



Hubbardston
Massachusetts

TOWN ADMINISTRATOR'S REPORT

SEPTEMBER 18, 2023

First, our **Fire Department and DPW** crews were able to lend mutual aid to the towns of Leominster and Princeton as they dealt with significant damage from recent heavy rains. We are fortunate to have such dedicated first responders who are always willing to help neighboring communities in difficult times.

A friendly reminder that all **Capital Improvement Projects** requests are due by September 28th. Department heads should submit detailed proposals for any equipment, vehicle, building, infrastructure or other needs to be considered for next year's budget.

In other news, the **Veterans Services Officer** now has office hours on Thursdays from 10:30am to 12pm at the Slade Building. Please stop by or call to make an appointment if you need assistance accessing benefits.

We are currently putting together a **Green Communities** grant applications focused on upgrading the library HVAC system and school lighting as projects to improve energy efficiency.

The first working group meeting to address Hubbardston's **structural budget deficit** will be held on September 20th at 4pm. We appreciate the collaboration from all town departments and residents as we work to tackle this difficult issue.

The **Hubbardston Lions Club** has requested that we save the date for Sunday, October 1st at 4:00PM, as they will be hosting a dedication ceremony for a new pavilion in Hubbardston. The pavilion will provide a gathering place for residents and community groups to come together. I encourage everyone to mark your calendars to attend this dedication that the Lions Club has generously made possible through their hard work and fundraising efforts. It promises to be a wonderful afternoon celebrating an valuable new addition to our public spaces in Hubbardston.

As Hubbardston's Town Administrator, I am responsible for maintaining a comprehensive inventory of all town property and assets, as outlined in the Hubbardston Charter. This includes conducting a thorough audit and update of the full town inventory at the start of each fiscal year to optimize insurance coverage, maintenance expenses, and purchasing.

The last complete inventory audit was done in 2019. I am pleased to announce that as of September 2023, I have completed an updated inventory of all Hubbardston town property, assets, and real estate. This full report is now available on the town webpage. Please review the documents on the town website. Feel free to reach out to my office with any questions.

As always, please reach out with any questions or feedback. We aim to provide excellent service and transparency to all residents.

Public Works Update

Over the past two weeks from August 27 to September 9, the Hubbardston DPW has been busy with various road maintenance and repair projects around town. Work included grading and paving Birches Rd, mowing cemeteries and parks, hot patching potholes on several roads, replacing lights and fenders on trucks, repairing hydraulic lines, brush mowing along Rt. 62 and other roads, and servicing vehicles. They also assisted the Police Dept by setting up barriers for the road race on Sept 9. After hours, they responded to calls for tree removal on Ragged Hill Rd on Sept 8 and a spill clean up at the boat ramp on Old Princeton Rd on Sept 9. In addition to scheduled road work, the DPW continues to handle routine maintenance and emergency responses to keep the town's infrastructure operating safely.



Hubbardston Fire Department deserves immense recognition for their quick action and skill in handling a dangerous situation. At 9:17AM on September 14, 2023, the Hubbardston Police and Fire Department were dispatched to Hale Rd for a vehicle fire. Upon arrival, they found a propane delivery truck engulfed in flames. Recognizing the potential hazard to nearby residents, the Fire Department requested Rutland Regional Dispatch to issue a shelter in place warning. Thanks to the rapid and proficient response by our firefighters, they were able to extinguish the fire swiftly and the shelter in place could be lifted shortly after. The expert training and fast thinking of our dedicated fire crews avoided a far more perilous outcome. Their ability to act decisively and combat this blaze so efficiently protected our community from harm. We are truly grateful for their service and the risks they take for our safety. The Hubbardston Fire Department deserves the highest praise today for this tremendous display of courage, teamwork and duty. We are proud to have such an exceptional group watching over our town. Great work Hubbardston Fire!



The **Hubbardston Police Department** is pleased to announce the promotion of Officer Donald Blood to the rank of Sergeant. Sgt. Blood was sworn in during the September 5, 2023 meeting of the Hubbardston Select Board. Sgt. Blood has been with the Hubbardston Police Department since 2015. During his time on the force, he has demonstrated excellent leadership, judgment, and commitment to public service.

Please join us in congratulating Sgt. Blood on his promotion. We know he will continue to serve the Hubbardston community with dedication, integrity and professionalism in his new role. We wish Sgt. Blood the very best as he takes on new responsibilities and challenges as a Hubbardston Police Sergeant.



Hubbardston
Massachusetts

NOW HIRING

Land Use Clerk

- Flexible Schedule
- Growth opportunities
- Make a Difference
- Hands-on training
- Direct Impact
- Community focused

Send Your resume to: bos@hubbardstonma.us

We are looking to hire a part-time Land Use Clerk for 19 hours per week at a pay rate of \$23.65 +/- per hour. This position will be responsible for providing administrative and clerical support to the town's Planning Board, Zoning Board of Appeals, and Conservation Commission. Key duties will include preparing agendas and meeting minutes, maintaining files, permits, and records, fielding inquiries from the public, contractors and developers regarding land use regulations and procedures, project management, and assisting with application intake and tracking. The ideal candidate will have strong organizational, communication and customer service skills along with familiarity with municipal land use policies and procedures.

This position requires a high level of accuracy, attention to detail, excellent interpersonal skills, and analytical and problem-solving skills. This position is scheduled for 19 hours per week. Please submit resume and cover letter by e-mail to Executive Administrative Assistant, Town of Hubbardston, 7 Main St., Unit 3, Hubbardston, MA 01452 or by email at bos@hubbardstonma.us



On behalf of the Town of Hubbardston, I want to welcome QRSD students back to another school year! Whether you are just starting kindergarten or entering your senior year of high school, we hope you are excited to be back in the classroom with your friends and teachers.

This school year will be filled with new learning opportunities, challenges to overcome, school events to attend, sports to play, and memories to make. We encourage you to get involved, try new things, and make the most of this school year. Don't be afraid to step outside your comfort zone. Some of the most rewarding experiences come from taking risks and embracing new experiences.

We know you all have so much potential, and we can't wait to see what you accomplish this year. Study hard, be kind, help others, and have fun! If you ever need anything, remember that you have a whole community behind you, cheering you on. Here's to a great 2023-2024 school year!

Have Feedback?

Please contact the Town of Hubbardston via phone at 978-928-1400 or email us at admin@hubbardstonma.us with questions, comments or suggestions regarding the information in this report. Additionally, you may review the Town's other Reports on the Town website.

It has come to our attention that many in the community do not know about the Rutland Regional Alert System (Rave). We encourage all Hubbardston residents to sign up for the Rutland Regional Alert System powered by Smart911. This system allows the town to send important emergency and non-emergency notifications directly to you via text, email, or voice message.

Registering for this free service takes just a few minutes at www.rrecc.us/alerts. Your information remains private and will only be used for sending alerts. When emergencies occur, notifications through Rutland Regional Alerts can provide life-saving information about the actions you need to take.

We strongly encourage all residents, along with anyone who works in or frequently visits Hubbardston, to sign up to receive these critical notifications. Stay informed, stay safe, and sign up today!



STAY **CONNECTED**



HUBBARDSTONMA.US



TownofHubbardston



@HubbardstonMA



@whpatv

CALLING ALL LOCAL BUDDING ARTISTS

Come display your artwork in the Artwork Corner of the Library!

All ages are encouraged to bring their latest masterpiece!



Attention all local budding artists in the Hubbardston Community, you can now bring your latest masterpiece to the library! It will be put on display in the Children's Room for the community to enjoy in our new Artwork Corner. All ages are welcome to participate. Please drop off your artwork at the desk with your name and we will do the rest. We look forward to seeing all of the beautiful artwork!