



**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HUBBARDSTON**

**SPECIAL TOWN MEETING Wednesday, October 26, 2022 • 7:00 p.m. CENTER SCHOOL**

STABILIZATION: \$544,154.92

MUNICIPAL CAPITAL STABILIZATION: \$177,645.65

**Worcester, ss.** To either of the Constables of the Town of Hubbardston in the County of Worcester: In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Hubbardston qualified to vote in elections and Town affairs to meet at the Center School located at 8 Elm Street in said Hubbardston on Wednesday, October 26, 2022 at the time of 7 o'clock in the evening, then and there to act on the following articles:

**ARTICLE 1.** To see if the Town will vote to adjust the amounts previously appropriated under Article 8 of the June 22 Annual Town Meeting for the salaries and compensation of Town Employees, and Town Officers, expenses and outlays of the Town Departments, and other sundry and miscellaneous, but regular, expenditures necessary for the operation of the Town for Fiscal Year 2023 (July 1, 2022 through June 30, 2023) by decreasing line items for various departments for a total Fiscal Year 2023 budget reduction of \$81,050 as printed in the attached Appendix A, and further, that the sum of \$33,422 be raised and appropriated from the tax levy and the sum of \$68,808 be transferred from Free Cash to supplement funds previously appropriated under Article 8 of the June 2022 Annual Town Meeting for a new Fiscal Year 2023 budget total of \$4,206,867.00 or take any other action relative thereto.

| PURPOSE  | AMOUNT              |
|--|---------------------|
| General Government (100+500+600 Series)        | 795,634.00          |
| Public Safety (200 Series)                     | 1,521,647.00        |
| Public Works (400 Series)                      | 874,400.00          |
| State and Other Assessments (800 Series)       | 82,073.00           |
| Indirect Costs (900 Series)                    | 689,250.00          |
| Debt (700 Series)                              | 243,863.00          |
|  |                     |
| <b>Total General Fund and Operating Budget</b> | <b>4,206,867.00</b> |

*(Submitted and recommended by the Select Board)*

*(Finance Committee will make recommendation at meeting)*

**Proposed Motion** I move that the Town vote to approve the reductions in the Fiscal Year 2023 operational budget for various Town Departments, as printed in the attached Appendix A, for a total budget reduction in the amount of \$81,050 and that the sum of \$33,422 be raised and appropriated from the tax levy and the sum of \$68,808 be transferred from Free Cash to supplement funds

previously appropriated under Article 8 of the June 2022 Annual Town Meeting for a new Fiscal Year 2023 budget total of \$4,206,867.00.

| PURPOSE  | AMOUNT              |
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|  |                     |
| <b>Total General Fund and Operating Budget</b> | <b>4,206,867.00</b> |

### **Explanation**

This article funds the operating expenses of the Town with the exception of the schools, whose budgets were approved at previous Town Meetings.

Because the QRSD budget was approved at the August 22, 2022 Special Town Meeting at a higher number than the Town had budgeted for, the operating budget for the Town has been reduced by \$81,050.00.

**ARTICLE 2.** To see if the Town will vote to authorize payment of prior fiscal year invoices as follows:

| Vendor               | Description            | Invoice Number   | Amount      |
|----------------------|------------------------|------------------|-------------|
| Palmer Paving Corp   | June Escalation        | 1005156          | \$ 107.40   |
| Scanlon & Associates | Fiscal Year 2021 Audit | January 18, 2022 | \$19,000.00 |

And to meet that appropriation, that the sum of **\$19,107.40** be transferred from Free Cash, or take any action relative thereof.

*(Submitted by Interim Town Administrator)*

*(Select Board recommends)*

*(Finance Committee will make recommendation at meeting)*

**Proposed Motion** - I move that the Town vote to authorize payment of prior fiscal year invoices for Palmer Paving Corporation and Scanlon & Associates, and to meet that appropriation, that the sum of **\$19,107.40 be transferred** from Free Cash, or take any action relative thereof.

**(9/10 vote required)**

### **Explanation**

The town received this invoice from Palmer Paving Corp. which is dated August 12, 2022 for materials that were purchased in June, 2022. Scanlon & Associates performed the Town's Fiscal 2021 audit in the fall of 2021. The invoice was issued in January, 2022 but was never paid, and this amount was not encumbered.

**ARTICLE 3.** To see if the Town will vote to transfer from Free Cash the sum of \$10,000 to pay The Engineering Corp. for Construction Phase Services to support the Town through construction of the Town Center transportation infrastructure improvements, or take any action relative thereof.

| Vendor               | Description                 | Amount      |
|----------------------|-----------------------------|-------------|
| The Engineering Corp | Construction Phase Services | \$10,000.00 |

**Proposed Motion:** I move that the Town vote to authorize payment of a Fiscal Year 2023 invoice for The Engineering Corporation for Construction Phase Services for the Town Center Project in the amount of \$10,000. And to meet that appropriation, that the sum of \$10,000 be transferred from Free Cash, or taken any action relative thereof.

**(Majority vote required)**

**Explanation**

This invoice is for the oversight of the Town Center Project's final phase. The work will begin this fall and continue in the spring of 2023. This invoice was not in the original budget because it was requested that it be paid from ARPA funds, but that request was denied.

You are hereby directed to serve this warrant by posting attested copies thereof at the Place of Meeting, Hubbardston Center School, Hubbardston One Stop Shop convenience store, the Town Office and the Post Office fourteen days, at least, before the day of said meeting. Hereof, fail not, and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting as aforementioned.

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**Given under our hands this 11th day of October, 2022:**

**SELECT BOARD of HUBBARDSTON**

\_\_\_\_\_  
**Jeffrey L. Williams**

\_\_\_\_\_  
**Heather M. Munroe**

\_\_\_\_\_  
**Kathryn V. Young**

\_\_\_\_\_  
**Kris E. Pareago**

\_\_\_\_\_  
**Peter J. Walker**

**A true copy, Attest:**

\_\_\_\_\_  
**Kristin Foster, Town Clerk**

**Date of Posting:** \_\_\_\_\_

**Method:** \_\_\_\_\_

**By:** \_\_\_\_\_, **Constable**