



THE TOWN OF  
HUBBARDSTON, MASSACHUSETTS  
*Office of the Board of Assessors*  
7 Main Street Unit 1  
Hubbardston, MA 01452  
(978) 928-1400 EXT. 203 FAX (978) 928-1402

Minutes of the Board of Assessors' Meeting held on **September 10, 2018** in the Assessors' Office located in the Library Basement

Meeting brought to order at **7:02 PM**

**Attending:** Albert Afonso (Member), Jeffrey Young (Member), Diane Peterson (RRG Assessor), and Genevieve Daniels (Assessor's Clerk)

**Absent:** John K Prentiss (Chair)

**Documents Signed:**

- Meeting Minutes from August 6, 2018
- Motor Vehicle Abatements
- Accounts payable signature approval form

**New Business:**

- The Board discussed the conversion cost to upgrade our current assessing software; VISION. A conversion is necessary for the Assessor's Office because the current version will cease to exist in FY2020. Diane, the Regional Assessor assisted the Town Administrator with information on the VISION conversion costs for a portion of the I.T. grant that they submitted.
- The solar discussion was moved to the next meeting so the BOA Chairman can be part of it.
- The Department of Revenue now requests the Board of Assessor to go onto the DLS Gateway site and electronically sign the LA5 and page 1 of the tax recapitulation sheet.

**Next Meeting will be held on October 15<sup>th</sup>, 2018**

**Meeting Adjourned: 7:42 PM**

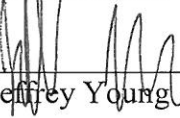
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John K. Prentiss



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Albert Afonso



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Jeffrey Young

**Approved**