700.00	\$200.00	0.00%
225		Veteran Flags	\$500.00	\$500.00	\$500.00	0.00%
226		Veteran Graves	\$500.00	\$500.00	\$500.00	0.00%
227	5700	Other				
228		Veteran Benefits	\$20,000.00	\$20,000.00	\$20,000.00	0.00%
229		<b>TOTAL</b>	<b>\$27,850.00</b>	<b>\$34,350.00</b>	<b>\$27,850.00</b>	<b>0.00%</b>

Human Services Total      \$49,117.00

**CULTURE AND RECREATION**

			<b>FY23 RECEIVED</b>	<b>FY24 REQUESTED</b>	<b>FY24 ADMIN</b>	<b>FY24 ADMIN</b>
230	<b>Library - 610</b>					
231	5100	Personnel				
232		Director	\$28,649.00	\$29,222.00	\$31,644.00	10.45%
233		Assistant Wages	\$17,062.00	\$17,403.00	\$17,403.00	2.00%
234	5110	Employee Support				
235		Association Dues	\$310.00	\$310.00	\$310.00	0.00%
236	5200	Services				
237		Utilities and Maintenance	\$19,510.00	\$19,510.00	\$19,510.00	0.00%
238	5400	Supplies				
239		Books and Materials	\$19,886.00	\$19,886.00	\$19,886.00	0.00%
240		<b>TOTAL</b>	<b>\$85,417.00</b>	<b>\$86,331.00</b>	<b>\$88,753.00</b>	<b>3.91%</b>
241	<b>Recreation - 630</b>					
242	5400	Supplies				
243		Park Services and Expenses	\$2,500.00	\$2,500.00	\$2,500.00	0.00%
244		<b>TOTAL</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>0.00%</b>
245	<b>Agricultural Commission - 690</b>					
246	5400	Supplies				
247		Ag Commission Expenses	\$300.00	\$300.00	\$300.00	0.00%
248		<b>TOTAL</b>	<b>\$300.00</b>	<b>\$300.00</b>	<b>\$300.00</b>	<b>0.00%</b>
249	<b>Historical Commission - 691</b>					
250	5400	Supplies				



251	Expenses	\$200.00	\$200.00	\$200.00	0.00%
252	<b>TOTAL</b>	<b>\$200.00</b>	<b>\$200.00</b>	<b>\$200.00</b>	<b>0.00%</b>

Culture and Recreation Total \$91,753.00

**DEBT**

		FY23 RECEIVED	FY24 REQUESTED	FY24 ADMIN	FY24 ADMIN
253	<b>Debt - Short-Term Interest - 750</b>				
254	Short-Term Interest (Inside Levy)	\$2,600.00	\$14,485.00	\$14,485.00	457.12%
255	Short-Term Interest (Outside Levy)	\$5,375.00	\$0.00	\$0.00	-100.00%
256	<b>TOTAL</b>	<b>\$7,975.00</b>	<b>\$14,485.00</b>	<b>\$14,485.00</b>	<b>81.63%</b>
257	<b>Debt - Short Term Principal 750</b>				
258	Principal on Short-Term Debt	\$100,000.00	\$50,000.00	\$100,000.00	0.00%
259	<b>TOTAL</b>	<b>\$100,000.00</b>	<b>\$50,000.00</b>	<b>\$100,000.00</b>	<b>0.00%</b>
260	<b>Debt - Long-Term Principal - 751</b>				
261	Debt - Long-Term Principal	\$180,488.00	\$0.00	\$0.00	-100.00%
262	<b>TOTAL</b>	<b>\$180,488.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-100.00%</b>
263	<b>Debt - Long-Term Interest - 752</b>				
264	Long-Term Interest (within Levy)	\$5,400.00	\$0.00	\$0.00	-100.00%
265	<b>TOTAL</b>	<b>\$5,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-100.00%</b>
266	<b>Debt - School Roof Principal</b>				
267	<b>Debt - School Roof Interest</b>				
268	Short Term Outside Levy		\$25,000.00	\$25,000.00	100.00%
269	Short Term Outside Levy		\$37,625.00	\$37,625.00	100.00%
269	<b>TOTAL</b>	<b>\$0.00</b>	<b>\$62,625.00</b>	<b>\$62,625.00</b>	<b>100.00%</b>
			<b>Debt Total</b>	<b>\$177,110.00</b>	

**INDIRECT COSTS**

		FY23 RECEIVED	FY24 REQUESTED	FY24 ADMIN	FY24 ADMIN
270	<b>Cherry Sheet Assessment - 820</b>				
271	Air Pollution	\$1,252.00	\$1,285.00	\$1,285.00	2.64%
272	Regional Transit	\$5,484.00	\$6,667.00	\$6,667.00	21.57%
273	RMV	\$3,740.00	\$2,000.00	\$2,000.00	-46.52%
274	<b>TOTAL</b>	<b>\$10,476.00</b>	<b>\$9,952.00</b>	<b>\$9,952.00</b>	<b>-5.00%</b>
275	<b>Worcester Regional Retirement - 911</b>				

276	Assessment	\$351,386.00	\$411,025.00	\$411,025.00	16.97%
277	<b>TOTAL</b>	<b>\$351,386.00</b>	<b>\$411,025.00</b>	<b>\$411,025.00</b>	<b>16.97%</b>
278	<b>Unemployment - 913</b>				
279	Reserve	\$15,000.00	\$15,000.00	\$15,000.00	0.00%
280	<b>TOTAL</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>0.00%</b>
281	<b>Health insurance - 914</b>				
282	Annual Cost	\$160,000.00	\$213,360.00	\$213,360.00	33.35%
283	<b>TOTAL</b>	<b>\$160,000.00</b>	<b>\$213,360.00</b>	<b>\$213,360.00</b>	<b>33.35%</b>
284	<b>Medicare - 916</b>				
285	Annual Cost	\$31,864.00	\$32,706.00	\$32,706.00	2.64%
286	<b>TOTAL</b>	<b>\$31,864.00</b>	<b>\$32,706.00</b>	<b>\$32,706.00</b>	<b>2.64%</b>
287	<b>Liability Insurance - 945</b>				
288	Annual Cost	\$128,000.00	\$131,000.00	\$131,000.00	2.34%
289	<b>TOTAL</b>	<b>\$128,000.00</b>	<b>\$131,000.00</b>	<b>\$131,000.00</b>	<b>2.34%</b>
290	<b>Offsets and Overlay - 999</b>				
291	Library Off-Set	\$8,627.00	\$8,627.00	\$8,627.00	0.00%
292	Overlay	\$60,000.00	\$60,000.00	\$60,000.00	0.00%
293	<b>TOTAL</b>	<b>\$68,627.00</b>	<b>\$68,627.00</b>	<b>\$68,627.00</b>	<b>0.00%</b>
			<b>Indirect Costs</b>	<b>\$881,670.00</b>	
	<b>GRAND TOTAL</b>	<b>\$10,212,381.65</b>	<b>\$10,555,540.20</b>	<b>\$10,549,548.02</b>	<b>3.30%</b>